

### 3.10.4

#### **Financial Resources: Control of sponsored research/external funds**

The institution maintains financial control over externally funded or sponsored research and programs.

#### **Judgment**

Compliant    Non-Compliant    Not Applicable

#### **Narrative**

*Note: Text for all linked documents below can be increased/decreased for ease of reading by pressing your keyboard's Ctrl key while rotating the mouse wheel.*

The Vice President for Finance and Administration and the Dean of the College of Graduate Studies share responsibility for ensuring that Angelo State University maintains financial control of externally sponsored research and programs. They both report directly to the President of ASU.

The Dean of the College of Graduate Studies oversees the Office of Sponsored Projects (OSP), which is responsible for pre-award administration of sponsored research and programs. The OSP reviews and approves proposals seeking external funding from federal, state, and local agencies and negotiates contractual funding agreements with such entities to ensure compliance with relevant ASU Operating Policies and Procedures, including the following:

- ASU OP 56.01, Sponsored Research Contracts and Grants
- ASU OP 56.02, Misconduct in Research
- ASU OP 56.03, Protection of Human Subjects in Research
- ASU OP 56.04, Preparing and Monitoring Subaward Agreements
- ASU OP 56.05, Signature and Submission Authority for Sponsored Projects
- ASU OP 56.06, Institutional Animal Care and Use Committee (IACUC)
- ASU OP 56.07, Facilities and Administrative Cost Recovery and Disbursement
- ASU OP 56.08, Conflict of Interest on Externally Funded Projects
- ASU OP 56.09, Effort Reporting and Certification for Grants, Contracts and Other Sponsored Agreements
- ASU OP 56.11, Cost Transfers Involving Sponsored Projects and Cost Share Funds

The approval process includes a review of the budget and justification to determine level of effort, cost sharing commitments, appropriate indirect cost allocation, possible program income, and compliance with funding-source requirements. Upon receipt of an award, OSP reviews and approves the budget, authorizes re-budgeting, approves cost sharing commitments and capital expenditures, and manages other issues related to grant administration.

ASU requires administrative review of faculty research proposals by division heads, department chairs, the Vice President for Finance and Administration, and the Dean of the College of Graduate Studies. Approval signatures on the ASU Grant Approval Form certify that the proposed work is consistent with department

and college policies and objectives and that it complies with relevant federal, state, and institutional policies.

The Controller's Office, a unit reporting to the Vice President for Finance and Administration, maintains financial records for grant and contract funds, draws letter-of-credit funds, and completes financial reports and billing as required by sponsors and in accordance with all relevant ASU Operating Policies and Procedures.

The OSP and Controller's Office maintain separate duties, and all research and external funds are accounted for in the annual financial report, which is included in the statewide single audit report for each year. The Texas State Auditor's Office conducts audits in accordance with the US Office of Management and Budget (OMB) Circular A-133, and an opinion is issued on the state as a whole every year. As a public institution of the State of Texas, ASU is included in this statewide audit. The State Auditor's Office conducts this audit so that the State can comply with legislation and federal grant requirements to obtain an opinion regarding the material accuracy of its basic financial statements and a report on internal controls related to those statements. State of Texas Statewide Single Audit Reports for each of the past three fiscal years are provided as attachments to Comprehensive Standard 3.10.2, Financial aid audits. ASU's audit director, who reports directly to the TTU System chief audit executive, conducts reviews of the post-award process to monitor compliance with the cost principles established in OMB Circular A-21 and the post-award requirements of A-110.