Instructor Information:
Name: Mrs. Melinda Bacon
Email: mbacon@wylie.esc14.net

Course Description, Outcomes and Objectives
Emphasizing the writing process, this course offers substantial practice in the production of effective prose essays as well as the analysis of selected readings.

Upon successful completion of this course you should
- Understand the nature of the writing process and use all of its phases in writing;
- Understand the principles of audience analysis and adapt language, structure, and detail to the needs of specific readers;
- Understand the basic essay structure and apply it so that readers can easily understand your purpose and follow your progression of ideas;
- Generate sufficient detail to convince readers of the strength of your thesis;
- Be attentive to language for different styles of writing to enhance the appeal of essays.
- Write essays largely free of errors in grammar and mechanics.

Course Content:
College-level courses may include controversial, sensitive, and/or adult material. Students are expected to have the readiness for college-level rigor and content.

Course Work: Your Responsibilities:
Please understand that this course will challenge you. If you want to do well in this class, you should plan to devote a lot of time and energy to it. You will need to ask questions when you have them and work hard to find answers to those questions. You will not do well in this class if you plan to regularly miss class or remain passive and disengaged from class discussions and activities. Students who hope to earn an “A” will consistently do the following:
- Completely and carefully read all reading assignments according to the reading schedule
- Take careful notes during class lectures and discussions
- Focus specifically on course material during class sessions
- Work hard on all assignments, attending to all details (multiple hours per week outside of class)
- Work proactively through challenging tasks (be self motivated; push yourself to perform better than you have before)
- Study reading and lecture notes prior to quizzes
- Understand seeking appropriate assistance is a sign of maturity
- Ask questions of others and answer them for others when possible
- Prepare yourself for success before each class period

Textbook: An online textbook must be purchased. You may purchase the textbook at the link listed below.

Go to http://www.macmillanhighered.com/launchpad/writersref8e/5662390
**Grading:**
I will **NOT** accept late papers. If you miss class due to a school-sponsored activity, you must notify me before you are gone. Major essays should be turned in prior to an excused absence and will not be accepted late. All essays must be completed to pass the course. **If you fail to complete an essay project, you will fail the course, regardless of your average.**

**Semester Grade:**

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
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<tbody>
<tr>
<td>Essay 1</td>
<td>20%</td>
</tr>
<tr>
<td>Essay 2</td>
<td>20%</td>
</tr>
<tr>
<td>Research Paper</td>
<td>30%</td>
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<tr>
<td>Computer work</td>
<td>20%</td>
</tr>
<tr>
<td>All other work</td>
<td>10%</td>
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</tbody>
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Your final course grade will be determined by this point scale:

- 90-100% = A
- 80-89% = B
- 70-79% = C
- 60-69% = D
- 0-59% = F

**Absences**

- *At 5 non school related absences, the student will drop one full letter grade.
- *At 7 non school related absences, the student will drop another full letter grade.
- *At 9 non school related absences, the student will be removed from the dual credit class and be placed in regular English class.
- ***Long term illnesses and/or injuries will be reviewed on a case by case basis by the administration.

**Final Essay Submission:**
You will need to submit a Microsoft Word or PDF version of your final draft via Blackboard by 11:47 pm on the due date. Your assignment will not be considered as fully submitted until I have received your digital copy in Blackboard.

**Essay Revision:** If you receive a grade of “D” or “F” on a final draft, you may choose to rewrite your paper for another evaluation. However, the highest grade you can earn upon revision is a “70.” If you decide to revise a paper, you need to meet with me during tutorials within two week days of receiving your grade to discuss your revision strategy. You will then have just five calendar days from our meeting to submit your revised draft. If you do not meet with me in tutorials, I will not accept your revised essay. You may only revise **ONE** of your first two major essays.

**Academic Honesty**
“Angelo State University students shall maintain complete honesty and integrity in their academic pursuits. The University expects all students to engage in all academic pursuits in a manner that is above reproach and to maintain complete honesty and integrity in the academic experiences both in and out of the classroom.”
**Student Absence for Observance of Religious Holy Day**

“Religious Holy Day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code §11.20.

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. A student who is excused under this policy may not be penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

**Student with Special Needs:** Students who qualify for specific accommodations under the Americans with Disabilities Act (ADA) should notify their instructors the first week of class. It is the student’s responsibility to provide the necessary documentation to the Office of Student Affairs.

**Academic Integrity:**
Plagiarism of an essay, in part or entirely, will result in an F for the course.

**Changes to the Syllabus:** The schedule and procedures in this syllabus are subject to change if deemed appropriate by the instructor.

**The following schedule is subject to change if necessary:**
- Weeks 1-3 Reflection Essay
- Weeks 4 – 7 Evaluation Essay
- Weeks 8- 10 Analysis Essay
- Weeks 11- 14 Research paper and methods
- Weeks 15-16 Revising and Editing
ASU Core Curriculum Objectives for English 1301 and Related Course Assessments

Students in English 1301 will practice the following core curriculum learning objectives in critical thinking, communication, teamwork, and personal responsibility. Students will then demonstrate their capabilities in these objectives by writing a variety of essays.

Critical thinking will be demonstrated in an analytical essay.

➢ Employ problem-solving strategies to generate positions and arguments and to examine basic principles of information gathering to support a thesis.

➢ Comprehend, analyze, synthesize and evaluate their own communication and that of others to raise questions, make assertions and generate discussion about a topic or question.

Communication will also be demonstrated in an analytical essay.

➢ Take into consideration audience, context, purpose, conventions and circumstances relevant to written communication; use relevant and appropriate content for the specific rhetorical situation in order to express their position(s) effectively in writing

Teamwork will be demonstrated in three essays on various topics.

➢ Work individually and collectively toward a shared purpose or goal with the members of their team, creating and evaluating their peers’ drafts.

Personal responsibility will be demonstrated in a research paper.

➢ Identify their own core beliefs and the sources of those beliefs in order to connect their choices and actions to decision-making; also recognize and evaluate possible consequences of their decisions.