

**Undergraduate Research Initiative: Student Academic Grants
Budget Form**

OFFICE USE ONLY:
Amount Awarded: \$ _____
Account # _____

Student Name(s): _____

Please review the Budget Instructions before completing this form. In all categories, provide the cost for each item rounded to the nearest dollar, and briefly note its importance to your project.

SUPPLIES				
Item	Purpose	Cost per unit	Quantity	Total Cost
Supplies Subtotal				

PERMANENT EQUIPMENT (books, software, electronics, mechanical equipment, etc.)				
Item	Purpose	Cost per unit	Quantity	Total Cost
Permanent Equipment Subtotal				

TRAVEL (for field work or study only)				
Item	Purpose	Cost per unit	Quantity	Total Cost
Travel Subtotal				

OTHER EXPENSES (photocopies, phone calls, postage, etc.)				
Item	Purpose	Cost per unit	Quantity	Total Cost
Other Expenses Subtotal				

TOTAL EXPENSES