I. Call to Order and Establishment of Quorum.

The meeting was called to order and a quorum established at 3:03 p.m. by Patrick Dierschke.

Senators present: Shonda Brooks, Patrick Dierschke, Paula Dowler, Johnny Fira, Brandy Hawkins, Carl Martin, Meghan Pace, Pat Payne, Annette Roberts, Ruben Sandoval, and Lisa Sheppard

Alternates present: Justin Louder, Jessica Manning

Visitors signed in: Linda Bible, Lori Chandler, Bill Cullins, Maurice Fortin, Jesse Gomez, Jennifer Lennon, Troi Middleton, Katie Plum

II. Approval of Previous Meeting’s Minutes.

The minutes of the previous meeting held September 14, 2009 were presented for approval. Brandy Hawkins made the motion to accept the minutes as presented and Paula Dowler seconded the motion. It passed unanimously.

III. Treasurer’s Report.

Annette Roberts reported the Staff Excellence Account has a balance of $3,700.00. The Staff Senate Account has a balance of $1,300.00

IV. Committee Meetings

Patrick Dierschke opened up the opportunity for committee appointments. Vacated assignments were announced, and appointments filled. Patrick Dierschke will update the webpage with new assignments. Annette Roberts reported on the committee to hire the new Director of Community Relations. That position has been filled by Becky Brackin. Brandy Hawkins reported on the committee to hire for the position of Vice President of Student Affairs, and Patrick Dierschke reported on the search for the new Provost. Both searches are progressing as planned.

V. Unfinished Business

1. Recognition programs for staff: Paula Dowler, Lisa Sheppard, Judy Stanley, Shonda Brooks, Carl Martin, Brandy Hawkins, and Paul Kalina were asked to formalize arrangements for monthly socials at various campus locations. Staff Excellence Awards nominations due December 1. Awareness/nominations forms need to get out. Staff Recognition Committee: Patrick Dierschke, Annette Roberts, Meghan Pace, Johnny Fira, Pat Payne, and Pam McKnight will move forward on recognition program(s).
2. VPAA/VPASA update discussed with committee meetings.
3. Annual Open Forum with Dr. Rallo is November 16th at 3pm. Questions will be solicited from staff via the suggestion box, and email.
VI. New Business

1. Maurice Fortin presented on the library upgrades, renovations, point of entry changes, spatial changes, timelines for completion, and changes to operation hours of business.
2. Bill Cullins presented on ASU Heath and Wellness initiatives per HB 1297, and the current fitness challenge, “Fit to Trot”.
3. Suggestion box item regarding parking was addressed. Parking enforcement is on-going.
4. Getting new satellite employees involved in staff senate was discussed.
5. Monthly social meetings were discussed in unfinished business.

VII. Miscellaneous

1. “D” parking lots available to “B” and “C” permits after 1 pm.
2. Jesse Gomez stated there is restructuring going on in HR.
3. Jennifer Lennon introduced Scott Prindes’ replacement, Linda Bible. Recent staff retirements: Yzelda (Sam) Hinojosa and Donna Lancaster.
5. Jennifer Lennon announced revised travel policies should be available on RamPort in the next couple of weeks.
6. On line requisitions concerns have prompted more training.
7. A change in cell phone policy for employees is forthcoming.
8. There are 14 participants using the staff tuition waiver this semester.
9. Office relocations – per Dr. Rallo – are not set in stone.
10. The use of blogs as a means of disseminating information to staff and students was discussed.
12. Patrick Dierschke reported that password security to the network will have more complex requirements beginning Jan 1, 2010.

VIII. Adjournment

Shonda Brooks made the motion to adjourn the meeting and Lisa Sheppard seconded it. The motion passed unanimously. Patrick Dierschke adjourned the meeting at 4:44 p.m.

Respectfully submitted,

Annette Roberts
Secretary Treasurer