Instructor Information:
Office: LIB B314
Phone: 325-486-6089
Email: Leslie.Rodriguez@angelo.edu
Office Hours:
Monday: 3pm-6pm; Tuesday: 2pm-3:30 pm, 5-6pm; Wednesday: 1pm-3pm; Thursday: 2pm-3:30pm
And by Appointment

Readings:
ISBN: 978-1-4833-86126
Additional Articles as Assigned on Blackboard.

Course Description: Examination of the contemporary multicultural/multiracial organizations setting. This course provides a general definition for workplace diversity, discusses the benefits and challenges of managing diverse workplaces, and presents effective strategies for managing diverse workforces.

Course Objectives:
1. Articulate personal attitudes, biases, and perspectives related to diversity in the workplace
2. Determine how membership in a diverse population may impact perspectives
3. Select strategies to manage diversity issues within the workplace
4. Assess larger diversity related societal events and their associated impact to the workplace
5. Determine and select strategies to ensure organizational inclusivity

Course Requirements:
• 200 points: Chapter Presentation – Each student will be assigned a chapter from the textbook. The student will plan and deliver a formal presentation of the assigned chapter. Student is expected to deliver chapter information to the others in the classroom and provide any other supplemental material that he/she finds applicable. The presentation will be 30-40 minutes. See assignment sheet for details.
• 100 points: Article Leader – Student will be assigned a date where he/she will be responsible for selecting an article for the class to read for that particular day. The article needs to coincide with the topic of the chapter covered on that day. Article must be peer reviewed, and must come from a Communication journal. Article links or pdfs must be posted under Discussion Board in the appropriate weekly folder by 12 noon on the Friday before the Tuesday it is assigned. Student will be formally graded for meeting deadline, article selection, and discussion leading.
• 100 points: Participation in Class Discussions – follow the course outline to keep up with reading material to prepare for discussions. Each week, be sure to give us your perspective on the week’s reading material. It is evident when and when you have not read the material. Points will be awarded on the following scale:
  Excellent= 95 points  Good=85 points  Average=75 points  Fair=65 points  Poor=55 points
• 250 points: Final Exam: essay form, asking for summary and application of material discussed in class.
• 250 points: Cultural Group Paper: Each student will select one cultural group and will write a 15-18 page paper on this group’s background, history, and extant literature regarding your cultural group that would be useful to managers and supervisors. See assignment sheet for details. Paper must be correctly cited in-text using APA style. An APA style works cited or bibliography page should also be included (not included in the 15-18 page page count).
• 100 points: A 15-20 minute formal oral presentation of paper.
Course Policies:

1. Late Work: All assignments will be due on the assigned day at the assigned time. I do not accept late work. So, work ahead of the due date in case something happens.
2. Attendance: Attendance is essential for learning. Absences will affect your course grade.
3. Tardiness: Graduate school indicates you meet a certain level of maturity and professionalism. As such, be on time to class.
4. The use of electronic devices (cell phones, laptops, tablets, etc.) in prohibited unless being used for class functions.

Course Grading:

The following grading scale will be used to determine final grades:

100-900 = A    899-800=B    799-700=C    699-600=D    599 and lower =F

Academic Misconduct:

Plagiarism will result in a zero for that assignment, and the instructor may pursue additional measures, which include receiving an “F” in the course or being referred to the academic integrity board. All assignments are to be the original composition of each student. Outside sources are required for each assignment with proper citing in a bibliography/works cited page as required.

Class Etiquette:

Please be a courteous student and peer. Remember, the classroom is diverse. All students have differing value systems. What does not offend you, may offend others. As such, speak and behave in a professional manner.

Honor Code Policy:

Violations of academic integrity are very serious matters and are clearly documented in the ASU Student Handbook. The work a student submits in a class is expected to be the student's own work and must be work completed for that particular class and assignment. Plagiarism means intentionally or knowingly representing the words or ideas of another as one's own. This may include your own previous work. Plagiarism includes quoting or paraphrasing from other sources without acknowledging/citing the source of your information or presenting quoted material as your own words. You must be very clear about attribution of sources and you must know how to cite sources in a paper. Please see full Honor Code Policy at http://www.angelo.edu/cstudent/documents/pdf/Student_Handbook.pdf

Disability Statement:

The Student Life Office is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting Mrs. Dallas Swafford, Director of Student Development 325-942-2047 office or 325-942-2211 Fax dallas.swafford@angelo.edu University Center, Suite 112B

Holiday Observance:

A. “Religious holy day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code 11.20.
B. A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.
C. A student who is excused under section 2 may not be penalized for the absence, however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.
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<th>Week</th>
<th>Chapter(s)</th>
<th>Article(s)</th>
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<tr>
<td><strong>Week 1 – January 16</strong></td>
<td>Introduction to Course &amp; Chapter 1</td>
<td>Review Course Syllabus &amp; Assign Chapter and Article Leaders</td>
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<tr>
<td><strong>Week 2 – January 23</strong></td>
<td>Chapter 2 - Leslie&lt;br&gt;Chapter 3 - Leslie</td>
<td>Article = Leslie</td>
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<td><strong>Week 3 – January 30</strong></td>
<td>Chapter 4 - Jorge&lt;br&gt;Chapter 5 - Sarra</td>
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<td><strong>Week 4 – February 6</strong></td>
<td>Chapter 6 - Leonor</td>
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<td><strong>Week 5 – February 13</strong></td>
<td>Chapter 7 - Andrea</td>
<td>Article 1 = Martha&lt;br&gt;Article 2 = Jorge</td>
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<td><strong>Week 6 – February 20</strong></td>
<td>Chapter 8 - Ciara&lt;br&gt;Chapter 9 - Vy</td>
<td>Article 1 = Taylor</td>
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<td><strong>Week 7 – February 27</strong></td>
<td>Chapter 10 - Russ</td>
<td>Article 1 = Meghan&lt;br&gt;Article 2 = Bonita</td>
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<td><strong>Week 8 – March 6</strong></td>
<td>Chapter 11 - Meghan</td>
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<td><strong>Week 9 – March 20</strong></td>
<td>Chapter 12 - Jun</td>
<td>Article 1 = Jossef&lt;br&gt;Article 2 = Ciara</td>
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<td><strong>Week 10 – March 27</strong></td>
<td>Chapter 13 - Taylor&lt;br&gt;Chapter 14 - Martha</td>
<td>Article 1 = Vy</td>
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<td><strong>Week 11 – April 3</strong></td>
<td>Chapter 15 - Bonita&lt;br&gt;Chapter 16 - Jossef</td>
<td>Article 1 = Sarra</td>
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<td><strong>Week 12 – April 10</strong></td>
<td>Chapter 17 - Leslie</td>
<td>No Articles</td>
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<td><strong>Week 13 – April 17</strong></td>
<td>Paper Presentations</td>
<td>Jorge, Sarra, Leonor, Ciara</td>
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<td><strong>Week 14 – April 24</strong></td>
<td>Paper Presentations</td>
<td>Vy, Russ, Taylor, Martha, Andrea</td>
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<td><strong>Week 15 – May 1</strong></td>
<td>Paper Presentations (All Papers Due)</td>
<td>Jun, Jossef, Bonita, Meghan</td>
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<td><strong>Week 16 – May 8</strong></td>
<td>FINAL EXAM</td>
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