COMM 1315: Public Speaking/Fall 2017

INSTRUCTOR: TERI FREITAG

Instructor information:
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Readings Required:

Course Description:
COMM 1315 is a course designed to help students across academic majors to learn how to communicate effectively in public by understanding and analyzing the audience and situation and creating an appropriate message. Core public speaking skills are message clarity, organization, language, delivery, and the use of multimedia/presentation technology. Emphasis will be placed on presenting a variety of speeches throughout the semester.

Student Learning Outcomes:
• Critical Thinking Skills (CT) - Gather, analyze, evaluate, and synthesize information relevant to a question or issue and construct a logical position (i.e. perspective, thesis, and/or hypothesis) that acknowledges ambiguities or contradictions.
• Communication Skills (CS) - Develop, interpret, and express ideas through effective written, oral, and visual communication.
• Teamwork Skills (TW) - Consider different viewpoints as a member of a team in order to work effectively with others to support and accomplish a shared goal.
• Attitudes and Behaviors Displaying Social Responsibility (SR) - Demonstrate intercultural competence, knowledge of civic responsibility, and engagement in the campus, regional, national or global communities.
• Attitudes and Behaviors Displaying Personal Responsibility (PR) - Demonstrate the ability to evaluate choices, actions and consequences as related to ethical decision making.

Course Requirements (1000 points):
Informative Speech 1 = 150 points
A 5-7 minute speech on a topic of controversy at the local, state, national, or international level, which in an unbiased manner informs the audience of the two sides of the debate. See assignment sheet for details. ALL speeches will be timed and there is a deduction if you are under or over (PRACTICE and time yourself before class using 3x5 NOTECARDS)
Informative Outline = 50 points
A preparation outline and works cited page for the informative speech. See assignment sheet for details.

Persuasive Speech 1 = 150 points
A 5-7 minute persuasive speech advocating one of the sides introduced in the informative speech. A preparation outline will be required. See assignment sheet for details.
Persuasive 1 Outline = 50 points
A preparation outline and works cited page for the informative speech. See assignment sheet for details.

Persuasive Speech 2 (MMS speech) = 100 points
A 12-15 minute group speech persuading the audience to volunteer for a particular non-profit organization, which utilizes Monroe’s Motivated Sequence.
Persuasive 2 (MMS) Outline = 50 points
A preparation outline and works cited page for the Persuasive 2 (MMS) speech. See assignment sheet for details.

Persuasive 2 (MMS) Group Peer Evaluation = 50 points
Students will evaluate their group members and themselves for the persuasive 2 (MMS) speech
**Special Occasion Speech** = 100 points
A 1-3 minute (time dependent upon type selected) wedding toast, eulogy, or acceptance speech.

**Quizzes** 5@20 points = 100 points
Students will be given 5 quizzes on chapter material throughout the course of the semester. Quizzes may consist of multiple-choice, true/false, fill in the blank questions and essay questions.

**Peer Evaluations** 2@25 points = 50 points
Students will be graded on their evaluation of their peers’ individual speeches (Informative 1 and persuasive 1). Evaluations must demonstrate thoughtfulness and not be the same for each speaker.

**Participation** = 50 points
Students will be graded on their ability and willingness to discuss course material during class lecture. The following scale will be used to determine participation points:

50 points=Excellent 40 points=Good 30 points=average 20 points=fair 10 points=poor

**Final Exam** = 100 points
Students will take a final exam on course material at the end of the course. Final exam may consist of multiple-choice, true/false, and fill in the blank questions. For final exam date and time go to: [http://www.angelo.edu/services/registrars_office/final.php](http://www.angelo.edu/services/registrars_office/final.php).

**Course Grading:** A=1000-900 points  B=899-800  C=799-700  D=699-600  F=599 points and below

**Course Policies**

1. **Attendance**
Regular attendance is required in this course. Attendance will be taken and counted beginning the first day of class and it is your responsibility to sign the attendance sheet. If you do not sign in, you will be considered absent. A student can miss 3 days (MWF), 2 days (T/R), and 1 day if class meets once a week, without penalty to the final grade. However, a student’s absence will result in a zero for all work/assignments completed on that day. Once a student misses more than the allotted absences noted above, two (2) points will be deducted from the student’s FINAL average for each additional absence. This number includes both EXCUSED and UNEXCUSED absences. You will be counted absent if you are not present for the entire class. Three tardies (more than 10 minutes) will result in an absence.

**To be considered excused** for a class absence, the student must be excused through the school as they will be attending a school sponsored event. It is the responsibility of the student to complete any assignments they will be missing prior to their departure. Come talk to me if as soon as you know you will be missing a class.

2. **Late Speeches**
If you are not present when scheduled to give your speech and do not have a legitimate reason for being absent (i.e., hospitalization, funeral of close family member), YOU WILL RECEIVE A ZERO for that presentation. Only if an absence is excused through the school or the instructor will a student be allowed to make up a speech. If you have a legitimate reason for missing, YOU ARE REQUIRED TO MAKE UP YOUR SPEECH THE DAY THAT YOU RETURN. This means that you must have your documentation legitimizing your absence and your speech materials ready. You will be FIRST to present on the day that you return. However, if you do not have a legitimate reason, remember course policy states: **FAILING TO GIVE A SPEECH ON THE ASSIGNED DATE WILL RESULT IN A ZERO. NOT DELIVERING ALL FOUR SPEECHES WILL RESULT IN AUTOMATICALLY FAILING THE CLASS REGARDLESS OF YOUR NUMERICAL AVERAGE.**

Showing up late on your scheduled speech date will result in 15 points being deducted from your speech. If you are late, **do not enter the classroom while a classmate is delivering her/his speech.**
3. Late Tests
If you miss a test due to an excused absence (i.e., hospitalization, funeral of close family member), you must make the test up within a reasonable length (no more than one week) Arrangements for making up work should be made prior to the absence, if possible, and is the student’s responsibility. A typed, signed and dated explanation must be given to the instructor upon returning to class.

4. Academic Misconduct
Plagiarism in your speech will result in a zero for the assignment, and the instructor may pursue additional measures. Speeches are to be the original composition of each student. Outside sources are required for each assignment with proper citing in a bibliography as required.

5. Class Etiquette
Please be a courteous student and peer. Use of CELL PHONES and/or EARBUDS in class will result in you being counted absent for the day, and will result in a 0 for any work completed on that day. Students may not use Snapchat, Instagram, Facebook, or any other social media outlet to post pictures or videos of other students or their performance in the classroom. Failure to comply with this rule will result in you being reported to the Dean of Student Life. No food in class – beverages (water) is fine.

Be connected – I DO NOT accept assignments by e-mail. You are responsible for any material posted on Blackboard and/or sent via an email reminder. If you know that you are experiencing e-mail problems, ask someone in class to help. We will use Blackboard extensively for communication outside of class.

6. Dress Requirement
Appropriate dress is required for each speech. Formal presentation attire is not required; however, attire should be comfortable but more formal during speech. No hats allowed during speeches.

7. Honor Code Policy
Violations of academic integrity are very serious matters and are clearly documented in the ASU Student Handbook. The work a student submits in a class is expected to be the student’s own work and must be work completed for that particular class and assignment. Plagiarism means intentionally or knowingly representing the words or ideas of another as one’s own. This may include your own previous work. Plagiarism includes quoting or paraphrasing from other sources without acknowledging/citing the source of your information or presenting quoted material as your own words. You must be very clear about attribution of sources and you must know how to cite sources in a paper. Please see full Honor Code Policy at http://www.angelo.edu/cstudent/documents/pdf/Student_Handbook.pdf

8. Disability Statement
The Student Life Office is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting:
Mrs. Dallas Swafford, Director of Student Development - University Center, Suite 112B 325-942-2047 office or 325-942-2211 or e-mail dallas.swafford@angelo.edu

9. Religious Holiday Observance
A. “Religious holy day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code 11.20.
B. A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.
C. A student who is excused under section 2 may not be penalized for the absence, however; the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.