



Angelo State University
Operating Policy and Procedure

OP 34.16: Chemical Hygiene Plan

ORIGIN

DATE: September 1, 2007

LAST

REVIEW: November 4, 2011

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to implement the Angelo State University (ASU) chemical hygiene plan as directive guidance for all ASU laboratories.

REVIEW: This OP will be reviewed in June of odd numbered years by the director of environmental health, safety, and risk management (EHS&RM) with recommended revisions forwarded through the vice presidents to the president by July 15 of the same year.

POLICY/PROCEDURE

1. Scope

The provisions of the chemical hygiene plan shall apply to all ASU laboratories where chemicals are used, stored, or handled.

2. Intent

The intent of this OP is to:

- a. Comply with the provisions of the Occupational Safety and Health Administration's standard for occupational exposure in laboratories;
- b. Establish other laboratory safety guidelines regarded as essential to a minimum safe program by nationally recognized organizations such as the American Chemical Society, National Research Council, American Conference of Governmental Industrial Hygienists, and others; and
- c. Provide the safest laboratory workplace that can reasonably be achieved.

3. Responsibilities

- a. EHS&RM will monitor all departments for compliance with the chemical hygiene plan, perform all required personal exposure monitoring, and offer guidance and suggestions

concerning actions necessary to gain compliance status.

- b. Each department having laboratories where chemicals are used, stored, or handled will identify a departmental chemical hygiene coordinator (DCHC), in writing, to EHS&RM.
- c. Each DCHC will act as the point of contact within the department for EHS&RM.