



Angelo State University
Operating Policy and Procedure

OP 02.03: Emeritus Appointments

DATE: April 18, 2012

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to provide an orderly process for emeritus appointments.

REVIEW: This OP will be reviewed in April of every fourth year by the vice provost for academic affairs with recommended revisions presented through the provost and vice president for academic affairs to the president by May 15.

POLICY/PROCEDURE

The president of the university is authorized to bestow the title of professor emeritus or associate professor emeritus. Nominations for emeritus or distinguished emeritus status are made to the president by the provost and vice president for academic affairs after consultation with the appropriate departmental faculty, the department chair and the academic deans. Effective with the 1997-98 academic year, such honorary titles will only be conferred at the university upon faculty who retire fully from the institution after August 1997.

1. Distinguished, Emeritus, and Distinguished Emeritus Faculty.

- a. Several honorary titles recognize long and distinguished service and constitute continued academic appointments without remuneration or authority.
- b. Distinguished Professor. Upon the recommendation of the president of a component, the Board of Regents may bestow the title of distinguished professor upon a very select number of tenured faculty members who already have held the rank of professor at least five years. Each component wishing to bestow the title of Distinguished Professor shall establish other criteria and/or benefits that must be approved by the Board of Regents.
- c. Emeritus Faculty. The president of each component is authorized to bestow the title of professor emeritus or associate professor emeritus upon any retired member of the faculty or in anticipation of the retirement of a faculty member, effective upon retirement, provided that the faculty member has served in the rank of professor or associate professor for a cumulative total of at least ten years. Further, the president is authorized to bestow an appropriate emeritus title upon other retiring or retired, ranked faculty provided that said faculty have served the component for a cumulative total of at least fifteen years. The conferring of these titles is not automatic upon retirement but shall be based upon individual distinction, exceptionally high quality service, and outstanding contributions to the component which clearly demonstrate the individual's worthiness for this honor.

- d. Distinguished Emeritus Faculty. Nominations for distinguished emeritus status are made to the president by the provost and vice president for academic affairs after consultation with the appropriate departmental faculty and the academic deans. Upon the president's recommendation, the Board of Regents may bestow the title of distinguished professor emeritus or distinguished associate professor emeritus upon a retired member of the faculty or in anticipation of the retirement of a faculty member, effective upon retirement.
 - (1) The title, distinguished professor emeritus, may be conferred upon a faculty member who has served in the rank of professor at the component for at least ten years and who meets other qualitative criteria established by each component.
 - (2) The title, distinguished associate professor emeritus, may be conferred upon a faculty member who has served in the rank of associate professor at the component for at least twenty years and who meets other qualitative criteria established by the component. In exceptional cases the Board of Regents, upon the president's recommendation, may waive the minimum length of service requirement.
 - (3) Holders of the title of distinguished professor emeritus or distinguished associate professor emeritus shall be accorded the following privileges and perquisites:
 - (a) Use of the title distinguished professor emeritus or distinguished associate professor emeritus.
 - (b) Membership (without vote) in the general faculty and in the college and department faculties in which membership was held at the time of retirement.
 - (c) Membership in the graduate faculty (without vote) if membership was held at the time of retirement.
 - (d) Eligibility for service on component committees upon appointment by the president of the component.
 - (e) Assignments of office space and use of laboratory facilities, when available, with the approval of the department chair, dean of the college, and provost and vice president for academic affairs.
 - (f) Listing in the faculty directory and in the catalog.
 - (g) The additional privileges and perquisites of retired faculty as set forth in *Subsection c* of this policy.
 - (4) Persons who hold an emeritus title at other institutions normally are not eligible for an emeritus title at a component in the Texas Tech University System.
 - (5) If a faculty member enjoying emeritus status is recalled to service in the interest of the component after an intervening period, emeritus status is not affected.