

Angelo State University
Department of Accounting, Economics & Finance
ACCT 6301 Advanced Management Accounting
Fall 2021

Instructor: Dr. Russell (Rusty) Calk, Ph.D. CPA
Office: RAS 246
Phone: 325-486-6506 (office)
325-942-2046 (department)
Email: Russell.Calk@angelo.edu
Office hours: By appointment

Class meeting times:

Online course

Course description:

A comprehensive study of the preparation of internal accounting reports for decision making, planning and control; cost determination and evaluation; budgeting and quantitative techniques. May not be taken by accounting majors to satisfy requirements in accounting.

Prerequisite:

ACCT 2302 or equivalent knowledge; knowledge of basic accounting principles; functional understanding of Microsoft Office products (Excel, PowerPoint, Word)

Student learning outcomes:

Upon successful completion of this course, students will be able to

- Classify costs to satisfy various management objectives such as product planning, resource allocation, and performance evaluation
- Calculate product costs using functional-based and activity-based approaches
- Prepare financial reports such as budgets and income statements to support management decision making
- Prepare operational and financial profit plans
- Evaluate operating and financial performance

Textbook:

Managerial Accounting: The Cornerstone of Business Decision Making. Mowen, Hansen, and Heitger. Cengage: 7th Edition

Technical support:

The Technology Service Center (TSC) may be contacted by calling (325) 942-2911 or 1-866-942-2911 or by email at helpdesk@angelo.edu

Academic integrity:

Integrity is a hallmark of the accounting profession and a valued part of the culture at Angelo State University. Students may, and should, collaborate with one another to learn the course material. All graded assignments must, however, be completed individually or in assigned groups. Any student who commits a breach of academic integrity will receive a grade of F for this course and will be reported. Note: No cell phones, tablets, or computers may be used for exams.

Instructional methodology:

Each class day will consist of lectures and/or problem solving of selected exercises. Bring your book to class every day.

Attendance:

Attendance will not be taken for this class. Attendance is highly correlated with course grades. Students should work on course materials regularly and complete all assignments to be successful.

Course assignments:

Students must complete the following assignments to successfully complete this course.

- Recommended exercises and problems: These problems are intended to give students practice with complex course material. The recommended exercises and problems will not be turned in for a grade.
- Chapter quizzes: Chapter quizzes will be assigned throughout the semester on Blackboard. Only five chapter quizzes will be counted for the course grade. **No late or makeup quizzes will be allowed.**
- Case analyses: Two case analyses will be assigned during the semester. The analyses will be completed in groups and submitted as either written reports. One case analysis will be included in the course grade. **Assignments must be submitted in Blackboard at the designated time. No late assignments will be accepted.**
- Exams: Three midterm exams are scheduled throughout the semester as shown in the Schedule of Assignments in this syllabus. Each exam will cover three chapters. **No makeup exams will be allowed.**
- Comprehensive final exam: A comprehensive final exam is scheduled for the course for the date, time, and place shown in the Schedule of Assignments in this syllabus. The score on the final exam can be used to replace a low or missing midterm exam score. **No makeups will be allowed for the final exam.**

Course grade:

Students' grades will be based on points earned from the course assignments as follows.

| <u>Assignment</u> | <u>Points available</u> |
|---|-------------------------|
| Chapter quizzes (average of five highest quiz grades) | 100 |
| Case analysis | 100 |
| Exams (3 midterm exams x 100 points each) | 300 |
| Comprehensive final exam | <u>100</u> |
| Total points available | <u>600</u> |

| <u>Course grade</u> | <u>Points earned</u> |
|---------------------|----------------------|
| A | 540 – 600 |
| B | 480 – 539 |
| C | 420 – 479 |
| D | 360 – 419 |
| F | Less than 360 |

The instructor reserves the right to lower the above grading scale.

Schedule of assignments:

| Date | Assignment | Recommended exercises |
|-----------------|---------------------------------|---|
| Oct 18 – Oct 29 | Introduction | |
| | Chapter 1 | |
| | Chapter 2 | 2.19, 2.20, 2.21, 2.22, 2.23, 2.24, 2.39, 2.51, 2.53, 2.56, 2.58 |
| | Chapter 4 | 4.24, 4.25, 4.31, 4.32, 4.39, 4.40 |
| | Chapter 5 | 5.22, 5.23, 5.30, 5.31, 5.39, 5.43, 5.44, 5.47, 5.51, 5.54, 5.55 |
| Nov 1 | EXAM 1 | |
| Nov 2 – Nov 12 | Chapter 3 | 3.16, 3.25, 3.37, 3.38, 3.40, 3.55, 3.68 |
| | Chapter 7 | 7.13, 7.14, 7.15, 7.16, 7.17, 7.18, 7.21, 7.35, 7.36, 7.37, 7.38, 7.39, 7.40, 7.50, 7.51, 7.53, 7.62, 7.63 |
| | Chapter 8 | 8.16, 8.18, 8.19, 8.20, 8.21, 8.26, 8.28 |
| Nov 15 | EXAM 2 | |
| Nov 16 – Nov 30 | Chapter 9 | 9.21, 9.22, 9.23, 9.24, 9.25, 9.26, 9.27, 9.28, 9.29, 9.30, 9.31, 9.32, 9.35, 9.36, 9.37, 9.38, 9.39, 9.40, 9.41, 9.42, 9.43, 9.44, 9.45, 9.46 |
| | Chapter 10 | 10.24, 10.26, 10.34, 10.37, 10.46, 10.47, 10.50 |
| | Chapter 11 | 11.13, 11.14, 11.15, 11.19, 11.20, 11.21, 11.25, 11.27, 11.28, 11.29, 11.30, 11.40 |
| Dec 1 | EXAM 3 | |
| Dec 6 | Comprehensive Final Exam | |

Course policies:

Academic honesty and integrity

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code, which is in both print and web versions of the ASU Student Handbook. Academic integrity is expected. This includes, but is not limited to, any form of cheating, plagiarism, unauthorized sharing of work, or unauthorized possession of course materials. The professor assumes that all students can be trusted. Please do not violate this trust. Violation of academic integrity will result in a failing grade for the course.

It is the professor's intention to be as fair and impartial as is humanly possible. Therefore, all students will be asked to adhere to the same set of guidelines and rules UNLESS there are disabilities or documented extenuating circumstances that have been discussed with the professor and the Student Life Office. Please make sure you inform the professor as soon as any situation arises. Do NOT wait until the problem is compounded by poor class performance, poor attendance, etc.

Plagiarism

Plagiarism is a serious topic covered in ASU's Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center.

Copyright Policy

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

Norris-Vincent Code of Ethics

Students, faculty, administrators and professional staff of the College of Business should always:

- Be forthright and truthful in dealings with all stakeholders
- Take responsibility for one's actions and decisions
- Serve as an example of ethical decision-making and behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated

Courtesy and Respect

Courtesy and respect are essential ingredients to this course. We respect each other's opinions and respect others points of view at all times while in our class sessions. The use of profanity and harassment of any form is strictly prohibited (Zero Tolerance), as are those remarks concerning

one's ethnicity, life style, religion, etc., violations of these rules will result in appropriate disciplinary actions.

Accommodations for disability:

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA), and subsequent legislation.

Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student's responsibility to initiate such a request by emailing studentservices@angelo.edu, or by contacting:

Mrs. Dallas Swafford
Director of Student Development
Office of Student Affairs
University Center, Suite 112
325-942-2047 Office
325-942-2211 FAX
Dallas.Swafford@angelo.edu

Title IX:

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: <http://www.angelo.edu/incident-form>

Face to Face: Mayer Administration Building, Room 210

Phone: 325-942-2022

Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: www.angelo.edu/title-ix.

Student absence for religious holidays:

As stated in the Angelo State University Operating Policy and Procedures (OP 10.19 Student Absence for Observance of Religious Holy Day), a student who intends to miss class to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

Course drop:

To view information about how to drop this course or to calculate important dates relevant to dropping this course, you can visit

http://www.angelo.edu/services/registrars_office/course_drop_provisions.php.

Incomplete as a course grade:

As stated in the Angelo State University Operating Policy and Procedure (OP 10.11 Grading Procedures), the grade "I" is given when the student is unable to complete the course because of illness or personal misfortune. For undergraduates, an "I" that is not removed before the end of the next long semester automatically becomes an "F". A graduate student will be allowed one year to remove a grade of "I" before it automatically becomes an "F". To graduate from ASU, a student must complete all "I's".

Grade appeal process:

As stated in the Angelo State University Operating Policy and Procedures (OP 10.03 Student Grade Grievances), a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, has experienced inequitable evaluation procedures, or inappropriate grading practices, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the grade appeal process and the number of days allowed for completing the steps in the process, see Operating Procedure 10.03 at: <http://www.angelo.edu/content/files/14196-op-1003-grade-grievance>