

**Angelo State University  
Staff Senate Meeting Minutes  
UC 203-204  
January 23, 2012**

**Call to Order and Establishment of Quorum**

The meeting was called to order and a quorum established at 3:03 p.m. by Katie Plum, Chair.

**Senators Present:** Kimberly Adams, Adriana Balcorta, Crystal Braden, D Chandler, Patrick Dierschke, Katie Dixon, Justine Gaskamp, Carl Halfmann, Shayna Lopez, Pat Payne, Katie Plum, Ruben Sandoval, Antonella Ward

**Alternates Present:** Jeff Riels, Justina Stark

**Visitors signed in:** Becky Brackin, Lori Chandler, John Russell, Amanda Shirley

**I. Approval of Previous Meeting's Minutes:**

The minutes of the previous meeting from December 19, 2011 were presented for approval. Crystal Braden made a motion to accept the minutes and Katie Dixon seconded the motion. Motion passed unanimously.

**II. Guests:**

**Lori Chandler, Human Resources Specialist**

Web-time entry went live in December, everything is going smoothly.

Please complete the Customer Service Survey that is available on the human resources website, as well as the bottom of all human resources e-mails

**Becky Brackin, Director of Community Relations**

Previously Staff Senate agreed to help with the campus tours. When a request is received, no one individual is required to participate in the entire tour. Each participant being asked to sign up for a 15 minute period to walk to group from point A to point B. Please sign up to help when available. Recruiting cannot start too early. These tours are for students 8<sup>th</sup> grade and below.

A script of main points to discuss on the tour was requested.

**III. Treasurer's Report:**

Adriana Balcorta reported that the balance of Staff Excellence Account is \$3,500 and the Staff Senate Account is \$1,088.

Katie Plum received notice that the President's Award for Staff Excellence has been increased in accordance with last year's request and every winner will receive \$1,000.

**IV. Committee Reports:**

Employee Relations – Patrick Dierschke

Faculty/Staff Welcome Back Reception was attended by approximately 100 people; the senates collected two boxes of canned goods to be donated to the Concho Valley Food Bank as well as some cash donations.

New Staff Reception will be coordinated with the President's Office and a date will be set in the near future.

Staff Appreciation Week will be the week of February 27.

Committee to follow up with the new staff tours.

Employee Recognitions – Antonella Ward

Submit votes for the President's Award for Staff Excellence Award. The blue and gold glass trophy was selected by the Senate.

Ram Star Award form has been developed and Antonella is working with IT to go live with the form, for employees to enter submissions for the award online.

Bylaws Committee – Audrey Wilson

The committee is going to review the bylaws and submit any updates at the February Meeting.

Nominations and Elections – Crystal Braden

The committee has not met.

Chancellor's Award and President's Award Committees – Katie Plum

Both committees have been given all of the nominations for review; they will meet and make their decisions. After the decisions are made the information will be given to communications and marketing to go out in a press release and the nominees will be notified.

Provost Search Committee – Patrick Dierschke

Committee met two weeks ago and finalized the job description. The job is posted and available for people to apply. The intent is to have someone recommended by end of May. ASU is not using a search committee for this position.

**V. Unfinished Business:**

No Unfinished Business

**VI. New Business:**

No New Business

**VII. Miscellaneous**

A concern was expressed regarding CHP Hours during the holidays. Due to budget constraints, the CHP is only open during business hours of 7:30-5. There is only one entrance to the building and it must be open during business hours.

The Chancellor's Award and President's Award for Staff Excellence will be held on February 28 in the afternoon.

Possible Spring open forum with administration.

Thanks were expressed to the Public Art Committee for its recent selections.

Alumni Association is now fully under the university umbrella. They fall under the Vice President for Development and Alumni Relations.

A study was conducted regarding whether ASU should move to Division I and the decision was made to stay at the Division II level. The Lonestar Conference signed an agreement with Fox Sports and they will be televising certain games. The Lonestar Conference will be playing in a two-day tournament Football Festival at Cowboys Stadium; ASU will play September 15<sup>th</sup>; more information to come.

Boldly Blue, an event for the Capital Campaign for ASU, was held January 19<sup>th</sup> to celebrate exceeding the goal of \$25 million two years ahead of schedule. The chancellor announced a challenge goal of \$35 million by December 31, 2013. ASU faculty and staff giving increased from 7% to 27% during this campaign.

**VIII. Adjournment**

Antonella Ward moved to adjourn, Pat Payne seconded and the meeting was adjourned at 3:45.