I. **Call to Order and Establishment of Quorum**

The meeting was called to order and a quorum established at 3:03 p.m. by Patrick Dierschke.

**Senators present:** Skip Bolding, Shonda Brooks, Patrick Dierschke, Paula Dowler, Brandy Hawkins, Pam McKnight, Meghan Pace, Pat Payne, Annette Roberts, Lisa Sheppard, Ruben Sandoval, and Judy Stanley

**Alternates present:** Mary Eades, Jessica Manning

**Visitors signed in:** Jody Casares, Crystal Braden, Donna McCarver and Debbie Wilson

II. **Approval of Previous Meeting’s Minutes**

The minutes of the previous meeting from June 21, 2010 were presented for approval. Paula Dowler made a motion to accept the minutes as presented, and Skip Bolding seconded the motion. It passed unanimously.

III. **Treasurer’s Report**

Annette Roberts reported the Staff Excellence Account has a balance of $0.00, and the Staff Senate Account has a balance of $558.86.

IV. **Committee Meetings**

a. The housing appeals committee met, and the QEP meets weekly.

b. Skip Bolding reported that a community outreach sub-committee is being formed, and anyone is welcome to join this committee. A request for topics is forthcoming. The QEP is working on a webpage to provide information.

c. Staff relations reported that a new employee reception will be held at Dr. Rallo’s home on August 10th. Staff Senators are welcome to attend.

V. **Unfinished Business**

a. Staff Senate elections closed on July 14th. The by-laws committee will meet to change the wording for eligibility to serve on staff senate for anyone that has had a break in service at the university. The number of alternates needs to be adjusted as well in the by-laws. There is an error in the current by-laws, in Article II, Section 2, letter B.

b. Staff issue regarding tuition reimbursement is still being addressed.

VI. **New Business**

a. Jody Casares notified of the end of year deadlines to IT. The deadline for requests to IT for the current fiscal year is August 6, 2010.

b. Meet the Senators in August will be in conjunction with the Staff Senate meeting on August 16.

VII. **Miscellaneous**

a. New e-mail signature required on university email.

b. ASU athletics unveiled a new web page design.

c. Facilities reservations is available on Ramport as of July 1. It is set up to use ASU username/password.

d. Debbie Wilson from Development was introduced. She announced that a kickoff at convocation for giving. Faculty and Staff are highly encouraged to give to ASU.

Adjournment

Skip Bolding made a motion to adjourn the meeting, Shonda Brooks seconded the motion. The motion passed unanimously. Patrick Dierschke adjourned the meeting at 3:51 p.m.

Respectfully submitted,

Annette Roberts

Secretary/Treasurer