I. Call to Order and Establishment of Quorum

The meeting was called to order and a quorum established at 3:02 p.m. by Patrick Dierschke.

Senators present: Skip Bolding, Shonda Brooks, Patrick Dierschke, Paula Dowler, Johnny Fira, Brandy Hawkins, Paul Kalina, Pam McKnight, Carl Martin, Meghan Pace, Pat Payne, Annette Roberts, Ruben Sandoval, Lisa Sheppard, and Judy Stanley

Alternates present: Mary Eades, Jessica Manning

Visitors signed in: Jesse Gomez, Kurtis Neal, Judy Polunsky, and Troi Middleton

II. Approval of Previous Meeting’s Minutes

The minutes of the previous meeting held February 15, 2010 were presented for approval. Brandy Hawkins made a motion to accept the minutes as presented, and Shonda Brooks seconded the motion. It passed unanimously.

III. Treasurer’s Report

Annette Roberts reported the Staff Excellence Account has a balance of $282.24, and the Staff Senate Account has a balance of $838.35.

IV. Committee Meetings

a. Patrick Dierschke reported on the Parking Committee meeting in February. Chief Adams gave an update on the previous year and what went right and wrong. Chief Adams talked about tentative proposals for next year that will go before the board, in regards to increasing the cost of some permits and to restrict “D” parking permit holders to “D” lots. Additional permits are being sold on “D” lots to fill them up. A temporary permit for casual/temp employees for $5 a month is being proposed, and for car and motorcycle permits, the proposed cost is $160 for both. Reducing fines is also being discussed.

Changes in parking around campus have resulted in a marked reduction in congestion on Dena Drive, with a 96% reduction in traffic accidents. Those with visitors/vendors coming to campus should get temporary permits for vehicles.

b. QEP Update: Skip Bolding reported the kickoff will be in August. The call for topics will come August 1, with the selection of a QED (Quality Enhancement Director) in place by September 1. This is an ‘everyone’ issue, not just for faculty. Ideas to enhance student learning on campus is our charge. Everyone is required to be familiar with QEP (Quality Enhancement Plan). QEP ties into SACS accreditation/reaffirmation. Anyone interested should contact Dr. Limbaugh about committees, if interested. Committees, steering teams, and action teams will be created as the process moves along.

c. The VPASA search was unsuccessful, as relayed by Brandy Hawkins. The committee will meet on March 24 to seek a temporary person to fill the position, and to re-post the position in a few years.
d. VPAA search resulted in an offer of the position to Dr. Tony Blose from Lake State in Michigan. No decision can be made until the Chancellor and Board of Regents concur, which should happen the week of April 5.

e. Staff Excellence Award changes: It was discussed changing the nominations process to four times a year from the current one time per year, in order to allow each employee to be recognized closer to the time they have performed outside the scope of their position. It was proposed to go with a quarterly nomination system, and to choose 4 winners every quarter. The winners of the quarter would be the ones to go for the yearly winner. It has been presented that each EEO category be represented with a yearly and/or quarterly winner. These changes are being looked at by Human Resources to see if it is in accordance with university policy and state law. This will be tabled for further review by HR and the Staff Excellence Award Committee.

f. Staff Relations on Staff Memorials – discussion was made of changing or adding to the by-laws the procedure for Staff Memorials. It was decided that the standing committee should present changes that would then go to the by-laws committee. This item has been sent back to the Staff Relations committee for recommendations to present to the Staff Senate.

g. Skip Bolding discussed the recycling program and the problems/challenges of getting the bins picked up and emptied. What likely will happen is that custodial services will take over the program.

h. The Public Art Committee met and the committee voted not to go with an accessory item for the library. Proposals for statues are going out to find artwork for the library. The committee is looking for art that will make a cohesive feeling throughout the campus.

V. Unfinished Business

a. By-laws changes were presented by the by-laws committee and voted on by the Staff Senate: Proposed changes were emailed to University Staff on March 1, 2010.

1. The first change to the Staff Senate by-laws proposed was the Amendment to Chair Elect Title; from Chair Elect to Vice Chair and amendment to duties. The proposal was voted 13-1 in favor of the change.

2. The second change to the Staff Senate by-laws proposed was the Amendment to split Secretary/Treasurer position into two positions (Secretary and Treasurer) and amendment to duties. The proposal was voted 14-0 in favor of the change.

3. The third change to the Staff Senate by-laws was the Amendment of Article IX. Amendments to the By-Laws, Section 2. Publication, to decrease proposal(s) availability for amendment from ten to five working days. The proposal was voted 14-0 in favor of the change.

4. Skip Bolding made a motion that the approved by-laws changes be made effective at the next staff senate election in the fall. Lisa Sheppard seconded the motion. The motion was passed unanimously.

b. Staff Relations met on February 24 and talked with Lina Morales in the President’s office about a social held at the President’s home for new employees on April 6 from 6-8 pm. The event will be by invitation from a list presented by Shonda Brooks of new employees.

VI. New Business

a. Dr. Rallo sent a memo to Patrick Dierschke regarding shared governance to work, looking for three staff members to sit on an ad-hoc committee created by faculty senate to work toward a system of shared governance to implement procedures which “to gather information on and a discussion of the nature of a shared governance that would be appropriate at Angelo State. They will be tasked with making
recommendations to the senates for implementation of the decision making processes, processes that promote transparency, procedures that encourage clarity, creating open lines of communication, and a system of responsible conduct and fostering an environment of mutual respect and trust throughout the institution”. Nick Flynn is the Chair and anyone who is interested should contact him for more information.

b. Lisa Sheppard announced an Open Forum on April 20 by Finance and Administration. The staff is encouraged to attend and to bring questions. Questions may be submitted to Sharon Meyer’s office by e-mail, or by campus mail. Questions may be submitted anonymously. The questions will be addressed at the Open Forum, and the answers will be posted on the web. Questions may be directed to any director under Finance and Administration.

c. Skip Bolding is looking for volunteers to assist physically handicapped children play baseball at the complex on Junius Street. Contact Skip for details.

d. Suggestion box item: Question regarding issues using the ASU logo. Certain purchase orders have been turned down because an approved vendor was not used. Pay attention to the list to make sure that the vendor is approved for the use for which you intend to use the logo. The question was to the issue of making the procedure more user-friendly.

e. Jessica Manning invited everyone March 24 at 4pm to UC 202 to the Bookstore Advisory Committee regarding ASU apparel items.

f. Meghan Pace announced National Passport Day on Saturday, March 27 from 10-3 in the East Annex. Cost of a passport is $75.00. This is open to everyone.

g. The next staff social is April 9 at 2pm in Rassman 100.

h. Meghan Pace from the Center for International Studies was featured in an article the Chronicle of Higher Education.

Adjournment

Skip Bolding made a motion to adjourn the meeting, and Paula Dowler seconded it. The motion passed unanimously. Patrick Dierschke adjourned the meeting at 4:38 p.m.

Respectfully submitted,

Annette Roberts
Secretary/Treasurer