To Do Advising

1. Put in Student's CID number and press "Submit".
2. Choose "Official Degree Plan" from Advisors Menu.
3. Is there an "Official Degree Plan" listed?
   - Yes
     1. Is it the correct degree plan?
        - Yes
           1. If it is the correct degree plan, Select "Degree Evaluation".
              1. Select "Generate New Evaluation".
              2. Click on circle next to "Program" and "Generate Request".
              3. Choose "Detail Requirements" and click on "Submit".
        - No
           1. Select "Degree Evaluation".
              1. Select "What-if Analysis".
              2. Select catalog and press "Continue".
     - No
        1. Select "Degree Evaluation".
        2. Select "What-if Analysis".
        3. Select catalog and press "Continue".
4. Have student complete a Degree Plan Application (form on website).
5. Select Program (one of the following):
   - GBSN: BSN Nursing Generic Option
   - RN-BSN: BSN Nursing and click "Continue"
6. Select First Major: Nursing and Department: Nursing & Rehabilitation Sci and click on "Submit".
7. Click on "Generate Request".
8. Choose "Detail Requirements" and click on "Submit".