DEPARTMENT OF AEROSPACE STUDIES
AIR FORCE ROTC DETACHMENT 847

Fall 2017 SYLLABUS

AS 4312-010, National Security Affairs and Preparation for Active Duty

Class meeting times: Friday 1300-1600

Textbooks (Issued):
National Security Affairs and Preparation for Active Duty 2012-2013 (T-4087)
Tongue and Quill (AFH 33-337)

Instructor:
Lt Col Shane Bertolio, USAF
Phone: 325-942-2036
Email: shane.bertolio@angelo.edu
Hours available: By Appointment/RAS229

COURSE OBJECTIVES: Upon completion of this course, students will be able to:

• Know basic National Security Process
• Know Air/Space operations and capabilities
• Understand the roles of military in society and current professional issues
• Comprehend responsibilities of an Air Force commander
• Apply listening, speaking and writing skills
• Understand factors for a smooth transition to military life

1. ATTENDANCE POLICY
   a. Instructors may consider class attendance in determining a student's final grade in AS classes, but attendance must be subordinate to measurable performance based on lesson objectives. However, in cases where student attendance falls below 80 percent, attendance becomes the main determinant in the student’s final grade and the student receives a failing grade for the class.
   b. You must notify the instructor as soon as you realize you will be absent or late for class.
      i) You must complete an Official Memorandum for any absence or tardy no later than the beginning of the first class you return with justification explaining why you were late or missed the class. It is at the instructor’s discretion to deem the absence/tardy excused.
      ii) Failure to submit the memorandum by the appointed times mentioned above will result in an unexcused absence/tardy.
   c. If you are more than 10 minutes late to class, it will count as an absence.
   d. Missed in-classroom assignments (ex. test, briefing, quiz) cannot be made up if your absence/tardy is unexcused.
   e. Attending less than 80% of regularly scheduled classes (not to include the date of the final exam) will result in a failing grade for the course regardless of your
2. **GRADING AND EVALUATION PROCEDURES**
   a. Cadets must achieve an overall grade of C or better to pass the course (D for academic-only students).
   b. Classroom assignments are due at the beginning of the assigned class. You may turn in an assignment before 0800 the next day which will result in a 10% drop in the overall assignment’s final grade. Each following day the late assignment may be turned in prior to 0800 for an additional 10% reduction.
   c. **Cadets are required to have a mid-term counseling during the time prescribed by his/her instructor; cadets must provide a completed Form 48 (Academic plan) no later than (NLT) 24 hours prior to this appointment. This counseling is mandatory.**
      i) Cadets who fail to meet the Form 48 suspense or NO SHOW for a scheduled appointment will be issued a Form 16.
      ii) Form 48 and mid-term counseling is not required for academic-only students
   d. The grading criteria and assignment requirements, as well as, a course schedule are presented below:
   e. Course grades will be computed as follows:

      Tests (2x 100 ea) - 200 points  
      AOR Briefings - 100 points  
      MAJCOM Briefings - 100 points  
      Background Papers - 50 points  
      Instructor Points (Quizzes & Participation) 50 points  
      TOTAL POINTS POSSIBLE 500 points

   f. The grading scale to be used in determinations of your final grade is as follows:

      | Percentage | Grade | Points |
      |------------|-------|--------|
      | 90 - 100%  | A     | 450-500|
      | 80 - 89%   | B     | 400-449|
      | 70 - 79%   | C     | 350-399|
      | 60 - 69%   | D     | 300-349|
      | 0 - 59%    | F     | Less than 300|

3. **CLASSROOM BEHAVIOR**
   a. You will be professional, courteous, and respectful at all times to include your behavior in the classroom.
   b. Classroom opening and closing procedures exist to instill discipline and serve as a reminder that this is a military training environment; they are described below:
   i) **Opening class procedures:** When the military instructor enters the classroom at the beginning of class, the senior designated class leader will call the room to attention. Remain at attention until told by the instructor to
take your seats. For all non-cadet students please rise. Prior to the start of class, the class leader will take attendance and report it to the instructor.

ii) Classroom Visitors: Class leader will call the room to attention if a higher ranking visitor than the instructor enters the room.

iii) End of class procedures: At the end of class, when the instructor has indicated the lesson has concluded, the designated class leader, will call the room to attention. Once dismissed cadets are free to leave or stay and ask questions to clarify any material discussed. If the instructor exits the classroom while cadets are still in the room, do not call the room back to attention.

c. Be prepared for class! - **Read assigned material and answer the samples of behavior listed in your student study guide before attending class.** Be prepared to engage and interact on course material, actively participate in class discussions, we will all benefit from your perspective! NOTE- Quizzes could be given randomly during ANY class to ensure participation in the learning process. Feel free to ask questions in class about any material covered. Asking questions is an excellent form of active engagement in the classroom.

d. Food and drinks are allowed in the classroom. However, its preparation, distribution and consumption must not be allowed to interfere with the lesson being presented.

e. The class leader will ensure the room is clean and the trash can is placed outside the door following each class session.

f. Cadets will wear the UOD (Uniform of the Day) from 0700-1700 on days that they have Military Instruction (i.e. all Aerospace Studies classes, Leadership Laboratory). Cadets are not required to wear the uniform outside of Military Instruction where situations dictate it as inappropriate or impractical to do so (example chemistry lab). Cadets who fail to wear the proper uniform, wear the uniform incorrectly, or fail to be in grooming standards IAW AFI 36-2903 will be issued a Form 16 Conditional Event for Indifference to Training.

g. If you bring a cell phone to class, it must be turned off or placed in a silent mode (not vibrate). Texting or checking email during class is not permitted.

4. **ACADEMIC FREEDOM** will be respected in the classroom. Air University supports academic freedom and non-attribution on any subject related to curricula within the school forum. The free exchange of opinions and Ideas, even unpopular or controversial ones, is a crucial part of the educational process. Personal opinions voiced by guest instructors will not be specifically attributed to them in future discussions. However, non-attribution does not apply to students/cadets offensive remarks or irresponsible statements.

5. **UNIVERSITY POLICY ON ACADEMIC HONESTY:** Angelo State University expects all students to engage in all academic pursuits in a manner that is above reproach and to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Additional information can be found in the Student Handbook.
6. **ACCOMMODATION FOR STUDENTS WITH DISABILITIES:** The University is committed to the principle that in no aspect of its programs shall there be difference in the treatment of persons because of race, creed, national origin, age, sex, disability and the equal opportunity and access to facilities shall be available to all. Additional information can be found the Student Handbook.

7. **OBSERVANCE OF A RELIGIOUS HOLY DAY:** A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. A student who is excused under this policy may not be penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.
AS400 Fall 2017 Class Schedule

1. All classes will be held in Rassman 224
2. Class Times: Fridays 1300 - 1600
3. All classes and schedules are subject to change. Follow BlackBoard and in class instruction for currency.

<table>
<thead>
<tr>
<th>DATE</th>
<th>LESSON</th>
<th>READING</th>
<th>Item Due</th>
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<tbody>
<tr>
<td>1 Sept</td>
<td>1. Intro/Syllabus Review</td>
<td>Syllabus</td>
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<td>8 Sept</td>
<td>2. The US Constitution</td>
<td>Lessons 2, 3, 4</td>
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<td>3. Civilian Control of the Military</td>
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<td>4. Terrorism</td>
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<td>15 Sept</td>
<td>5. The Need For Cross-Cultural Competence</td>
<td>Lesson 5, 6</td>
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<td>6. Relating and Communicating Cross-Culturally</td>
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<td>22 Sept</td>
<td>7. Cultural Visual Expeditionary Skills Training</td>
<td>Lessons 7, 8</td>
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<td>8. Setting the World Stage (reading)</td>
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<td>29 Sept</td>
<td>9. USCENTCOM Area of Responsibility</td>
<td>Lessons 9, 10</td>
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<td>10. US Policy</td>
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<td>12. Principles of War &amp; Tenets of Air Power</td>
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<td>13. The Department of Defense</td>
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<td>15. Air Force Operations Midterm</td>
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<td>20 Oct</td>
<td>16. Air and Space System Capabilities</td>
<td>Lessons 16, 17</td>
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<td>17. Force Packaging Responsibility</td>
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<td>27 Oct</td>
<td>18. USAF Major Commands (reading)</td>
<td>Lessons 18, 19</td>
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<td>19. USPACOM Area of Responsibility</td>
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<td>3 Nov</td>
<td>20. Joint Operations</td>
<td>Lesson 20, 21</td>
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<td>21. Department of the Army</td>
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| 10 Nov  | 22. Department of the Navy  
23. US Marine Corps  
24. The US Coast Guard (reading) | Lessons 22, 23, 24           |          |
| 17 Nov  | 25. USAFRICOM Area of Responsibility                                    | Lesson 25                    |          |
| 24 Nov  | Thanksgiving Holiday (No Class)  
26. The Inspector General System (reading)  
27. Substance Abuse Control Program (reading) | Lessons 26, 27               |          |
| 1 Dec   | 28. Sexual Harassment Awareness  
29. Suicide Prevention                                                     | Lesson 28, 29               |          |
| 8 Dec   | Final                                                                  |                              |          |

**STUDENT/COMMUNITY RESOURCES**

**ACADEMICS**

**DET 847**  
325-942-2036

- **ASU Tutor Center**  
  Porter Henderson Library, C301  
  325-486-6369  
  ASUTutorCenter@angelo.edu

- **Math Lab**  
  Porter Henderson Library, C302  
  325-486-6367  
  ASUMathLab@angelo.edu

- **1st Generation Programs**  
  Multicultural Center, UC 114  
  325-942-2729

- **Modern Language Tutoring**  
  Academic Building, 110  
  325-942-2243

- **Study Skills/Workshops**  
  Porter Henderson Library, C308  
  325-942-2595

- **Financial Aid**  
  Hardeman Bldg, 100  
  325-942-2246

- **Writing Center**  
  Porter Henderson Library, C305  
  325-942-2093  
  WritingCenter@angelo.edu

- **Testing Services**  
  Nursing/Physical Science, 291  
  325-942-2624  
  TestingCenter@angelo.edu

**HEALTH & SAFETY**

**DRUG/ALCOHOL**

- **Alcoholics Anonymous**  
  325-224-3481/1-800-880-9641

- **Water Shed Addiction Helpline**  
  1-888-206-7272  
  325-657-6645

**COUNSELING**

- **Airman & Family Readiness Center**  
  325-654-3893  
  (DoD ID cardholders only)

- **Hospice of San Angelo**  
  36 E Twohig Ave #1100  
  325-658-6524

- **West Texas Counseling**  
  242 N. Magdalen  
  325-944-2561
CRISIS INTERVENTION
Concho Valley Rape Crisis Center
315 Koberlin St
325-655-2000 / 658-8888 (hotline)

Suicide Prevention (Concho Valley)
1-800-375-8965

Mental Health
Concho Resource Center
1317 Colorado Ave
325-659-2201

UNIVERSITY POLICE
1702 W. Ave N
325-942-2071

Family Violence Hotline
325-655-5774
1-800-749-8631
1-800-799-7233

325-653-5933 Suicide Prevention
Lifeline (National)
1-800-273-8255

Mental Health Services-Concho Valley
1501 W. Beauregard Ave
325-658-7750

UNIVERSITY CLINIC
1901 Johnson Ave
325-942-2171

Pregnancy Help Center of Concho Valley
2525 Sherwood Way
325-944-1515
phccv@verizon.net

Tom Green County Crisis Intervention
325-658-3921

National Mental Health Information Center
1-800-2647