



Thank you for expressing interest in serving as a preceptor for Angelo State University. We would be privileged to have you partner with us in educating our students to achieve their learning outcomes and become professional graduate nurses. We know you are fully engaged in your own nursing careers and understand how mentoring a student adds to your load and sometimes even to your stress. We hope that you find being a preceptor can be a rewarding partnership with our faculty and Department of Nursing. Your contribution to Nursing is important, meaningful, and appreciated!

If you are interested, please complete the following information and return this (top sheet). The Course Faculty and/or Clinical Coordinator will be in touch with you to provide more information.

### PRECEPTOR INFORMATION

Preceptor Name	
Title/Position & Unit/Floor Patient Population	
Place of Employment	
Employer's Address & Phone Number	
Manager's Name & Phone Number	

### CONTACT INFORMATION

<b>Phone Number (s)</b> <i>(please provide a phone number that faculty could reach you during the residency)</i>	
<b>Email Address</b> <i>(please provide an email that you check often or daily)</i>	
<b>Preferred Method of contact</b> <i>(please circle or indicate)</i>	Phone _____ Email _____

BY CHECKING, I AM ACKNOWLEDGING I HAVE THE FOLLOWING AND/OR CAN MEET THE FOLLOWING REQUIREMENTS:

- Degree** ☐ \*BSN Degree (BSN is NOT required to participate) **OR** ☐ \*AASN/ADN Degree
- ☐ Minimum of 2 years as a Registered Nurse
  - ☐ Minimum of 1 year of practice in precepted area (unit/floor) that preceptorship will occur in
  - ☐ A Registered Nurse who takes a patient load during the preceptorship-*Not be assigned to charge more than 2 shifts*
  - ☐ Nursing and healthcare philosophy congruent with Angelo State University's Nursing Program
  - ☐ Current licensure as a Registered Nurse in the State of Texas (or compact)
  - ☐ Voluntarily want to be a preceptor
  - ☐ Will not have long-term scheduled time off during preceptorship (i.e. vacation, release time-must be able to be scheduled for at least 12-14 shifts over the 8 week period)

# Tips for the Preceptor

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## How Can I Best Help the Student?

As the preceptor, you are the main source of experienced information for the student for the course. It is not uncommon for you to want to explain everything there is to know about the patients, procedures, medications, patient care systems, etc. In addition to role modeling nursing practice for the student, to maximize the learning experience, here are some tips of what you can use.

- ❖ Be patient, patient, patient. What seems like logical sense for the experienced nurse, can be quite a challenge for students.
- ❖ Attempt to keep your hands behind your back and lips sealed 😊. Allow the student to make the decisions as you watch. Intervene if they are proceeding in an unsafe manner, then JUMP in.
- ❖ Use guided questioning with the student, allowing the student to give rationale for actions. Talk the students through decisions and procedures but ask them “what do you think you should do? After they answer, ask them for a rationale. This helps them with their critical thinking ability.
- ❖ Make the students use their brains, don’t be too quick to give them the answers (unless it is a life-threatening or potential safety situation).
- ❖ Seek clinical skills they can perform based on their skills check-list. Not all students have had the opportunity to perform nursing procedures, and may vary between students.
- ❖ Encourage the student to communicate patient status and needs with the physician and other healthcare team members.
- ❖ Have the student give the verbal report to the next nurse.
- ❖ Provide plenty of verbal feedback, both positive and negative (constructive criticism). Most students want to be told if they have done it wrong or ways it can be done better.
- ❖ Complete the student’s weekly evaluation; It will be used in conjunction with the student’s self-evaluation, the instructor’s evaluation, and other assignments to determine the final grade.

**Have fun and relax, you have a senior Nursing student who is eager to assist you during the rotation and with whom you may be working within the year!**

## ANGELO STATE UNIVERSITY FACULTY CONTACT INFORMATION

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