[Minor revisions: June 10, 2014]

Angelo State University
Operating Policy and Procedure

OP 02.02: Drug-Free Schools and Campuses Act

DATE: June 10, 2014

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to ensure understanding and standardized procedures in compliance with the provisions of the Drug-Free Schools and Campuses Act, as amended.

REVIEW: This OP will be reviewed in April every three years, or as needed, by the vice provost for academic affairs, the executive director of student life, and the director of human resources with recommended revisions forwarded through the vice president of student affairs and enrollment management to the president by May 15.

POLICY/PROCEDURE

1. Authority

a. A drug-free awareness program to prevent the unlawful possession, distribution, or use of illicit drugs and the abuse of alcohol by students and employees on the campus or as a part of any of its activities has been adopted and implemented by Angelo State University. These policies and guidelines have been made available annually to university employees and students by the Office of Human Resources and the Office of the Executive Director of Student Affairs.

b. The Drug-Free Schools and Campuses Act, as amended, Public Law 101-226, requires that, as a condition of receiving funds or any other form of financial assistance under any federal program, an institution of higher education must adopt and implement a program designed to prevent the unlawful possession, use, or distribution of alcohol and illicit drugs by faculty, staff, and students.

c. This policy is in addition to, and not in lieu of, any other Angelo State University policy. Angelo State University reserves the right to take disciplinary action against faculty, staff, or students for violations under this or other applicable policies of the university.

2. Implementation

It is the policy of Angelo State University to create an environment for employees and students that is free from illicit drugs and the abuse of alcohol. Accordingly, the university will provide programs designed to prevent the illegal possession, use, or distribution of illicit drugs and the abuse of alcohol, as required by PL 101-226, for all faculty, staff, and students at the university.

a. The president of Angelo State University shall designate the executive director of student affairs and the director of human resources to be responsible for the development and continuing implementation of these programs.

b. All documents on programs referenced herein will be on file in the Office of the President. The programs will include, at a minimum, the following activities:

(1) Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of alcohol and illegal drugs by faculty, staff, and students on Angelo State University property or as part of any officially sponsored university activity.

(2) A description of the applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol.

(3) A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.

(4) A description of any drug or alcohol counseling, treatment, or rehabilitation programs that is available to employees or students.

(5) Conducting a biennial review of this program in order to determine its effectiveness, implement changes if needed, and ensure that the university sanctions are consistently enforced. This review shall be conducted by the executive director of student affairs, the director of human resources, and others as needed.

3. Penalties

Penalties for a violation of this policy range from mandatory participation in university-approved drug and alcohol abuse counseling and rehabilitation programs to separation from the university (in the case of a violation by a student) or termination of employment (in the case of a violation by a faculty or staff member). Established procedures will be followed in investigating and adjudicating alleged violations, whether by faculty, staff, or students, and all due process procedures will be followed.

4. Right to Change Policy

Angelo State University reserves the right to interpret, change, modify, amend, or rescind this policy, in whole or in part, at any time without the consent of the faculty, staff, and students.