

**Angelo State University  
Staff Senate Meeting Minutes  
UC 203-204  
June 17, 2013**

**I. Call to Order and Establishment of Quorum**

The meeting was called to order and a quorum established at 3:00 p.m. by Suzie Dusek, 2012-13 Vice Chair, in the absence of Crystal Braden, 2012-13 Chair.

**Senators Present:** Maggie Blair, Becky Brackin, Denise Brodnax, Kent Corder, Suzie Dusek, Brandy Hawkins, Luann McCorkle, Mark Multer, Stephen Schkade, Joe'L Sefcik, Betty Thorpe, Kristi Wolff

**Alternates Present:** Casey Baccus, Suzanne Campbell, Paul Hamilton, Kerri Mikulik, Elizabeth Randell, Kelsey Samsel, Julia Valles, Kimberly Wirth

**Visitors signed in:** Terry Apodaca, Patrick Dierschke, Pat Payne, Amanda Shirley, Matt Walsh, Kurtis Neal, Jody Casares

**II. RamStar Awards:**

Awards were presented to Jay Halbert, Jessica Manning, Michelle Steely, Phillip Storm, Jeromey Whitaker, Kristi Wolff, Robert J. Garcia, Paul Hamilton, Mary Escobar, Kelsey Samsel, Patrick Dierschke, Shannon Sturm, Amanda Guthrie, Mark Allan, Joe'L Sefcik, Kent Corder, Pay Payne, Angie Fraga, Adra Enos, Maurice Fortin, Dan Robertson, Michelle Bennett, Sarah Schmidt, and Terry Apodaca for the month of May.

**III. Elections**

Kimberly Adams, 2012-13 Secretary, opened the floor for nominations for the Chair position. Suzie Dusek was nominated by Kent Corder, seconded by Brandy Hawkins. Kent Corder made the motion to elect Suzie Dusek by acclamation. It passed unanimously and Suzie Dusek was elected Chair of the Staff Senate.

Suzie Dusek opened the floor for nominations for the Vice Chair position. Brandy Hawkins was nominated by Kent Corder, seconded by Becky Brackin. Betty Thorpe made the motion to elect Brandy Hawkins by acclamation. It passed unanimously and Brandy Hawkins was elected Vice Chair of the Staff Senate.

The floor was open for nominations for the Secretary position. Becky Brackin was nominated by Kristi Wolff, seconded by Kent Corder. Kent Corder made the motion to elect Becky Brackin by acclamation. It passed unanimously and Becky Brackin was elected Secretary of the Staff Senate.

The floor was open for nominations for the Treasurer position. Kent Corder was nominated by Joe'L Sefcik, seconded by Becky Brackin. Joe'L Sefcik made the motion to elect Kent Corder by acclamation. It passed unanimously and Kent Corder was elected Treasurer of the Staff Senate.

Suzie congratulated the new staff senators and officers and thanked the outgoing senators and officers for their excellent work this year.

#### **IV. Approval of Previous Meeting's Minutes:**

The minutes of the previous meeting on May 20, 2013, were presented for approval. Denise Brodnax made a motion to accept the minutes and Luann McCorkle seconded the motion. Motion passed unanimously.

#### **V. Guests:**

*Kurtis Neal, Director of Human Resources*

A representative from Valic will be available on campus Tuesday, June 18, to talk with employees about 403(b) and Optional Retirement Programs (ORP), which is mostly for faculty. He reminded the group that performance reviews are due by the end of June. His office has received 12 percent of the evaluations due.

#### **VI. Treasurer's Report:**

\$264.53 – Staff Senate Account

\$1,574.90 – Staff Excellence Award Account

\$0 – President's Award Account

Kent Corder presented the treasurer's report with assistance from previous treasurer, Patrick Dierschke. Dierschke noted that the senate has an outstanding encumbrance for about \$50 from the ice cream social. The July social will cost about \$200.

#### **VII. Committee Reports:**

Staff Relations – Dusek reminded everyone that the annual hot dog social will be Tuesday, July 2, at the Pavilion. Becky Brackin will develop and e-mail a signup sheet for pre-event tasks and shifts working the event. Dusek encouraged everyone to help.

Suzie Dusek circulated signup sheets for representation on staff senate committees and university committees. She asked that each person sign up for at least one standing committee and consider one of the university committees.

#### **VIII. Unfinished Business:**

No unfinished business.

**IX. New Business:**

Luann McCorkle asked who she should now send a list of new employees as she previously sent that to Patrick Dierschke who is going off of the board. The staff senate sends a welcome e-mail to new staff members. Suzie Dusek announced that the executive committee would have a short meeting this week and outline new responsibilities.

**X. Miscellaneous (comments, announcements, and round table times)**

Dusek noted that a list of future meeting dates was in everyone’s packet and encouraged all senators and alternates to become familiar with the bylaws. The bylaws contain information about attendance at meetings and notification procedures if someone has to miss a meeting. The bylaws are on the Staff Senate web page.

Patrick Dierschke asked that everyone check the Staff Senate web page for accuracy of name, title, and department, and let him know if something should be corrected. Dierschke noted that someone will need to take over updating of the site. Dusek asked that those who do not have a photo on the site have one made by Communications and Marketing.

Kimberly Wirth announced that the Library will have a blood drive Thursday, June 20, tentatively in the University Center parking lot. There are still openings for donors.

**XI. Adjournment**

Brandy Hawkins moved to adjourn, Stephen Schkade seconded and the meeting was adjourned at 3:38 p.m. The next regularly scheduled meeting is Monday, July 15, 2013.

Approved:

\_\_\_\_\_  
Becky Brackin  
Secretary

\_\_\_\_\_  
Date