Angelo State University
Operating Policy and Procedure

OP 42.07: Graduate Council

DATE: January 8, 2014

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to specify the charge, function, and composition of the Graduate Council.

REVIEW: This OP will be reviewed by the dean of the College of Graduate Studies by October 1 every five years with recommendations for revisions forwarded to the provost and vice president for academic affairs by November 1.

POLICY/PROCEDURE

1. Graduate Council

The Graduate Council, working closely with the academic administration, is responsible for providing leadership to the university in the development and improvement of all phases of the graduate program. Primary responsibilities of the council are:

a. to serve in an advisory capacity to the dean of the College of Graduate Studies;

b. to make recommendations to the president through the graduate dean and provost and vice president for academic affairs on academic policies and programs affecting the graduate program and the graduate faculty; and

c. to act as liaison between the administration and the graduate faculty.

The council is not charged with executive or administrative responsibilities.

Members of the Graduate Council are appointed by the president upon recommendation of the provost and vice president for academic affairs. Departments offering graduate majors are represented by a senior graduate faculty member other than the department chair; departments offering minor programs are represented by the department chair. The dean of the College of Graduate Studies serves as chair of the Graduate Council.