Field Experience Information & Requirements

Calendar & Deadlines

September	
Thursday, 6	Fall Field Experience Application & Criminal Background Check Deadline by 5:00 p.m. *Special permission is needed from your Professor for concentrated observations.* CARR 287 (FMI: EPI Center 942-2209)
Monday, 17	Field Experience Assignments and Principal Meeting Dates and Times will be posted on the wall outside the EPI Center (CARR 287)
Wednesday-Friday, 19-21	Field Experience Principal Meetings On Various Campuses (as Scheduled) (Afterwards go get SAISD Name Badge $2 *Cash Only*)
Monday, 24	Fall Field Experience Begins On Various Campuses (as Scheduled)
October	
Tuesday-Wednesday, 2-3	Mandatory Student Teaching Application Meeting (For Spring 2013 Placements) UC 203/204 All Students who wish to Student Teach in the Spring must attend ONE of the following: Tuesday- 11:00 a.m., 3:00 p.m., 6:00 p.m. Wednesday- 1:30 p.m.
Wednesday, 10	Student Teaching Application Deadline by 5:00 p.m. (For Spring 2013 Placements) CARR 287 (FMI: EPI Center 942-2209)
Wednesday, 17	Student Teaching Application Packet Deadline by 5:00 p.m. (For Spring 2013 Placements) CARR 287 (FMI: EPI Center 942-2209)

*You must submit a **Field Experience Application**:

    www.angelo.edu
    Academics (Blue Tab at Top)
    College of Education (Bottom Right Tan Box)
    Educator Preparation Program (EPP) (Tab on Left)
    Online Application
    Field Experience Application
    (Do not do a search for the application, as there are some that are out of date on the website.)

*You must obtain a **Criminal Background Check** by applying through SAISD.
If you already have an SAISD student account

    1) Go to www.saisd.org
    2) Click on the tab at top of the screen titled "Employment"
    3) From the drop down menu click on "Job Opportunities"
    4) Under "*University/College Students*" click on "*View the University College Job Board for more information about available positions.*" View "Student-University/College Programs"
    5) After viewing the job, click on "University/College Students Click Here to Login and Apply."
    6) Sign In with your username and password.
    7) Read and "Accept" the Disclaimer
    8) Update existing application as needed
    9) Click on the "Jobs" tab
    10) Click on "View/Apply" **select** "Student-University/College Programs."
    11) Click on "Apply for this job"
    12) There should be a "yes" next to the job you applied for upon completion.

<u>If you do not have an SAISD student account</u>

      1) Go to www.saisd.org
      2) Click on the tab at top of the screen titled "Employment"
      3) From the drop down menu click on "Job Opportunities"
      4) Under "*University/College Students*" click on "*View the University College Job Board for more information about available positions.*" View "Student-University/College Programs."
      5) After viewing the job, click on "University/College Students Click Here to Login and Apply."
      6) Click on "Create New Account"
      7) Fill out the needed information
      8) Click on "Save and Next"
      9) Continue answering the questions in the application, click on "Save and Next" on the bottom of each page
      10) You should get a "Success Screen"
      11) Read and "Accept" the Disclaimer
      12) Click on the "Jobs" tab
      13) Click on "View/Apply" **select** "Student-University/College Programs."
      14) Click on "Apply for this job"
      15) You should end up back on the screen that lists the jobs and there should be a "yes" next to the job you applied for.

Other Requirements

You must get an SAISD name badge.
You must arrive at least 10 minutes earlier than your scheduled observation time.
   (You may not include travel time as part of your observation time.)
You must sign in at the office for each visit.
You must go in with a positive attitude.
You must always use appropriate language.
You may not have firearms or ammunition in your car, purse, bag, anywhere.
You may not have tobacco products of any kind.
You may not have a cell phone. (Leave it in your car.)
You may not chew gum.
You must always <u>dress professionally & conservatively</u>:

1. Candidates' hair will be clean and well groomed at all times and shall not obstruct vision.
2. Candidates must wear appropriate shoes at all times. (Flip Flops/ House slippers are not allowed.)
3. All forms of headgear (hats, caps, hoodies, bandanas, etc.) are not acceptable.
4. Shorts are not permitted.
5. Proper under garments must be worn and not be visible.
6. Any attire related to negative group behavior (gangs, etc.) will not be permitted.
7. Candidates may not wear slogan buttons or clothing with inappropriate or violent slogans or advertising.
   (An example would be an alcoholic beverage or tobacco advertisement.)
8. Visible body piercing shall be limited to ear piercing. All other visible piercings, including retainers or spacers, are prohibited.
9. Over-sized style pants that would give the appearance of being baggy or saggy will not be permitted.
10. Shirts and Blouses must be tucked in unless they are shorter in length than the student's extended fingertip.
11. Sunglasses may not be worn in the buildings on the eyes, head, around the neck.
12. Candidates may not wear unusual costumes that attract attention and detract from the learning atmosphere. This includes unusual hairstyles or hair coloring.
13. Tattoos are not allowed to be visible.
14. Holes and/or shredding on jeans/pants are not permitted.
15. Female Candidates:
    * Nothing may be worn that shows/ bares the midriff (front or back.)
    * Skirts must not be shorter than the students' extended fingertips.
    * Divided skirts, hemmed above the knee, are considered shorts and may not be worn.
    * No spaghetti straps, tank tops or visible under-clothing will be permitted.
    * All tops must be at least <u>3 fingers</u> wide on the shoulder.
    * Low-cut tops may not be worn.
    * Skintight attire is not acceptable. (This includes bike shorts and spandex.)

Any other attire or grooming that is perceived by the campus administrator or university supervisor as being detrimental to the education process will not be allowed. If a candidate is found in violation of the dress code policy, the candidate will be asked to change.