Class Syllabus

COMM 1315-DC  Instructor: Judith Clardy

Requirements:

1. Attendance (unexcused absences will result in lower grade)
2. Class Room Participation
3. Quiz for each chapter assigned
4. Three Chapter Exams
5. Three Oral Presentations
   - Round I-Informative
   - Round II-Persuasive
   - Round III-Small-Group
6. Final Exam

Grade Values for COMM 1315-DC

- Class Participation = 10%
- Assignments = 10%
- Quizzes = 10%
- Exams = 20%
- Presentations = 30%
- Final Exam = 20%

Materials Needed:

- A speech folder
- Paper on a daily basis
- Package of 3x5 index cards
- Text for class (from DRHS library)
Spring Semester Schedule

Week of:

01/08/18 – Introductions/Course Overview/ *Schedule for Reading Assignments*

Occupation Paper / Speaking Order / Manuscript Reading Exercise.

Introduction to Informative topics

01/15/18 – Self-concept paper/Index exercise

Topic choices due: ________________.

01/22/18 – Research for Round I.

**Chapters Exam #1 (Chapters 1-4)** ____

First draft of Informative Speech (TEST)

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01/29/18 – Final Draft of Informative Speech (TEST) _____________

Key-Word Outline ____________

02/05/18 – Index Cards& References: ____________________

**Chapters Exam #2 (Chapters 9,10,12,13)** _____________

Round I Begins _________ (Informative Speaking)

02/12/18 – Round I Continues/Concludes: _________________

02/20/18 – Round II topics introduced.

Topics due: __________

02/26/18 – Research: ___________

**Chapters Exam #3 (Chapters 16, 14, 17)** ________
03/05/18 – First Draft Round II (TEST) ________________
Final Draft Round II (TEST) ________________
03/12/18 – SPRING BREAK
03/19/18 – Key-Word Outline: ________________
            PowerPoint : ________________
            Round II Begins (Persuasive Speaking) ________________
03/26/18 – Round II Continues/Concludes ________________
04/03/18 – Introduced to Small Group
            Topics due: ________________
04/09/18 – Small-Group Project
            Final Draft due: ________________
04/16/18 – Small Group Project
            Group PowerPoint due ________________
            Key-Word Outline due ________________
            Cards & References due ________________
04/23/18 – Round III Begins: (Small-Group Presentations)
04/30/18 – Review for Final
05/07/18 – Final Exam: ________________