



RULE I OATH OF OFFICE

The President of the Senate shall administer the oath of office to each Senator who shall be elected, previous to taking their seat. Senators shall take the following oath, "I (state name), do hereby affirm that I will faithfully execute the duties of my office, and will, to the best of my ability, preserve, protect, and defend the Angelo State University Student Body Constitution."

RULE II COMMENCEMENT OF SESSIONS

- 1: The Presiding Officer having taken the chair, and after the Presiding Officer, or a Senator designated by the Presiding Officer, leads the Senate in reciting the Pledge of Allegiance to the Flag of the United States and the Flag of the State of Texas, and a quorum being present, the Minutes of the preceding meeting shall be read, and any mistake made in the entries corrected.
- 2: The proceedings of the Senate shall be briefly and accurately stated in the Minutes. Messages of the President, titles of bills and resolutions, such parts as shall be affected by proposed amendments and every vote.
- 3: Each meeting of the Senate shall be open to the public.

RULE III ORDER OF BUSINESS

1. The Senate shall determine the date, time, and place of Senate meetings immediately after assuming office.
2. The Clerk shall make available copies of the Senate agenda at least one full school day prior to each regular meeting.
 - 2.1 Proposed items for the agenda shall be submitted to the Clerk at least one full school day prior to the publication of the agenda
 - 2.2 In the event of a special session or emergency meeting of the Senate, the agenda shall be made available prior to roll call for that special session or meeting.
3. In addition to the aforementioned items, the regular order of business shall be:
 - 3.1 Call to order by the Presiding Officer
 - 3.2 Roll Call
 - 3.3 Approval of Minutes of the Previous Meeting
 - 3.4 Report by the Presiding Officer
 - 3.5 Executive Reports
 - 3.6 Committee Reports
 - 3.6.1 Standing Committees
 - 3.6.2 Special Committees
 - 3.7 Old Business
 - 3.8 New Business



- 3.9 General Discussion
- 3.10 Announcements
- 3.11 Remarks for the Minutes
- 3.12 Adjournment

RULE IV SUSPENSION AND AMENDMENT OF THE RULES

- 1: No motion to suspend, modify or amend any rule or any part thereof, shall be in order, except on one day's notice in writing, specifying precisely the rule or part proposed to be suspended, modified, or amended, and the purpose thereof. Approval of such motions shall require the concurrence of the Senate, except as otherwise provided by the rules.
- 2: The rules of the Senate shall continue from one Senate to the next Senate unless they are changed as provided in these rules.

RULE V SPECIAL ORDERS

- 1: Any subject may, by a vote of two-thirds of the Senators present, be made a special order of business for consideration. When the time for its consideration arrives, the Presiding Officer shall lay it before the Senate, to be considered in that order when there is no unfinished business.
- 2: All motions to change such order, or to proceed to the consideration of other business, shall be decided without debate

RULE VI VOTING PROCEDURES

When the yeas and nays are ordered, the Presiding Officer shall call for a voice vote of all Senators present at such time, all Senators, without debate, shall declare their assent, dissent or abstention to the question. No Senator shall be permitted to vote after the Presiding Officer has announced the decision. Any Senator may, with unanimous consent, change or withdraw their vote. No motion to suspend the rule shall be in order, nor shall the Presiding Officer entertain any request to suspend it by unanimous consent.

RULE VII BILLS AND RESOLUTIONS

- 1: Whenever a bill or resolution shall be offered, its introduction shall, if objected to, be postponed for one day.
- 2: Either the author or the Clerk shall read every bill and resolution at the time
- 3: The Senate shall not consider nor debate any bill or resolution on the same day it is introduced, except for reference, unless by unanimous consent.



**Angelo State University
Student Government Association
*Senate Rules***

- 4: When a bill or resolution is accompanied by a preamble, the question shall first be put on the bill or resolution and then on the preamble, which may be withdrawn by a mover by amendment, or it may be laid on the table without prejudice to the bill or resolution and shall be a final disposition of such preamble.

**RULE VIII
AMENDMENTS AND MOTIONS**

- 1: All motions and amendments shall be submitted in writing, if desired by the Presiding Officer or by any Senator, and shall be read before debated.
- 2: Any motion, amendment, or resolution may be withdrawn or modified by the mover at any time before a decision, amendment or ordering of yeas and nays.
- 3: If the question in debate contains several propositions, any Senator may have the same divided for individual consideration.
- 4: It shall not be in order to consider any proposed committee amendment (other than a technical or clerical amendment) which contains any significant matter not within the jurisdiction of the committee proposing such amendment.

**RULE IX
REFERENCE TO COMMITTEES AND REPORTS OF COMMITTEES**

- 1: In any case in which a controversy arises as to the jurisdiction of any committee with respect to any proposed legislation, the question of jurisdiction shall be decided by the presiding officer, without debate, in favor of the committee which has jurisdiction over the subject matter which predominates in such proposed legislation. Such decision shall not be subject to any appeal.
- 2: The Presiding Officer has discretion to assign legislation to the appropriate committee; proposed legislation may be referred to two or more committees jointly or sequentially.
 - 1: Proposed legislation that is referred to two or more committees jointly may be reported only by such committees jointly and only one report may accompany any proposed legislation so jointly reported.
 - 2: The Presiding Officer may specify the portion or portions of proposed legislation to be considered by the committees, or any of them to which such proposed legislation is referred, and such committees or committee shall be limited, in the consideration of such proposed legislation to the portion or portions so specified.

**RULE X
DEBATE**

- 1: No Senator shall speak until the Presiding Officer has recognized them. No Senator shall interrupt another Senator in debate without their consent, and to obtain such consent the Senator shall first address the Presiding Officer.
- 2: No Senator in debate shall, directly or indirectly, by any form of words impute to another Senator or to other Senators any conduct of motive unworthy or unbecoming of a Senator.
- 3: No Senator in debate shall refer offensively in reference of Angelo Sate University.



- 4: If any Senator, in speaking or otherwise, in the opinion of the Presiding Officer transgresses the rules of the Senate the Presiding Officer shall, either on their own motion or at the request of another Senator, call the Senator to order. When a Senator shall be called to order, said Senator shall take their seat and not proceed without leave of the Senate, which if granted, shall upon motion that the Senator be allowed to proceed in order, which such motion shall be determined without debate. Any Senator directed by the Presiding Officer to take their seat may appeal the ruling of the Presiding Officer, which appeal shall be open to debate.
- 5: Whenever confusion arises in the Chamber or the galleries, or in the occupants of the galleries indulge in demonstrations of approval or disapproval, it shall be the duty of the Presiding Officer to enforce order in their initiative and without any point of order being made by a Senator.

RULE XI

APPOINTMENT OF STANDING COMMITTEES

- 1: Each Senator shall serve on two committees. The membership and chairperson of all committees shall be determined by the President Pro Tempore.
- 2: The following standing committees shall be appointed at the commencement of each Senate, and shall continue to have power to act until their successors are appointed.
 - 2.1: Committee on Academic Affairs; to which shall be referred to all proposed legislation and matters as deemed appropriate by the Presiding Officer or required by appropriate law.
 - 2.2: Committee on Judiciary and Rules; to which shall be referred all proposed legislation and matters deemed appropriate by presiding officer or required by appropriate law.
 - 2.3: Committee on Budget and Finance; to which shall be referred all proposed legislation and matters deemed appropriate by presiding officer or required by appropriate law.
 - 2.4: Committee on Parking, Food, Housing, & Technology; to which shall be referred all proposed legislation and matters deemed appropriate by presiding officer or required by appropriate law.
 - 2.5: Committee on Environment, Health & Sports; to which shall be referred all proposed legislation and matters deemed appropriate by presiding officer or required by appropriate law.
 - 2.6: Committee on Public Relations; to which shall be referred all proposed legislation and matters deemed appropriate by presiding officer or required by appropriate law.
 - 2.7: Committee on Student Organization Evaluation; to which shall be referred all student organization constitutions to be reviewed and bills to be written, and matters deemed appropriate by the presiding officer or required by appropriate law.
- 3: No Senator shall serve as Chairperson of more than one standing, select, sub, or any other committee of the Senate.
- 4: Each standing committee has the authority to create subcommittees under the jurisdiction of said committee.

RULE XII

COMMITTEE PROCEDURES



**Angelo State University
Student Government Association
*Senate Rules***

- 1: Each standing committee, including any subcommittee of any such committee, is authorized to hold such hearings, to sit and act during sessions, recesses, and adjourned periods of the Senate, and to take such testimony as is necessary for the completion of their duties within their jurisdiction.
- 2: Each standing committee shall fix regular weekly or biweekly meeting days for the transaction of business before the committee and the chairperson may call additional meetings, as they may deem necessary.
 - 2.1: Each committee shall make public announcement of the date, place, and subject matter of any hearing to be conducted by the committee on any measure or matter at least one day before the commencement of that hearing unless the committee determines that there is good cause to begin such hearing at an earlier date.
 - 2.2: Each meeting of a committee, or any subcommittee thereof, including meetings to conduct hearings, shall be open to the public.
 - 2.3: Whenever disorder arises during a committee meeting that is open to the public or any demonstration of approval or disapproval is indulged in by any person in attendance at any such meeting, it shall be the duty of the Chair to enforce order on their own initiative and without any point of order being made by a Senator. When the Chair finds it necessary to maintain order, they shall have power to clear the room, and the committee may act in closed session for so long as there is doubt of the assurance of order.
- 3: Each committee shall acquire a quorum of no less than one-half of its current membership of the committee to conduct business.

**RULE XIII
PROCEEDINGS ON NOMINATIONS**

When nominations shall be made by the President of the Angelo State University Student Body to the Senate, they shall be referred to appropriate committees, and the final question to every nomination shall be, "Will the Senate advise and consent to this nomination?" which question shall not be put on the same day on which the nomination is received.

**RULE XIV
PARLIMENTARY PROCEDURE**

The Senate shall take direction of parliamentary procedure from Robert's Rules of Order in all instances not mentioned in the Senate Rules.