

**Angelo State University  
Staff Senate Meeting Minutes  
UC 203-204  
February 20, 2012**

**Call to Order and Establishment of Quorum**

The meeting was called to order and a quorum established at 3:01 p.m. by Katie Plum, Chair.

**Senators Present:** Adriana Balcorta, D Chandler, Patrick Dierschke, Katie Dixon, Justine Gaskamp, Carl Halfmann, Shayna Lopez, Pat Payne, Katie Plum, Ruben Sandoval, Antonella Ward, Audrey Wilson

**Alternates Present:** Mary Escobar, Jeff Riels, Justina Stark, Betty Thorpe, Kimberly Wirth

**Visitors signed in:**

**I. Approval of Previous Meeting's Minutes:**

The minutes of the previous meeting from January 23, 2012 were presented for approval. Patrick Dierschke made a motion to accept the minutes with a correction to the statement about the Provost Search Committee. Justine Gaskamp seconded the motion. Motion passed unanimously.

**II. Guests:**

**Kurtis Neal, Human Resources Specialist**

Not able to attend meeting. Please send him an email with any questions or concerns. Ruben Sandoval encouraged staff to respond to HR survey to voice opinions.

**III. Treasurer's Report:**

Adriana Balcorta reported that the balance of Staff Excellence Account is \$2,194.73, the Staff Senate Account is \$495.40 and the President's Award account \$4,000.

**IV. Committee Reports:**

Employee Relations – Patrick Dierschke

Staff Appreciation Week will be the week of February 27. All staff members will have receive special discounts/offers during the week, including:

- Chartwells will offer a 10% discount to ASU staff at all food service locations (all week)
- Free passport photos will be available daily in the CIS Passport Office (all week)
- The ASU Bookstore will provide a 20% discount on Thursday, March 1

Additionally, staff members' names will be randomly drawn to receive prizes during the week.

The prizes include:

- 5 Paid Half-Days Off
- 4 One-month CHP Memberships

The New Staff Reception will be coordinated with the President's Office, with a tentative date of March 26 or 27.

Employee Recognition – Antonella Ward

Ram Star Award form has been developed to go live March 1<sup>st</sup>.

Bylaws Committee – Audrey Wilson

The committee is going to review the bylaws and submit any updates at the March meeting.

Nominations and Elections – Crystal Braden (not present)

Chair Katie Plum has charged the committee with beginning the nomination and election process during the month of March. Katie Plum asked the committee to submit a list of new Staff Senate members to the President's Office after elections take place in April

President's and Chancellor's Award Selection Committees – Katie Plum

Chancellor's Award and President's Award Ceremony will be held on Tuesday, February 28, 2012 at the CJ Davidson Conference Center.

Provost Search Committee – Patrick Dierschke

The committee will have phone interviews Friday, February 24 and Monday, February 27, and on campus interviews will be scheduled after spring break.

**V. Unfinished Business:**

No Unfinished Business

**VI. New Business:**

Antonella Ward made a motion to add to the agenda the vote to approve the RamStar award; Ruben Sandoval seconded the motion. Patrick Dierschke made a motion to accept the approval of RamStar award, Pat Payne seconded the motion, Audrey Wilson expressed concerns about the program and a discussion was opened. After discussions, Patrick Dierschke made a motion to approve that RamStar award with the following amendments, seconded by Audrey Wilson and passed unanimously:

- Open to all staff members
- Remove the one-year minimum restriction to be eligible for nomination

Betty Thorpe- Commented on the classification of some of the ROTC staff. She will check with ROTC sergeant regarding eligibility of staff to be nominated since some of the ROTC staff are not considered ASU employees.

**VII. Miscellaneous**

Justine Gaskamp - Shared information about the new ASU program directed by Kristin Stanley. The ASU Cat Coalition program was developed to minimize the cat population on campus. Four

feeding areas were established. Volunteers are welcome to join and help trap the cats to be neutered/spayed to stop the cat population from growing.

Judy O'Rear has resigned due to health issues. The Staff Senate will send a card and a certificate. Patrick Dierschke moved for the Staff Senate to commend Judy O'Rear formally for her service to the university and the Staff Senate, and this was seconded by Audrey Wilson. The motion passed unanimously.

### **VIII. Adjournment**

Ruben Sandoval moved to adjourn, Katie Dixon seconded and the meeting was adjourned at 3:55.