ASU Faculty Senate Minutes
September 7, 2011
UC 203/204
3:05 PM – 4:47 PM

I. Roll Call:

A. Senators Present: Martha Sleutel (Faculty Senate President), Michael Butler (Accounting, Economics, and Finance), Valerie Reid (Aerospace Studies), Loree Branham (Agriculture), Connie Kelley (Art & Music), Connie Russell (Biology), Bill Doll (Communication, Mass Media and Theatre), Edith Osborne (Chemistry-Biochemistry), Bruce Bechtol (CSS), Kim Livengood (Curriculum & Instruction), Nicole McDaniel (English), Jason Pierce (History), Steven R. Snowden (Kinesiology), Richard Lawrence (Management & Marketing), Andrew F. Siefker (Mathematics), María de los Santos Onofre-Madrid (Modern Languages), Joseph Satterfield (Physics), John Glassford (Political Science), Lynne C. Hughes (Physical Therapy), Donna Gee (Teacher Education)

B. Guests Present: Dr. Brian May (Provost/Vice President for Academic Affairs)

II. Invited Guests discussions

A. Brian May discussed the following topics:

a. Faculty Senate forming a committee to develop a promotions system similar to the previous step system to transition in fall of 2012.
b. The Distance Education committee headed by Dr. Miazga is developing a policy for a common platform to be supported.
c. Assessment and QEP in a much better situation than it was with everybody on track and mining information out of Blackboard and SPOL, but we have to have a perfect fall.
d. The use of undergraduate research funds will be more flexible and an application process for the use of these funds is being developed.
e. The honors program will now be based on the use of contracts in upper level courses similar to the program at West Texas A&M in Canyon and Phi Kappa Phi will be included.
f. A policy to address overloads consistently across the campus will be developed and in place by Fall 2012.
g. Program prioritization was not used directly for the budget cuts, but will be used for ideas to improvement and growth.
h. Addressed misconception of lower admission standards. Provided the data and explanation for the 30 lowest students and why they were accepted.
i. Continuing to look at the policies affecting the courses students in remedial classes can take.
j. Total fall enrollment is 7011, which is up 3%, overall with 821 graduate students, which is a 21% increase over the 425 three years ago. The freshman class actually decreased.
k. Continuing to look at how to meet the needs of the students provisionally accepted.

l. The changes in high schools have affected the students in college.
m. Provost office is open to any one with a concern.

III. Approval of May 4, 2011 minutes: Senator Bechtol moved to approve them, and Senator Glassford seconded his motion. Sixteen approved and two abstentions.

IV. Standing Committees did not have reports so President Sleutel introduced the committees and chairs.
   A. Academic Affairs– Jason Pierce
   B. By Law and Rules - Connie Russell
   C. External Affairs – Connie Kelley
   D. Student Affairs – Mark Crouch
   E. University Affairs – Joe Satterfield

V. Unfinished Business
   A. Senator Siefker presented the spreadsheet of committee assignments from the Committee on Committees. Senator María de los Santos Onofre-Madrid moved to accept and Senator Michael Butler seconded. All approved. The recommendations will now go to Dr. Allen. The process will occur again in the spring to be back on schedule.

VI. New Business
   A. President Sleutel charged the By Laws and Rules committee with the task to update the By Laws to reflect the changes of college structure.
   B. President Sleutel discussed the post tenure review process.
   C. President Sleutel charged the Academic Affairs committee and chair Senator Pierce to develop a promotion system similar to the previous step system to transition in fall of 2012 as requested by the Provost.
   D. President Sleutel requested 3 volunteers to review operating policies including 6.23. Senator Pierce, Senator Lawrence, and Senator Osborne volunteered to serve.
   E. An election for Vice President was held. Senator Lawrence moved to nominate Andrew Siefker, and Senator Sleutel seconded. Senator Hughes moved to nominate Donna Gee, and Senator Siefker seconded. After a paper ballot election, Senator Siefker was elected Vice President.
   F. President Sleutel requested that all departments submit their top 3-5 issues of concern.
   G. President Sleutel discussed the use of emails, mails and signs on a green campus.
   H. President Sleutel inquired about the need for new notebooks for the new senators.

VII. Roundtable topics introduced include:
   A. Inquired about the availability of support for non-native faculty regarding employment visas.
   B. Request for feedback about the possibility of a faculty academic forum sponsored by the Math Club.

VIII. Adjournment: Senator Snowden moved to adjourn, and Senator Pierce seconded. All approved.