

Academic Deans Council
August 14, 2009
Provost's Office
Minutes

Present: N. Allen, G. Blount, C. Gaulden, K. Lambert, J. Limbaugh, B. May,
L. Mayrand, J. Miazga

Guest: S. Meyer

Minutes

1. Topic: Minutes from last meeting.
Minutes were approved without changes
Responsible Party: Dr. N. Allen

Guest

2. Topic: Instructional Enhancement Fee (IEF) – Sharon Meyer
Sharon discussed the Instructional Enhancement Fees, a separate fund that will be established and maintained so that each dean, as financial manager, ensures the funds are being expended according to the guidelines. The deans acknowledged this positive move to enhance instruction and supplement their budgets. Each dean will compile a budget detailing expenditure of the funds.
Responsible Party: Deans

Old Business

3. Topic: Geoscience Program Proposal – Jim Limbaugh
Jim Limbaugh invited comments about the proposed Geoscience Program. The Deans' Council approved the proposal and will forward it to the University Curriculum Committee.
Responsible Party: N. Allen
4. Topic: SACS Update – Jim Limbaugh
A two-year monitoring period begins April 15, 2009. Sarah Logan will provide support and assistance to the deans as they address SACS requirements. Sarah is already holding workshops with department heads.
Responsible Party: Deans, Sarah Logan
5. Topic: Budget – Jim Limbaugh
After some final revisions by Sharon, the budget will be available in CD format. Sharon is making every effort to fund recruitment/retention efforts.
Responsible Party: N/A, Informational

6. Topic: Summer School – Jim Limbaugh
Kevin Lambert suggested a model that would require all classes to have the same number of students to “make.” Jim welcomed Kevin’s offer to work on a model that would allow uniformity in class size.
Responsible Party: K. Lambert.

7. Topic: Task Forces – Jim Limbaugh
J. Limbaugh reviewed the Academic and Student Affairs initiatives underway for the 2009-2010 academic year. He identified 16 initiatives.
Responsible Party: N/A, Informational

8. Topic: Hill Country Initiative – Jim Limbaugh
The city of Boerne is a new acquisition for ASU, in addition to the Hill Country Initiative. The College of Nursing and Allied Health and the College of Education have been instrumental in obtaining Boerne by establishing their respective programs.

Dr. John Opperman, Vice Chancellor for Policy and Planning, has been charged with overseeing system sites.

Jim has formed the Regional Academic Working Group (RAWG). Members Nancy Allen, Leslie Mayrand, John Miazga and Jeanne Irby will meet to discuss distance education, specifically how to reward faculty who teach at off-campus sites. Sharon Meyer and Doug Fox will be at their next meeting to discuss fees. Any suggestions for the committee should be emailed to N. Allen.
Responsible Party: N/A, Informational

9. Topic: Faculty Orientation – Jim Limbaugh
During the upcoming Faculty Assembly, the deans will introduce their new faculty members to the ASU community. The program during the assembly will be a review of current events at ASU, followed by a luncheon. The President’s reception is that evening at the Lake House.
Responsible Party: N/A, Informational

10. Topic: Faculty Governance/Communication – Jim Limbaugh
Jim will attend all Faculty Senate meetings. He invited ideas for additional engagement with the faculty to improve communication.
Responsible Party: Deans

11. Topic: SOAR/FYE – Jim Limbaugh
SOAR and the First Year Experience are undergoing changes. They are directly linked to academic advising, a proposed tutoring center, and recruitment and retention. Gloria Duarte, Director of the First Year Experience, sent out an E-mail requesting faculty participate in providing student tours. Nancy also requested the deans’ assistance in identifying faculty members to participate.
Responsible Party: N/A, Informational

New Business

12. Topic: Cultural Fluency – Jim Limbaugh

The Cultural Fluency Proposal, consisting of the Bachelor of Cultural Competence (B.C.C.) and the Bachelor of Cultural Fluency (B.C.F.) will be in place by fall 2010. The B.C.F. has an emphasis on language proficiency, including an immersion experience.

ASU would need to accept more transfer credit hours than usual and lower the number of advanced hours. The University Curriculum Committee will consider the program in a specially called curriculum meeting. Kevin Lambert will take this program forward.

Responsible Party: K. Lambert

13. Topic: Advising Proposal – Jim Limbaugh

An advising proposal was distributed to the deans for review. Jim requested the deans review the proposal regarding academic advisors in colleges, and the Council will discuss recommendations at the next meeting. The deans agreed that not all colleges have the same needs and expressed concern about the mandatory use of the Instructional Enhancement Fee for this purpose. The advising proposal and funding will be on the next agenda.

Responsible Party: Deans, N. Allen

14. Topic: Physical Activity Classes – Jim Limbaugh

The possibility of replacing the Physical Activity requirement with University Studies (USTD) classes was introduced. This item will also be on the agenda at an upcoming meeting.

Responsible Party: N. Allen

Round Table

Time constraints prevented a Round Table discussion.

Adjournment