ANGELO STATE UNIVERSITY

MASTER of SCIENCE in NURSING

NUR 6201
ADVANCED SKILLS FOR ADVANCED PRACTICE NURSES
SUMMER 2018
Jennifer Braziel, DNP, RN, ACNP-BC
Pamela Darby, MSN, RN, ACNS-BC, FNP-C

ANGELO STATE UNIVERSITY
Department of Nursing
COURSE NUMBER
NUR 6201

COURSE TITLE
Advanced Skills for Advanced Practice Nurses

CREDITS
2 credit hours (1-0-50)

PREREQUISITE COURSES
NUR 6318, NUR 6324, NUR 6331

CO-REQUISITES
None

PRE-REQUISITE SKILLS
Accessing internet web sites, use of ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are an expectation of on-line course delivery. Collaborative management programs such as PBwiki may be used for group projects. Computer access requirements are further delineated in the Graduate Handbook. Tutorials for ASU Library and for Blackboard are available through RamPort. The ASU Graduate Nursing Handbook should be reviewed before taking this course.
http://www.angelo.edu/content/files/18423-graduate-student-handbook-fall-2014

COURSE DELIVERY
This is mainly an online course offering through Blackboard (http://blackboard.angelo.edu); however, it does contain a 2 day, on-campus, face-to-face lab. For online classes, the level of academic rigor is parallel to that of a face-to-face section of the same course and is aligned with departmental standards. Students are advised to approach this course with the same commitment they would make to a face-to-face course.

BROWSER COMPATIBILITY CHECK
It is the student’s responsibility to ensure that the browser used to access course material on his/her computer is compatible with ASU’s Blackboard Learning System. The faculty reserve the right to deny additional access to course assignments lost due to compatibility issues. Students are responsible for reviewing the guidelines posted in this course regarding accessing Blackboard assignments. Problems in this area need to be discussed with faculty at the time of occurrence, either via a phone call (preferred) during posted acceptable hours for calling, or via email notification during times outside those posted for calls.

Be sure to perform a browser test. Select the “Technology Support” tab from the Blackboard homepage: blackboard.angelo.edu Select “Browser Test” option.

Please see technical requirements for MSN classes at this link:
http://www.angelo.edu/dept/nursing/student_resources/computer_requirements.php
TECHNICAL SUPPORT
Helpdesk: 325-942-2911 or helpdesk@angelo.edu

FACULTY
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Office Hours: By appointment

COURSE DESCRIPTION
This course focuses on the development of essential advanced practice nursing skills to perform procedures in primary care practice. Diagnostic methods and procedures for patients of all ages will be included in an on campus lab and 50 clock hour practicum.

MSN PROGRAM OUTCOMES
Upon program completion, the graduate will be prepared to:
1. Integrate nursing and related sciences into the delivery of advanced nursing care to diverse populations.
2. Apply organizational and systems leadership skills.
3. Design and implement quality improvement initiatives
4. Integrate best research evidence to improve health outcomes.
5. Utilize informatics, healthcare technology and information systems.
6. Advocate through system level policy development.
7. Employ effective communication in inter-professional teams
8. Synthesize the impact of health determinants for provision of culturally relevant health promotion/disease prevention strategies.
9. Practice at the level of a Master’s prepared nurse.

STUDENT LEARNING OUTCOMES

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assessment(s) or activity(ies) validating outcome achievement:</th>
<th>Mappin to MSN Program Outcomes</th>
<th>Mapping to AACN Essential</th>
<th>Mapping to NONPF Competencies</th>
</tr>
</thead>
</table>
1. Appraise appropriate diagnostic tests and exams based on conditions commonly presented in primary care across diverse populations.

   | Skills reflection Preceptor-Based Practicum On-Campus Skills | 1,8,9 | 1.1 1.5 8.3 9.7 | Quality Tech & Info |

2. Safely perform and document common practice procedures for advanced practice nurses based on national nursing standards, professional guidelines, evidence based research and policy.

   | Skills reflection Preceptor-Based Practicum On-Campus Skills | 4,9 | 4.5 | Scientific Quality Practice Inq Indep Pract |

3. Collaborate with interprofessional healthcare members to select, carry out, or interpret appropriate, patient centered diagnostic procedures and tests.

   | Skills reflection Preceptor-Based Practicum On-Campus Skills | 7 | 1.3 | Leadership Quality Pract Inq |

4. Identify reimbursement procedures related to diagnostic tests and procedures.

   | Skills reflection Preceptor-Based Practicum On-Campus Skills | 4.5,9 | 1.5 4.5 | Scientific Quality |

5. Discuss interpretation of diagnostic tests for clinical decision making.

   | Skills reflection Preceptor-Based Practicum On-Campus Skills | 4.9 | 9.1 | Quality Ethics |

6. Utilize technology to employ evidence based practice as a basis for advanced skills and diagnostics to improve practice processes and patient outcomes.

   | Skills reflection Preceptor-Based Practicum On-Campus Skills | 4.5 | 1.5 4.5 9.2 9.4 | Quality Pract Inq Tech & Info |

7. Perform self-evaluation and reflection of skills and clinical decision making process.

   | Daily Clinical Eval Stud/Precep Skills reflection Preceptor-Based Practicum On-Campus Skills | 9 | 9.1 | Leadership Prac Inq |

**REQUIRED TEXTS AND MATERIALS**

OTHER REQUIRED MATERIALS
- Computer with MAC or Windows Operating System
- High Speed Internet Access
- Refer to Angelo State University’s Distance Education website for further technology requirements: [http://www.angelo.edu/distance_education/](http://www.angelo.edu/distance_education/)

RECOMMENDED TEXTS/OPTIONAL RESOURCE
- Any EKG Interpretation book
- Epocrates: Point of Care Medical Applications [www.epocrates.com](http://www.epocrates.com) (Mobile Application)

TOPIC OUTLINE
Please see on-campus agenda and precepted skills & procedures log for detailed information.
- Radiological Interpretation & Orthopedic Procedures
- Women’s Health Procedures
- Ear, Eye, Nose, & Throat Procedures
- Respiratory Procedures
- Cardiology Procedures
- Gastrointestinal Procedures
- Genitourinary Procedures
- Dermatological Procedures

GRADING SYSTEM
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:
- A = 90.00-100 percent
- B = 80.00-89.99 percent
- C = 70.00-79.99 percent
- F = 69.99 percent

Failure to turn in all required course **clinical** paperwork by the listed due date will result in an incomplete and potential failure for the course. Failure to submit your course assignments on the assigned date will result in a grade of zero.

EVALUATION AND GRADES
Graded assessment activities and percent weight of the overall course grade for NUR 6201:

<table>
<thead>
<tr>
<th>Assessment Activity</th>
<th>Weight</th>
<th>Course SLO</th>
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</thead>
</table>


Clinical Skills Reflections (5 required for course)  | 35%  | 1,2,3,4,5,6  

Daily Clinical Evaluations- (Includes self-evaluation and preceptor evaluations) (One for each clinical rotation)  | 25%  | 1,2,5,6  

On-Campus 2-Day Lab Attendance/Participation  | 20%  | 1,2,4,5,6,7  

Course Clinical Paperwork- (4 documents – 5pts each)  | 20%  | 1,2,3,4,5,6,7  

Includes:  
1. Student Evaluation of Preceptor & Clinical Facility  
2. Tentative Clinical Rotations Schedule  
3. Skills and Procedures Log (required at midterm and at end of course)  
4. Preceptor Signature Hour Log (required at midterm and at end of course)  

Total  | 100%  

**TEACHING STRATEGIES**  
- Preceptor-Led Clinical Rotation  
- Asynchronous online activities and reflection  
- Clinical Evaluations  
- Clinical Hour Logs  
- On-campus skills seminar, lab and guest lecture  
- Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers. A Discussion Board is provided in Blackboard specifically for students (“Student Lounge”) to share websites, articles, apps, and clinical experiences relevant to the course topics.

**ASSIGNMENT DESCRIPTIONS**  
*Please note: Rubrics for all assignments are located on the course Blackboard site under the Course Documents link.*
2- Day Mandatory On Campus Lab
Prior to starting your precepted clinical rotations, NUR 6201 begins with a 2-day lab where presentations are given and selected skills are practiced in the skills lab environment. The course schedule/agenda contains days, times, and location for presentations and skills lab exercises. Guest speakers and experts in their field are invited to participate in this 2-day skills lab. The on-campus skills lab is mandatory clinical time. All activities are treated just as clinical, the same expectations of behavior, attendance, and guidelines for clinical will be upheld. **Failure to attend both days of the on-campus lab will result in course failure.** There will be an “On-campus Skills Sheet” for the two days that will be completed and collected at the end of day two. Attendance to the on-campus skills lab is a portion of the course grade.

Clinical Requirements
Students must complete a practicum in this course with an approved preceptor with a focus on primary care skills and diagnostic procedures. All preceptors must be approved by faculty and preceptor forms completed prior to students starting clinical.

Practicum Hours
There is a 50 hour practicum requirement. It is understood that students schedule according to availability of preceptor and schedules, therefore, some students may fulfill the hour requirement in 5 days and some may fulfill it in 8-10 days. As long as the student’s assigned faculty has a copy of the schedule PRIOR to the rotation and the minimum hours are completed by the due date, this is acceptable. **A student must have a preceptor secured and facility contract in place by end of day July 4th 2018 in order to progress in the course. Last day for clinical rotations for this course will be Wednesday 8/1/2018, NO EXCEPTIONS.** Please schedule yourself to meet the minimum hour rotation before this deadline.

Preceptor Selection Guidelines
You may obtain the required hours with various preceptors as listed below. You may achieve these hours in multiple settings with various hours. It is strongly suggested that you spend a minimum of 16 hours with a Nurse Practitioner; **you will most likely be able to use that nurse practitioner again in your Family NP courses, so it behooves you to find someone that would be a great preceptor for more than one term.**

**Specialty Areas Allowed**

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<thead>
<tr>
<th>Specialty Areas Allowed</th>
<th>Maximum allowed hours</th>
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<tbody>
<tr>
<td>Radiology, Obstetrics/Gyn, Dermatology or Surgery**</td>
<td>10 hours*</td>
</tr>
<tr>
<td>Emergency/Urgent Care with an <strong>MD or DO</strong></td>
<td>Max Hours-pending</td>
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<td></td>
<td>faculty approval</td>
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<tr>
<td>Emergency/Urgent Care or Specialty with an <strong>FNP, PA or ACNP</strong></td>
<td>Max Hours-pending</td>
</tr>
<tr>
<td></td>
<td>faculty approval</td>
</tr>
</tbody>
</table>
**No first assisting allowed in surgical rotations**  
*Please note each of these have a maximum hour limit*

Refer to the Graduate student handbook for clinical attire, immunizations, and other clinical related policies.

Clinical Skills Reflections
There will be five (5) clinical skills reflective assignments during the course to be completed and submitted in Blackboard. Please find the rubric, due dates, and specific details for the assignment in the blackboard course.

Clinical Performance Evaluations
A clinical performance evaluation is required for every rotation with a preceptor. The evaluation is comprised of a self-evaluation and a preceptor evaluation based on the clinical day rotation and is to be completed at the END of each rotation with your preceptor and signed by both the student and preceptor. Specific details regarding the evaluation are in the blackboard course; again there is not a minimum or maximum number—there must be one completed for each day you are in a rotation and the number may vary between students based on scheduling.

Other:
Clinical requirements: Students are required to:
1. Maintain current American Heart Association Health Care Provider CPR certification.
2. Maintain up to date immunizations.
3. Refer to the student handbook for details of:
   - □ Clinical attire
   - □ Behavior in clinical agencies
   - □ Standards of nursing practice
   - □ Patient/client confidentiality
   - □ Universal precaution policy
   - □ Guidelines for written work
   - □ Student clinical evaluation conferences

*Failure to have CPR/BLS or immunizations at any time during the program/course can result in clinical failure.*

GENERAL POLICIES RELATED TO THIS COURSE
All students are required to follow the policies and procedures presented in the following documents:
- ASU Graduate Catalog located on the ASU website [https://www.angelo.edu/catalogs/](https://www.angelo.edu/catalogs/)
- University Graduate Nursing Handbook, located on the Nursing website [http://www.angelo.edu/content/files/18423-graduate-student-handbook-fall-2014](http://www.angelo.edu/content/files/18423-graduate-student-handbook-fall-2014)
• Preceptor/Student Orientation Handbook
  http://www.angelo.edu/content/files/21361-msn-fnp-preceptor-student-orientation-handbook--

IMPORTANT UNIVERSITY AND COURSE DATES
2018:
June 4    First Day of Summer Classes
June 6 & 7 On-campus lab
June 8    Precepted hours with approved preceptors for the course can begin
July 4    University Holiday AND Midterm & last day to have a preceptor at a
          facility secured
August 1  Last day for clinical rotations
August 3  ALL coursework for NUR 6201 due
August 8  End of summer classes

STUDENT RESPONSIBILITY & ATTENDANCE
It is imperative that students attend lecture*, clinical, and laboratory experiences as
scheduled. A week’s worth of cumulative absences in any one course will result in
faculty evaluation of the student’s ability to meet course objectives. Thus, missing a
week’s worth of course activities may result in failure of the course.

Online: Like face-to-face classes, online classes require weekly attendance. Timely
participation in discussion forums or other assigned activities is online classroom
attendance. Equivalent weekly attendance is expected and is critical to the
successful completion of the course. For example, a three credit-hour course may
require 3 separate days of attendance in on-line forums or other activities.

Missing one week is equivalent to missing 3 days of class. Failure to contribute in
a timely fashion to any weekly discussion is considered an absence. Just like face-
to-face classes, missing a week of class may result in evaluation of the student’s
ability to meet course objectives and may result in failure of the course.

Two weeks of non-participation in online classes with no communication or
explanation to faculty may result in the student being blocked from the class. Any
student with a total of three weeks of nonparticipation, either continuous or
episodic, is also subject to withdrawal from class. The faculty member will make
at least two attempts to contact the student before removing the student.

* Lecture for on-line courses is at the discretion of the faculty. Generally, the
  student is required to participate in discussion board and assignments on a weekly
  basis.

COMMUNICATION
Contact information and office hours for course professors are found in the “Faculty”
section of this course syllabus.
Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

*Written communication via Blackboard:* It is an expectation of this class that you use formal writing skills giving appropriate credit to the source for your ideas. Follow APA (2010) 6th edition (2nd Printing or higher only) guidelines for referencing.

*Written communication via email:* All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes.

*Virtual communication:* Office hours and/or advising may be done with the assistance of the telephone, Skype, Join.me, Google Hangouts, etc.

**Use Good "Netiquette":**

- Check the discussion frequently and respond appropriately and on subject.
- Focus on one subject per message and use pertinent subject titles.
- Capitalize words only to highlight a point or for titles. Otherwise, capitalizing is generally viewed as SHOUTING!
- Be professional and careful with your online interaction. Proper address for faculty is by formal title such as Dr. or Ms./Mr. Jones unless invited by faculty to use a less formal approach.
- Cite all quotes, references, and sources.
- When posting a long message, it is generally considered courteous to warn readers at the beginning of the message that it is a lengthy post.
- It is extremely rude to forward someone else's messages without their permission.
- It is fine to use humor, but use it carefully. The absence of face-to-face cues can cause humor to be misinterpreted as criticism or flaming (angry, antagonistic criticism). Feel free to use emoticons such as J or :) to let others know you are being humorous.

(The above "netiquette" guidelines were adapted from Arlene H. Rinald's article, The Net User Guidelines and Netiquette, Florida Atlantic University, 1994, available from Netcom.)

**ASSESSMENT/ASSIGNMENT SUBMISSION**

In this class, all assessments/assignments need to be submitted through the "Submit Assignments" link in the Blackboard course site. This is for grading purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assessment submission, email your respective faculty professor and attach a copy of what you are trying to submit. This lets your faculty know you completed the assessment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assessment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.
**LATE WORK OR MISSED ASSIGNMENTS POLICY**
Due dates and times for assignments are posted. *Failure to submit your course assignments on the assigned date will result in a grade of zero.* Failure to submit your clinical paperwork will result in a course incomplete and potential overall failure for the course. *There will be no acceptance of late work in this course.*

**ACADEMIC HONESTY**
Academic honesty is expected on all work. Students are expected to maintain complete honesty and integrity in their educational experiences. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU. All codes and policies are set forth in the Student Handbook of Angelo State University [http://www.angelo.edu/student-handbook/](http://www.angelo.edu/student-handbook/).

**PLAGIARISM**
Plagiarism at ASU is a serious topic. The Angelo State University’s Honor Code gives specific details on plagiarism and what it encompasses. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word for word without quotation marks and the source of the quotation. We use the *APA Style Manual of the American Psychological Association* as a guide for all writing assignments. Quotes should be used sparingly. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be evaluated for originality via Bb Safe Assignment or Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center [http://www.angelo.edu/dept/writing_center/academic_honesty.php](http://www.angelo.edu/dept/writing_center/academic_honesty.php).

**PERSONS WITH DISABILITIES**
“Disability Services is part of the Office of Student Affairs at Angelo State University. Angelo State’s Office of Student Affairs works to ensure that qualified students with disabilities have equal access to all institutional programs and services. The office advocates responsibly for the needs of students with disabilities and educates the campus community so that others can understand and support students with disabilities.”

The following includes contact information for Disability Services at ASU:
- ada@angelo.edu
- 325-942-2047
- Fax: 325-942-2211
- Houston Harte University Center, 112
- ASU Station #11047, San Angelo, TX 76909

**INCOMPLETE GRADE POLICY** *(OP 10.11 Grading Procedures)*
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required.
ASU STUDENT COMPLAINT AND GRIEVANCE POLICY
Angelo State University complies with the Commission’s policy on Complaint Procedures against the Commission or Its Accredited Institutions.

As summarized in Federal Requirement 4.5, Student complaints, ASU maintains a reasonable and well publicized set of policies and procedures for addressing complaints and appeals submitted by students.

Policies governing various types of student grievances are published in the Student Handbook, which is available through the institutional website on the Student Life Page.

STUDENT ABSENCE FOR OBSERVANCE OF RELIGIOUS HOLY DAYS
“A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence.” Please see ASU Operating Policy 10.19.

COPYRIGHT POLICY
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

SYLLABUS CHANGES
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

CLINICAL REQUIREMENTS:
Information regarding preceptor agreements and profiles, clinical evaluations, tally sheets and the student-preceptor handbook as well as information on current clinical agencies and immunizations requirements is available on the nursing website: http://www.angelo.edu/dept/nursing/student_resources/grad_info.php

In addition, you have been sent an email regarding access to our clinical tracking program NPST (Typhon). Students in clinical courses are required to input data on EVERY PATIENT seen each day spent at the clinic. This data input is part of the required clinical paperwork for this course. Tutorials on using this software are available on the site once you sign in. Instructions for contacting Typhon regarding technical issues with the software are also provided. The log in page is: https://www2.typhongroup.net/np/index.asp?facility=7412

WEBLINKS:
• Board of Nursing for the State of Texas http://www.bne.state.tx.us/
• National Institute of Nursing Research (NINR) HTTPS://WWW.NIH.GOV/ABOUT-NIH/WHAT-WE-DO/NIH-ALMANAC/NATIONAL-INSTITUTE-NURSING-RESEARCH-NINR
National Magnet Agenda  

Campaign for Action (The Future of Nursing)  
http://campaignforaction.org/

COURSE EVALUATION
Students are provided the opportunity, and are strongly encouraged to participate in a course evaluation at the end of the semester. Areas on the IDEA evaluation include:

1. Gaining a basic understanding of the subject matter (e.g., factual knowledge, methods, principles, generalizations, theories)
2. Developing knowledge and understanding of diverse perspectives, global awareness, or other cultures
3. Learning to apply course material (to improve thinking, problem solving, and decisions)
4. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course
5. Acquiring skills in working with others as a member of a team
6. Developing creative capacities (inventing, designing, writing, performing in art, music, drama, etc.)
7. Gaining a broader understanding and appreciation of intellectual/cultural activity (music, science, literature, etc.)
8. Developing skill in expressing oneself orally or in writing
9. Learning how to find, evaluate, and use resources to explore a topic in depth
10. Developing ethical reasoning and/or ethical decision making
11. Learning to analyze and critically evaluate ideas, arguments, and points of view
12. Learning to apply knowledge and skills to benefit others or serve the public good
13. Learning appropriate methods for collecting, analyzing, and interpreting numerical information

RUBRICS FOR ASSIGNMENTS
Clinical Skill Reflection Grading Rubric: Please see Course Documents link in Blackboard

Daily Clinical Evaluation: Please see Course Documents link in Blackboard

**********End of syllabus**********