ENGLISH NON-COURSE BASED OPTION (ENGL-NONN) DESCRIPTION

Instructor: Ms. Cindy Burkhalter
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Office: Academic 001C
Fall 2017
Office Hours: TR 12:30 — 2:00 & other times by appt.
MW 12:00 — 1:00 & other times by appt.
F by appointment

COURSE OBJECTIVES:
English NONN provides an online, non-course based study of the fundamentals of writing and reading that emphasizes concepts basic to both verbal skills. Depending upon a student’s need, abundant practice is received in either composition or comprehension and analysis of selected readings or both. All activities in the non-course based option prepare students for successful completion of the TSI Assessment and for success in college-level English.

Student Outcomes: By the end of the developmental course, students should

Rhetorical Knowledge
- Demonstrate an improved ability to focus on a purpose
- Demonstrate an improved ability to respond to the needs of different audiences
- Demonstrate an improved ability to adopt appropriate voice, tone, and level of formality

Critical Thinking, Reading, and Writing
- Demonstrate an improved ability to read and understand a text (essay prompt, article, essay)
- Demonstrate an improved ability to identify and paraphrase a thesis, main points, and major details from a reading

Processes
- Demonstrate an improved awareness that it usually takes multiple drafts to create and complete a successful text
- Demonstrate an improved ability to develop flexible strategies for generating, revising, editing, and proof-reading
- Demonstrate an improved ability to see writing as an open process that permits writers to use later invention and rethinking to revise their work

Knowledge of Conventions
- Demonstrate an improved awareness of such surface features as syntax, grammar, punctuation, and spelling and exhibit an improved degree of control of these features

Composing in an Electronic Environment
- Demonstrate an improved ability to use electronic environments for drafting, reviewing, revising, and editing texts

REQUIRED MATERIALS:

The material required for ENGL NONN is available in the ASU Writing Center. This material will be used at no cost to the student when the student is completing work during scheduled times in the Writing Center.

DEVELOPMENTAL EDUCATION REQUIREMENTS:
State regulations prohibit the use of credit in developmental courses to fulfill degree requirements. Students can complete the work in the non-course-based option by completing the required work in the required amount of hours, during scheduled times in the Writing Center. A “grade” of U or S is given. A student required by State or University regulations to participate in a developmental education program must be continuously enrolled until that program is successfully completed (Bulletin).
A tutor will assist students in completing work to satisfy State requirements. **Work on ENGL NONN specified assignments must be completed in the Writing Center.**

**NOTE:** After completing the required amount of work in the required amount of hours during scheduled times in the Writing Center, students must contact Ms. Burkhalter. Ms. Burkhalter will make a determination about whether the student has satisfactorily completed ENGL NONN requirements. At that point, the student must take a Diagnostic Postest and score 70 or better in order to receive an S for ENGL NONN.

Students whose TSI scores show a deficiency in Reading and/or Writing are expected to work on ENGL NONN course requirements in the Writing Center for a minimum of TWO (2) hours/week for a minimum of TEN (10) weeks.

**NOTE:** Work in Aplia can be done outside of class. However, if a student has not attended class in the Writing Center for AT LEAST 20 hours, then the student will not pass the class.

A student enrolled in non-course based activities is expected to complete assignments and the required number of hours unless prevented from doing so by illness, bona fide emergencies, or circumstances beyond his or her control. **A student who does not make a reasonable and consistent effort to complete the assigned activities and the required number of hours will be required to enroll in an appropriate development English activity again.** Additionally, names of students who fail to comply with attendance requirements and to complete required developmental activities are forwarded to the appropriate academic Deans at the close of the semester for their information and consideration.

**THE WRITING CENTER:**

Students are encouraged to seek assistance from the tutor at any point while working in the Writing Center. Writers always benefit from other writers' opinions. For example, professional writers depend on their editors for constructive criticism. The tutor assigned to your section can also provide assistance with critical reading skills. A tutor WILL NOT, however, do a student’s work or simply proofread. The tutor’s job is to teach students how to effectively revise their own writing and offer assistance in how to approach reading selections. The tutor’s purpose is to help students become stronger readers and writers.

The Center is located on the third floor of the Porter Henderson Library in Room 305C.

**ASU ACADEMIC HONOR CODE:**

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. **Students are responsible for understanding the Academic Honor Code, which is contained in both print and web versions of the Student Handbook.**

The ASU Academic Honor Code applies to **ALL work assigned in the class.** Reading activities and essays, for example, are individual assignments to be completed by each student, not as collaborative activities with friends, classmates, parents, etc. **A student who plagiarizes or who assists such plagiarism will not have satisfactorily completed the work in the English non-course based option and will be required to enroll in English 130C the following semester.** "Plagiarism" is using anyone else's rephrased ideas or exact words as your own. Nothing should be submitted that is not your OWN original work.

**DISABILITIES:**

Persons with disabilities that may warrant academic accommodations must contact the Office of Student Affairs, Suite 112 of the Houston Harte University Center, in order to request such accommodations prior to any being implemented. You are encouraged to make this request early in the semester so that appropriate arrangements can be made.