



**Angelo State University**  
**Operating Policy and Procedure**

**OP: 10.21 Undergraduate Transfer of Grade Policy**

**DATE:** June 4, 2019

**PURPOSE:** The purpose of this Operating Policy and/or Procedure (OP) is to ensure understanding and a standardized approach regarding the transfer of grades for undergraduate students.

**REVIEW:** This OP will be reviewed in June, every three years, or as needed, by the provost and vice president for academic affairs with recommended revisions forwarded to the president by July 15 of the same year.

**POLICY/PROCEDURE**

**1. Transfer of Grades**

Students transferring course work from another college or university will receive credit hours for transferable hours, but the grades do not transfer. Effective fall 2016, transfer work must be a grade of “D” or above to qualify for credit toward degree requirements except in degrees that have specific grade requirements that apply to all students.

**2. General Procedure**

- a. The new grade letter designations for transfer coursework are A, B, C, D, and F. Transfer coursework will continue to include a transfer GPA and an overall cumulative GPA that will be used only for purposes specific to admissions (including admission to some programs), financial aid, and reporting.
- b. Calculation of the institutional GPA, for purposes of determining academic standing will continue to be based on grades earned at Angelo State University.

Note: A student earns quality (grade) points on the basis of the last grade (except for *AU*, *CR*, *I*, *NC*, *NP*, *P*, *W*, or *PR*) received in a course at Angelo State University (ASU). Additional credit for a repeated course may not be awarded except as provided specifically in the course description.