[Reviewed with no changes: May 20, 2015]

Angelo State University
Operating Policy and Procedure

OP 10.02: **Pass-Fail Option**

DATE: May 20, 2015

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to ensure understanding and a standardized approach in handling the student pass-fail option.

REVIEW: This OP will be reviewed in May every three years, or as needed, by the Office of the Provost with recommended revisions forwarded through the provost and vice president for academic affairs to the president by June 15 of the same year.

POLICY/PROCEDURE

1. Pass-Fail Option

a. At the department's option, a Pass/Fail grading system is available for the following types of courses: student teaching, internship, practicum, individual research courses, Aerospace Studies Leadership Laboratory courses, University Studies 1101, and clinical practicum courses in Nursing and Physical Therapy.

b. To have the Pass/Fail grade apply to a specific course, a department must submit a request for this grade option through the usual curriculum approval channels.

c. A course which is approved for the Pass/Fail option may not be graded under the "A/B/C/D/F" (or A/B/C/F" for graduate courses) system. Only the grade of "Pass" (P) or "Fail" (F) will be recorded on the student's transcript.

d. Credit is given if the course is passed, although the GPA will be unaffected by the "P" grade. The "F" grade will impact the GPA, as any failing grade does, with the exception of University Studies 1101.

e. Courses approved for the Pass/Fail grade will be so noted in the *University Catalog*.