ANGELO STATE UNIVERSITY

Coaching, Sport, Recreation, and Fitness Administration Program

CSRF 6319
Outdoor Education, Recreation, and Camp Management
Summer I 2018
Dr. VERONICA SNOW
COURSE NUMBER
CSRF 6319

COURSE TITLE
Outdoor Education, Recreation, and Camp Management

CREDITS
Three Semester Credit Hours (3-0-0)
Hybrid Class:

PREREQUISITE COURSES
None

CO-REQUISITES
None

PRE-REQUISITE SKILLS
Accessing internet web sites, use of ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are expectations of the CSRF Program. Computer access requirements are further delineated in the Undergraduate Handbook. Tutorials for ASU Library and for Blackboard are available through RamPort. The ASU Undergraduate/Graduate Student Handbook should be reviewed before taking this course.

COURSE DELIVERY
This is an Hybrid course offering. The course will be delivered at various camps and via the Blackboard Learning Management System. The course site can be accessed at http://blackboard.angelo.edu

BROWSER COMPATIBILITY CHECK
It is the student’s responsibility to ensure that the browser used to access course material on his/her computer is compatible with ASU’s Blackboard Learning System. The faculty reserve the right to deny additional access to course assignments lost due to compatibility issues. Students are responsible for reviewing the guidelines posted in this course regarding accessing Blackboard assignments. Problems in this area need to be discussed with faculty at the time of occurrence, either via a phone call (preferred) during posted acceptable hours for calling, or via email notification during times outside those posted for calls.

Be sure to perform a browser test. Select the “Support” tab from the Blackboard homepage (http://www.blackboard.angelo.edu) Select “Test your Browser” option.
FACULTY
Dr. Veronica Snow

Office: CHP 102
Phone: (325) 486-6354
Fax: (325) 942-2236
Email: veronica.snow@angelo.edu

OFFICE HOURS
Hours by appointment (Blackboard)

COURSE DESCRIPTION
This course is an analytical overview of trends and programs in outdoor education and summer camp management. A variety of applied activities are incorporated into the class.

These include:

a. Overview analyses of various camps to evaluate program designs and differences, which may include day camps, sleep away camps, church camps, camps for special populations, special program camps, and sports specific camps.

b. Required lab where students will participate in the organization, running and closing of a camp; or research and working or observation of several different types of camps to observe training programs, camp activities, and camp management.

c. Student will research summer camp counselor training programs

A variety of methods such as observational analysis, research, and hands on skill participation will be incorporated. The major goals will be to develop the instructional abilities of students in outdoor education activities; develop camp management skills; develop program design creativity; and to improve recording and reporting writing skills.

PROGRAM OUTCOMES
Upon completion of the program of study for the CSRF Program, the graduate will be prepared to:

STUDENT LEARNING OUTCOMES

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assignment(s) or activity(ies) validating outcome achievement:</th>
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</thead>
<tbody>
<tr>
<td>Become familiar with a wide variety of camp settings.</td>
<td>Observe or work in three different camp settings or areas of larger camp environments.</td>
</tr>
<tr>
<td>Develop a working knowledge of promotions and marketing techniques for different types of camps.</td>
<td>Compile a resource portfolio for three (3) different types of camps to include: each camp’s marketing brochure, staff recruiting and training modules, activities schedules, administrative policies, etc.</td>
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<tr>
<td>Develop an understanding of outdoor facilities and resources.</td>
<td>Develop an instructional manual for an outdoor education activity.</td>
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<tr>
<td>Learn the principles of staff development in camp settings.</td>
<td>Participating in a staff development/orientation workshop and write summary and explain what you learned through this experience or Conduct research on a camp staff development/orientation workshop and write an explanation on how it would be run and the goals of the workshop.</td>
</tr>
<tr>
<td>Develop leadership/teaching techniques in outdoor educational activities and other camp environments.</td>
<td>Develop an instructional manual for an outdoor education activity.</td>
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**REQUIRED TEXTS AND MATERIALS**
Camp Magazine

**OTHER REQUIRED MATERIALS**
- Computer with MAC or Windows Operating System
- High Speed Internet Access
- Webcam
- Refer to Angelo State University’s Distance Education website for further technology requirements: [http://www.angelo.edu/distance_education/](http://www.angelo.edu/distance_education/)

**RECOMMENDED TEXTS**
Camp Management Magazine $5

**GRADING SYSTEM**
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:
- A = 90-100%
- B = 80-89.99%
- C = 70-79.99%
- D = 60-69.99%
- F = 0-59.99%
EVALUATION AND GRADING & ASSIGNMENT/ACTIVITY DESCRIPTIONS

COURSE REQUIREMENTS

30%  Attend a month long summer camp as a staff member and keep a log of daily activities, notable events, and weekly evaluations OR Contact and go observe and/or work three (3) different types of camps and then develop your own comprehensive camp design plan.

10%  Participating in a staff development/orientation workshop and write summary and explain what you learned through this experience or Conduct research on a camp staff development/orientation workshop and write an explanation on how it would be run and the goals of the workshop.

15%  Develop an instructional manual for an outdoor education activity. These will be shared with classmates via Discussion Board and quizzes will be taken over each of the manual’s information.

10%  Read and summarize three articles from the Camp Magazine – explain how this information may be of benefit for a camp you design, work, or administer.

10%  Compile a resource portfolio for three (3) different types of camps to include: each camp’s marketing brochure, staff recruiting and training modules, activities schedules, administrative policies, etc.

15%  Write a research paper on an aspect of outdoor education, recreation, or camp management of journal publishable quality and length in APA format style.
   • Paper must meet professional standards and be approved for submission to a camp related magazine or journal.

10%  Professional development/ Professionalism and portfolio
   a. The portfolio is your collection of artifacts from this course and will include (but not exclusively):
      i. Create a portfolio and convert into a single PDF with pages separating each section and a Table of Contents with detailed lists of what is in the portfolio.
      ii. A copy of each of the other students presented work/assignment.
      iii. All other products of this course.
TEACHING STRATEGIES
• A variety of methods such as observational analysis, research, lectures and hands on skill participation will be incorporated into class time. The major goals will be to develop the instructional abilities of students in camp education activities; develop camp management skills; develop program design creativity; and to improve recording and reporting writing skills.
• Reading
• Presenting
• Active Participation
• Observing
• Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

GENERAL POLICIES RELATED TO THIS COURSE
All students are required to follow the policies and procedures presented in the following documents:
• Angelo State University Student Handbook located on the ASU website http://www.angelo.edu/cstudent/documents/pdf/Student Handbook.pdf,
• ASU Undergraduate Catalog located on the ASU website https://www.angelo.edu/content/files/16795-201213-undergraduate-catalog

IMPORTANT UNIVERSITY DATES
June 4 First Day of Class
July 3 Summer I Ends

STUDENT RESPONSIBILITY & ATTENDANCE
ON-LINE: This class is asynchronous, meaning you do not have to be on-line at a certain time. There are readings which you will have to complete to be able to adequately participate in individual and group assignments. In order to complete this course successfully, you do have to participate in all course activities i.e. discussion boards, course projects, reflective logs, etc. Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation. For planning purposes, this class will probably require a minimum of 6-9 study hours per week on average.
COMMUNICATION

Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

*Written communication via Blackboard:* It is an expectation of this class that you use formal writing skills giving appropriate credit to the source for your ideas. Follow APA (2010) 6th edition (2nd Printing or higher only) guidelines for referencing.

*Written communication via email:* All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes.

*Virtual communication:* Office hours and/or advising may be done with the assistance of the telephone, Skype, Join.me, Google Hangouts, etc.

**Use Good "Netiquette":**
- Check the discussion frequently and respond appropriately and on subject.
- Focus on one subject per message and use pertinent subject titles.
- Capitalize words only to highlight a point or for titles. Otherwise, capitalizing is generally viewed as SHOUTING!
- Be professional and careful with your online interaction. Proper address for faculty is by formal title such as Dr. or Ms./Mr. Jones unless invited by faculty to use a less formal approach.
- Cite all quotes, references, and sources.
- When posting a long message, it is generally considered courteous to warn readers at the beginning of the message that it is a lengthy post.
- It is extremely rude to forward someone else's messages without their permission.
- It is fine to use humor, but use it carefully. The absence of face-to-face cues can cause humor to be misinterpreted as criticism or flaming (angry, antagonistic criticism). Feel free to use emoticons such as J or :) to let others know you are being humorous.

(The "netiquette" guidelines were adapted from Arlene H. Rinald's article, The Net User Guidelines and Netiquette, Florida Atlantic University, 1994, available from Netcom.)

ASSIGNMENT SUBMISSION

In this class, all assignments need to be submitted through the Assignments link in the Blackboard course site. This is for grading purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at veronica.snow@angelo.edu and attach a copy of what you are trying to submit. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.
LATE WORK OR MISSED ASSIGNMENTS POLICY

The course is set up on weekly modules. The week begins on Monday and ends on Sunday. Assignment due dates are shown on the calendar/schedule or posted within Blackboard. **Late assignments are not accepted without prior approval of faculty.** Faculty reserve the right to deduct points for late assignments that are accepted past the original due date.

ACADEMIC HONESTY

Academic honesty is expected on all work. Students are expected to maintain complete honesty and integrity in their online experiences. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The CSRF Program adheres to the academic honesty statement as set forth in the Angelo State University Student Handbook [http://www.angelo.edu/student-handbook/](http://www.angelo.edu/student-handbook/). The University "faculty expects all students to engage in all academic pursuits in a manner that is above reproach and to maintain complete honesty and integrity in the academic experience both in and out of the classroom setting and may initiate disciplinary proceedings against a student accused of any form of academic dishonesty, including but not limited to, cheating on an examination or other academic work, plagiarism, collusion, and the abuse of resource materials."

PLAGIARISM

Plagiarism at ASU is a serious topic. The Angelo State University's Honor Code gives specific details on plagiarism and what it encompasses. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word for word without quotation marks and the source of the quotation. We use the *APA Style Manual of the American Psychological Association* as a guide for all writing assignments. Quotes should be used sparingly. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be evaluated for originality via Bb Safe Assignment or Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center [http://www.angelo.edu/dept/writing_center/](http://www.angelo.edu/dept/writing_center/).

STUDENTS WITH DISABILITIES

1. “Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and subsequent legislation.”
2. The Office of Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student’s responsibility to initiate such a request by contacting the Office of Student Affairs, University Center, Room 112 at (325) 942-2047 or (325) 942-2211 (TDD/FAX) or by e-mail at studentservices@angelo.edu to begin the process. The Office of Student Affairs will establish the particular documentation requirements necessary for the various types of disabilities.

Reasonable accommodations will be made for students determined to be disabled or who have documented disabilities.

INCOMPLETE GRADE POLICY (OP 10.11 Grading Procedures)
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required.

STUDENT ABSENCE FOR OBSERVANCE OF RELIGIOUS HOLY DAYS
“A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence.” Please see ASU Operating Policy 10.19.

COPYRIGHT POLICY
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

SYLLABUS CHANGES
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

COURSE EVALUATION
Students are provided the opportunity, and are strongly encouraged to participate in a course evaluation at the end of the semester. Areas on the IDEA evaluation include:
1. Gaining factual knowledge (terminology, classifications, methods, trends)
2. Learning to apply course material (to improve thinking, problem solving, and decisions)
3. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course
## RUBRICS FOR ASSIGNMENTS

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<tr>
<th>Criteria</th>
<th>Levels of Achievement</th>
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<tbody>
<tr>
<td>Quality of Posting</td>
<td>Responds but with minimum effort (e.g. “I agree with Bill”).</td>
</tr>
<tr>
<td></td>
<td>Appropriate comments and responds respectfully to others postings.</td>
</tr>
<tr>
<td></td>
<td>Appropriate comments: thoughtful, reflective, and respectful of others postings.</td>
</tr>
<tr>
<td>Relevance of Post</td>
<td>Posts topics which do not relate to the discussion content, mutters short or irrelevant remarks.</td>
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<tr>
<td></td>
<td>Posts topics that are related to discussion content.</td>
</tr>
<tr>
<td></td>
<td>Posts topics related to discussion topic prompts further discussion of topic.</td>
</tr>
<tr>
<td>Contribution to the Learning Community</td>
<td>Does not make effort to participate in learning community as it develops.</td>
</tr>
<tr>
<td></td>
<td>Attempts to direct the discussion and to present relevant viewpoints for consideration by group. interacts feebly.</td>
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<tr>
<td></td>
<td>Aware of needs of community, attempts to moderate the group discussion, presents creative approach to topic.</td>
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</tbody>
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View Associated Items