



HR Notes

ASU DEPARTMENT OF HUMAN RESOURCES

July 2013

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Annual Enrollment

In July, you will receive your ***Personal Benefits Enrollment Statement*** mailings, which include information on your benefits, Annual Enrollment choices and two-week enrollment period. **Our enrollment period is July 22-Aug. 4.** As in past years, you will have several ways to make benefit changes, including signing in to your online account on the [ERS website](#), contacting Human Resources at 942-2168 or calling ERS toll free at 866-399-6908. Annual Enrollment is your opportunity to make benefits changes without experiencing a qualifying life event change. All changes made during Annual Enrollment will go into effect on Sept. 1. For more information, including the rates for 2014, please click on [Annual Enrollment](#). Your current coverage will remain the same, unless you make a change during Annual Enrollment.

Annual Enrollment Requiring Evidence of Insurability (EOI)

If you want to make changes or add Optional Term Life Insurance, Dependent Term Life

Insurance, Short-Term Disability Insurance and/or Long-Term Disability Insurance to your benefits, an EOI is required. The EOI process is initiated on [ERS Online](#) (www.ers.state.tx.us/home.aspx) or by contacting Luann McCorkle (luann.mccorkle@angelo.edu) during the **July 8-Aug. 9** window. Once the EOI is initiated, you will select the coverage in which you want to enroll, and then choose how you want to receive the information from Minnesota Life, either by e-mail or mail.



ERS News about Your Benefits

Tobacco Certification Required

Employee Retirement System of Texas (ERS), which administers our benefits, is requiring that all members certify the tobacco usage status of themselves and every eligible dependent enrolled in the medical plan. A yes-or-no answer is needed for every employee and family member with health coverage, even if no one enrolled in the medical coverage uses tobacco. **Those aged 18 and over who are not certified will be charged the Tobacco User Premium starting Sept. 1.** You may certify through your [ERS online account](#), by contacting Human Resources at 942-2168 or luann.mccorkle@angelo.edu, or by calling ERS customer service toll free at 866-399-6908. **If you have already certified, you do not need to re-certify.**

Definition of a “Full-Time” Employee Changes for Health Insurance Only

The definition of a full-time employee for medical insurance is changing. As of Sept. 1, employees designated by ASU as working 30 hours or more per week in a benefits-eligible position will receive the full state contribution for their health insurance premiums. Please click [here](#) for more legislative changes to ERS benefits.

TexFlex Health Care Limit to Change

The ERS TexFlex program currently allows participants to

contribute up to \$4,996 a year into a health care account. As of Sept. 1, changes to federal law will lower the health care maximum annual contribution from \$4,996 to \$2,496. On Sept. 1 of each year, you are automatically re-enrolled in TexFlex accounts at your same annual contribution level, unless you make a change during Annual Enrollment. If your Plan Year 2013 annual contribution is more than \$2,496, ERS will automatically reduce the annual contribution to \$2,496 for the upcoming plan year. This change does not affect day care accounts, which will still have a maximum contribution of \$4,996 a year. There is no change to the administrative fee or the optional TexFlex debit card fee. The administrative fee is \$12 a year for each account. The optional debit card fee is \$15, even if you have both health care and day care accounts.

Understanding the Difference Between Primary Care Physicians (PCPs) and Urgent Care Centers

In areas of Texas where there are no urgent care centers available, some primary care physicians (PCPs) are calling their clinics “urgent care centers,” even though they are not credentialed as such. As members, we most likely are unaware of the difference, and are utilizing these PCP clinics and offices as urgent care centers, only to find later that the services we received will not be paid at in-network benefit levels. Please verify that the urgent care center you plan to use

is truly a credentialed in-network urgent care center, or change your designated PCP to the PCP operating the credentialed urgent care clinic prior to receiving services. HealthSelect of Texas members can get guidance on whether to visit a PCP, an urgent care center or a hospital emergency room by calling myNurseLine toll free at 877-731-8306. Registered nurses are available to help 24/7 at no extra cost to members. Scott & White Health Plan also has a toll-free nurse line at 877-505-7947.

Employee Assistance Program (EAP)

Upcoming Events

Discount Center



Monthly Awareness



Home sweet home — but is it safe?

On the Lighter Side



Taking in a movie?
Don't forget your popcorn!

News For You



- [Monthly Newsletter](#)
- [Monthly Calendar](#)
- [Monthly Poll/Contest](#)

Upcoming Webinars

July 10 – Bullying in the workplace

July 17 – What's your personal brand?

July 25 – Navigating the ups and downs of long-term relationships

July 31 – Hobbies: good medicine for mind and body

[Webinar Library](#) – To view newsletters and webinars and access resources, log in here with username UTEAP and password UTEAP.

ERS Benefits Fair

We encourage you not to miss this opportunity to better understand your benefits and the latest legislative changes!

Texas Department of Transportation
TxDOT Training Center
4502 Knickerbocker Road
San Angelo, TX 76904

Aug. 1, 2013

9 a.m.-Noon – Vendor booths
TexFlex, Humana, United HealthCare, TexaSaver and more!

10:30 a.m. – ERS presentation in the Assembly Room (main building)



New to ASU

Please join the Office of Human Resources staff in welcoming the following new employees:

Chandra Alexander – Athletics

Shayla Grelle – WED Center

Kristin Hamnett – Center for Academic Excellence

David Martinez – University Police

Christopher Quillen – Security Studies and Criminal Justice

Jeacey Robinson – Accounts Payable

Vickie Rodriguez – Enrollment Management

Roland Tijerina – University Police



ASU Employee Birthdays - July

Armstrong, Felicia

Baranowski, Walter

Beck, Brian

Begil, Henry

Belden, Cynthia

Brooks, Shonda

Burkhalter, Johnny

Collins, Christopher

Corases, Clint

Covington, Sandra

Dalrymple, Terence

Dierschke, Patrick

Doll, Bill

Drost, Tonya

Ford, Roger

Gabriel, Gary

Greenwald, Beverly

Hart, Tara

Harvey, Robyn

Hernandez, Christopher

Hilton, Melissa

Hoelscher, Keith

Huang, Han-Hung

Hunter, Mary

Kang, Jonathan

King, Aaron

Larson, Mary

Lynch, Jean

Marsden, Sharon

McGaughey, Cheryl

Musgrove, Laurence

Pepper, Maggie

Perez, Norely

Purkiss, Christine

Rosipal, David

Russell, Connie

Schkade, Gregory

Schkade, Stephen

Scott, Ashley

Serrano, Gabriela

Sleutel, Martha

Smith, Kathryn

Smith, Terry

Spraggins, Cynthia

Springer, Melinda

Stephens, Jennifer

Sunderman, Norman

Taylor, Betty

Tinney, Wesley

Weeaks, Cynthia

Whitaker, Jeromey

