I. Call to Order and Establishment of Quorum
The meeting was called to order and a quorum established at 3 pm by Ruben Sandoval, Chair.


Alternates Signed In: Kimberly Adams, Jerre Ader, Linda Boatright, Susie Dusek, Justina Stark, Alma Valdez, Antonella Ward, and Audrey Wilson

Visitors Signed In: John Russell, Mary Eades, Troi Middleton, Jody Casares, Becky Sparks, Luann McCorkle, Martha Cox, Judy Polunsky, Justine Gaskamp, Jennifer Lennon, Bradley Petty, and Kurtis Neal

II. Approval of Previous Meeting’s Minutes
The minutes of the previous meeting from March 21, 2011 were presented for approval. D Chandler made a motion to accept the minutes, and Judy O’Rear seconded the motion. Motion passed unanimously.

III. Guest Speaker - Kurtis Neal, Director of Human Resources
- Addressed the security breaches: A national company had a breach of email address. Additionally, ERS/TRS had a breach of data when they transferred information to the Comptroller’s Office. ERS will be contacting individuals with details.
- Pat Payne was contacted by several staff members with questions on the pending layoffs, merging of departments, and potential impact on benefits and salaries.
- Kurtis Neal stated that there was no detailed information to release at this time. A lot is contingent upon what the System receives as what will be allotted to us from the state.
- All earned vacation time and comp. time, will be paid to employees who separate.
- Health benefits will continue through the end of the month of separation.
- Under COBRA - employees may continue their health insurance coverage for a monthly fee regardless of reason for separation for up to 18 months after separation.
- HR is committed to helping those who wish to retire.
- HR has recently put together a policy that will offer staff the opportunity to transfer to another position on campus. This policy is currently under review. Kurtis assured all present that if their positions were affected they would be given the opportunity to transfer to another position if they meet the qualifications.

IV. Treasurer’s Report
Shonda Brooks reported that the balance of Staff Excellence Account is $299.61 and in the Staff Senate Account the balance is $477.29.

V. Committee Reports:
Staff Relations Committee: Carl Martin reported the committee had a request to look into having new employee orientation. The committee met and discussed the request and came up with three items to be proposed that the Staff Senate would take on: 1) To develop some type of staff welcoming
program in which the Staff Relations Committee will provide a handout to HR so that new employees will have information about Staff Senate.  
2) Obtain names of new employees from HR so that someone from Staff Senate can contact them.  
Take them on a mini-tour, answer questions, and mentor them.  
3) Solicit volunteers for a monthly campus tour, not only new employees but old employees also, to familiarize them with the different buildings and departments contained in them.  
There seems to be a large need for this, even for employees who have been here a year or two.  
Senators, alternates, and visitors voiced opinions and ideas, and Carl Martin volunteered to be in charge of coordinating the tours.  
Mark Allen made the motion to approve the Staff Relations Committee looking into and starting the tours and Pat Payne seconded the motion.  
Motion passed unanimously.

Elections Committee:  
Judy O’Rear gave an update on the Elections process.  
Dates and numbers of senators and alternates need to be finalized.

Shared Governance Committee:  
Ruben Sandoval met with Dr. Blouse.  
The actual process is not in place yet but in the works.  
Ruben gave a brief description of the purpose of the committee.

Campus Art Committee:  
Ruben Sandoval reported that the local committee had been dissolved by TTUS, but that there were two representatives on the TTUS committee representing ASU and they were Barbara Rallo and Donna Bowen.  
John Russell addressed the questions from the floor referencing spending money on art at this time.  
John explained that the Board of Regents mandated that 1% of each major construction project be set aside for public art and 1% for landscape.  
ASU is required to follow these guidelines and they ensure the appearance of the campus attracts and retains students and donations.

Staff Excellence Committee:  
Slade Cozart reported on the numerous responses from the draft he had sent out to the staff that the committee received both for and against the changes and read excerpts from them.  
The committee is still working on refining the proposal utilizing the suggestions and proposals from numerous staff members and will report next Staff Senate meeting.  
There also were some concerns mentioned by those present and Slade noted those concerns to be covered by the committee.

VI.  Unfinished Business:  None

VII.  New Business:  None

VIII.  Miscellaneous:  Ruben Sandoval reported that the committee is reviewing the 14 nominees submitted for the Gary and Pat Rogers’ award.

IX.  Adjournment:  Shonda Brooks moved to adjourn, Pat Payne seconded and the meeting was adjourned at 4:15 pm.