I. Call to Order and Establishment of Quorum

The meeting was called to order and a quorum established at 3:00 p.m. by Suzie Dusek, 2013-14 Chair.

Senators Present: Maggie Blair, Denise Brodnax, Dee Chandler, Kent Corder, Suzie Dusek, Brandy Hawkins, Mark Multer, Stephen Schkade and Joe’L Sefcik.

Alternates Present: Casey Baccus, Suzanne Campbell, Kerri Mikulik, Kelsey Samsel and Kimberly Wirth

Visitors signed in: Audrey Wilson and Kurtis Neal

II. RamStar Awards:
Awards were presented to Kathy Ashton and Jaxine Boling.

III. Approval of Previous Meeting’s Minutes:
The minutes of the previous meeting on July 15, 2013, were presented for approval. Kent Corder made a motion to accept the minutes and Stephen Schkade seconded the motion. Motion passed unanimously.

IV. Guests:
Kurtis Neal, Director of Human Resources
Kurtis and Lori Chandler presented on the State Charitable Campaign. Discussion under New Business.

V. Treasurer’s Report:
Staff Excellence Awards
- Previous Balance $1,574.09
- Transfer to Staff Senate Account ($250.00)
- Transfer to Staff Senate Account ($1,200.00)
- Available Balance $124.09

Staff Senate
- Previous Balance ($73.08)
- Transfer from Staff Excellence Awards Account $250.00
- Encumbrance for August Staff Social ($135.61)
- Transfer from Staff Excellence Awards Account $1,200.00
- Encumbrance for Staff Senate Lapel Pins ($303.35)
- Available Balance $937.96
President’s Awards Staff Excellence

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VI. Committee Reports:
   a. Staff Recognition: Calculation of service time for employee service awards tabled until next meeting.
   b. Staff Relations: Upcoming Staff Socials
      a. September 13, 3-4 p.m.: 3rd Floor of Library Open House for Common Read. Attendees will receive a free book for attending.
      b. October 10, 2 p.m.: Homecoming Athletics Meet and Greet (meet coaches and athletes)
      c. The Ice Cream Social last week was a great success.

VII. Unfinished Business:
   a. University Judicial Committee: Twelve people have responded to the request for volunteers on this committee.
   b. Rambunctious Weekend (luncheon for students, Friday, August 23)
      a. There are 3 slots on the 12:30 p.m. spot for volunteering. Becky Brackin will send out an additional email reminder.

VIII. New Business:
   a. Concho Christmas Lights: Staff senators will serve at hosts 6-10 p.m. on Dec. 11. Becky will send out a signup sheet.
   b. State Employee Charitable Campaign
      c. The HR department has taken this program over for the past four years. Lori Chandler has been running the campaign. There is a 16-18 percent participation rate among the faculty/staff. Kurtis Neal and Lori Chandler would like to know if the Staff Senate would like to help with this program or take over the program along with the Faculty Senate. They will be visiting with Faculty Senate in September.

   Kurtis thinks this may be a good way to increase participation and for the senates to get involved.

   Brandy Hawkins motioned that the Staff Senate get involved with this with the caveat that HR continued to help guide the project. Each Senator can assist with his or her class. Stephen Schkade seconded the motion. The motion passed unanimously.

   A volunteer committee was established to come up with a game plan on how to involve the senate. Committee membership is Kimberly Wirth, Brandy Hawkins, Stephen Schkade, Kent Corder, Kerri Mikulik.
IX. Miscellaneous (comments, announcements, and round table times)

a. Lapel pins have been ordered for senators to wear during events.

b. Homecoming Door Decorating Contest. The staff senate would like to decorate a door in the Administration building again. Kelsey Samsel’s door has high traffic, so it will be the decorated door.

c. Welcome Back Reception is at the ASU Lake House Thursday Evening

d. 85th Anniversary of ASU

e. Nominations are under way for the Gary and Pat Rodgers awards.

f. “Ramifications: The 85th anniversary of ASU” will be held at 6:30 p.m. Sept. 10.

g. ASU is one of three state Universities to make it into the Chronicle of Higher Education best places to work.

X. Adjournment

Kent Corder moved to adjourn, Stephen Schkade seconded and the meeting was adjourned at 4:30 p.m. The next regularly scheduled meeting is Monday, September 16, 2013.

Approved:
Becky Brackin Secretary
9/16/2013