Angelo State University Staff Senate Meeting Minutes UC 203-204 Sept. 16, 2013

I. Call to Order and Establishment of Quorum

The meeting was called to order and a quorum established at 3:00 p.m. by Suzie Dusek, 2013-14 Chair.

Senators Present: Maggie Blair, Becky Brackin, Denise Brodnax, Kent Corder, Suzie Dusek, Adra Enos, Brandy Hawkins, Luann McCorkle, Mark Multer, Kristi Wolff and Ian Wylie Alternates Present: Suzanne Campbell, Elizabeth Randell and Kimberly Wirth Visitors signed in: Carol Antill, Kent Frazier, Jennifer Lennon, Kurtis Neal, Maggie Pepper, Sandra Rosser and Stacey Sauer

II. RamStar Awards:

Awards were presented to: Michelle Bennett, Rosalinda Castro, Paula Dowler, Kent Frazier, Mark Multer, Thinh Nguyen, Meghan Pace, Sandra Rosser and Stacey Sauer.

III. Approval of Previous Meeting's Minutes:

The minutes of the previous meeting on August 19, 2013, were presented for approval. Kent Corder made a motion to accept the minutes and Mark Multer seconded the motion. Motion passed unanimously.

IV. Guests:

David Dewar, President, ASU Faculty Senate

Suzie Dusek introduced Dr. David Dewar and said that he and she had talked about ways the Faculty Senate and Staff Senate could work together. Dr. Dewar affirmed this and said he is committed to shared governance. Ms. Dusek will attend the next Faculty Senate meeting.

Kurtis Neal, Director of Human Resources

Mr. Neal said the Employee Appreciation Reception was a success. He encouraged senators and staff to come by the Human Resources office to pick up remaining "Best Colleges to Work For" T-shirts that are left over from the reception.

V. Treasurer's Report:

Kent Corder distributed the Treasurer's report for the beginning of the fiscal year as reflected below:

| Staff | Excel | lence | Awards |
|-------|-------|--------|---------------|
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| Previous Balance | \$1,574.09 |
|----------------------------------|--------------|
| Transfer to Staff Senate Account | (\$250.00) |
| Transfer to Staff Senate Account | (\$1,200.00) |
| Available Balance | \$124.09 |

Staff Senate

| Previous Balance | (\$73.08) |
|---|------------|
| Transfer from Staff Excellence Awards Account | \$250.00 |
| Encumbrance for August Staff Social | (\$135.61) |
| Transfer from Staff Excellence Awards Account | \$1,200.00 |
| Encumbrance for Staff Senate Lapel Pins | (\$303.35) |
| Available Balance | \$937.96 |

President's Awards Staff Excellence

| Previous Balance | \$0.00 |
|-------------------|--------|
| Available Balance | \$0.00 |

Ms. Dusek added that the Executive Committee met and has received approval from the Office of Finance to permanently move some funds into other line items to avoid having to make budget transfers throughout the year.

VI. Committee Reports:

- a. Staff Recognition: Committee chair Kristi Wolff said she would contact members of the Staff Recognition committee soon regarding the Staff Excellence awards. Ms. Dusek asked to be included on this notice, as well. Ms. Wolff said members of the Staff Recognition committee would also meet regarding calculation of service time for employee service awards.
- b. Staff Relations:
 - a. Upcoming Staff Social: Friday, October 11, 11 a.m.-noon: Homecoming Athletics Meet and Greet (meet coaches and student-athletes)
 - b. The recent social at the Freshman College was well attended. In fact, offices and departments are coming forward to ask if they may host socials.
 - c. Ms. Dusek proposed an "Adopt-a-Player" concept to the senate. The faculty senate has a small program in place now. Dr. Dewar said that Dr. John Wegner is working with an idea from the Lone Star Conference. In this program, faculty members are assigned to particular teams in a supportive role. Ideas include hosting barbecues for their assigned students. The senators were in favor of some of the executive committee members meeting with Dr. Wegner and Dr. Dewar to determine how we can work together to develop such a program.
- c. Ad Hoc State Employee Charitable Campaign: This committee plans to meet Wednesday, September 18.

VII. Unfinished Business:

- a. Rambunctious Weekend (luncheon for students, Friday, August 23): Ms. Dusek said that Clint Havins in the office of Student Life, expressed his gratitude for the Staff Senate's help with this event.
- b. Concho Christmas Lights: Staff senators will serve as hosts 6-10 p.m. on Dec. 11. Becky will send out a signup sheet next month.
- c. Ms. Dusek has checked on the status of the lapel pins ordered for senators to wear during events. Status is unknown at this point.
- d. Homecoming Door Decorating Contest: Kristi Wolff offered to allow the senate to use the Freshman College door. Kelsey Samsel had volunteered at last month's meeting, but she has moved to another job within the university since then.
- e. Gary and Pat Rodgers Administrator Award: Ms. Dusek thanked the senators that served on this selection committee.

VIII. New Business:

There was no new business.

IX. Miscellaneous (comments, announcements, and round table times)

Ms. Wolff announced that there are more books, "Into the Beautiful North," available for staff that did not attend the social at the Freshman College.

X. Adjournment

Maggie Blair moved to adjourn, Adra Enos seconded and the meeting was adjourned at 3:40 p.m. The next regularly scheduled meeting is Monday, October 21, 2013, in Rooms 100-104, Houston Harte University Center.

| Approved: | |
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| | Secretary |
| | Date |