Fall Data Report 2013

Fall Projects:
• Designed new recruiting material, flyers, and program information.
• Updated new forms, applications and student checklists.
• Helped develop new degree plans with professors and Department Head.

Events and Presentations
• Attended the National Academic Advising Conference in Salt Lake City, UT.
• Presented graduate information to current student teachers.

Daily Activities
• Helping students by Email, Walk-in, or Telephone (transfers, substitutions, degree evaluations, degree changes, transcripts and course information).
• Answering questions from College of Education staff and professors.
• Working with the COGS who request information about students or transcripts.
• Working with professors, discussing students and degree plans and recruiting ideas

Future Projects
• Developing evening advising sessions at least once a week.
• Creating other ways of recruiting, informing, and updating students about our programs we offer.