9-21-11
Standard 6 Committee

Present: John Miazga, Marilyn Eisenwine, Jim Summerlin, Richard Bain

Action Plans for 4 AFIs - Committee is asked to give feedback on this.

On the Everyone drive in Standard 6 Committee folder there are copies of these Action Plans.

AFI #1 - Advanced programs only
The unit governance structure does not facilitate effective unit planning and operation across programs of study for other school professionals.
1. Jim says to add "Conference Room" to Resources. Judy asked about evidence.
Also add for evidence reports from departments about work done with colleagues.
Documentation will be in folder in the Everyone drive.
2. Dept. meetings - evidence from dept. heads who save minutes on Everyone drive
Plus curriculum changes require documentation. Judy mentioned a "when" should be added - John put in the end of each semester.
Changes in wording also here
3. We are trying to follow the same procedure in Teacher Ed. and C&I for CPRs and other issues. The evidence needed to be written for changes in policies and procedures.
The time frame was also added for each semester.
4. Jim said to add TaskStream, database, EPI Center staff, and conference room as resources on several of these above to justify our use of these things in collecting and analyzing data.

AFI #2 - Initial and Advanced Programs
The unit governance structure does not ensure the review and use of data to improve the quality of programs, unit operations, and the performance of candidates.
1. Add to resources: TaskStream, EPI Center Staff. Add to evidence by whom. Add to when: semi annually
2. Changed to be data reports for program improvement planning.
3. Changed to report on the status of the Unit to the dean. Added state, federal, and accrediting agencies to reports reviewed annually by the dean.
4. Changed title from Data Retreat to Annual Conference for improvement of quality of programs, unit operations, and

performance of candidates. Added administrators to Who? Added Unit Reports and Facility to Resources. Evidence changed to Report establishing strategic planning and revision of conceptual framework (CF). How and when evidence gathered changed to Publishing CFand recommended curriculum changes.

The committee will have to meet again to finish the second two AFIs on Oct. 5 at 4:00 in room 290.