



Employment Certification for Peace Officers Taking Peace Officer Courses Exemption

Complete this form and submit along with a letter from your Human Resources Office on letterhead verifying employment to the Student Accounts Office for consideration for the Peace Officers taking Peace Officer Courses Exemption. Employment certification forms should be submitted one week prior to the first class day. Forms received after the deadline will require an explanation of tardiness and may not be approved. Forms accepted via fax and email.

Part I: Completed by Exemption Applicant

Name: _____ CID: _____

Semester Requested: _____ Total Hours attempted: _____

Permanent Address: _____

Phone Number: _____

Place of Employment: _____

Employers Address: _____

Beginning Date of Employment: Month: _____ Day: _____ Year: _____

I certify that I am employed as a Peace Officer at the above named agency and that all the information is true and correct to the best of my knowledge. If my employment status changes, I will notify Angelo State University immediately.

Signature: _____ Date: _____

Part II: Complete by Employer

I certify that the statements above are true concerning the employment of the above named exemption applicant.

Name of Certifying Official: _____

Title: _____ Phone Number: _____

Signature: _____ Date: _____

For Office Use Only:

Tx Resident:	Yes	No	Undergrad: Yes	No
Reached Max Hrs:	Yes	No	SAP: Yes	No
Approved:	Yes	No	Classes Approved:	
Reason Denied:			Initials:	