

Academic Deans Council
September 17, 2009
Provost's Office
Minutes

Present: N. Allen, G. Blount, C. Gaulden, J. Limbaugh, B. May,
L. Mayrand

Minutes

1. Topic: Minutes from last meeting.
Minutes were approved with one revision.
Responsible Party: Dr. N. Allen

Old Business

2. Topic: Academic Master Plan – J. Limbaugh
J. Limbaugh distributed the most recent draft of the Academic Master Plan for the deans' review. An agenda item for next Thursday's meeting is the Master Plan, including guidelines for identifying Programs of Distinction. The Academic Master Plan and the Strategic Plan will be distributed on campus as a unit. The Master Plan will include the materials prepared by the Academic Master Plan Committee as an addendum.
Responsible Party: Deans, N. Allen
3. Topic: Academic Advisors – J. Limbaugh
For the next meeting, each dean will provide an academic advising proposal for his/her respective college. The individual plans will address majors and will identify funding sources. Deans will forward their materials to N. Allen by Wednesday.
Responsible Party: Deans, N. Allen
4. Topic: Focused Ask List – J. Limbaugh
J. Limbaugh will provide a primary ask list of items totaling \$15 million based on priorities in the division. The deans will bring their list of priority items to the next council meeting so that the group might identify primary as well as secondary ask lists.
Responsible Party: Deans
5. Topic: Tutoring Center – J. Limbaugh
N. Allen briefly discussed the proposed satellite tutoring center(s). She will provide a more detailed update at next week's meeting.
Responsible Party: N/A, Informational
6. Topic: International Studies – J. Limbaugh

S. Tomlin, Director of the Center for International Studies, will be invited to the next meeting (09/24/09 at 8:30 a.m.) of the Deans' Council to present proposed program changes.

Responsible Party: Deans, S. Tomlin

New Business

7. Topic: Spring Schedule Build – J. Limbaugh

Spring pre-registration is scheduled to begin November 9, 2009. Departments must enter their schedules by November 2, 2009, to allow time for review and corrections. Deans should review schedules in their respective colleges during the week of October 19 – October 23, 2009.

Responsible Party: Deans

8. Topic: PAA/CAA – N. Allen

N. Allen has met with colleges representatives, except for the College of Business. She has found that generally everybody understands the problems with the current PAA/CAA. The council discussed the four separate ways for faculty to increase their salary: rank promotion; salary equity, PAA/CAA; and merit (based on annual evaluation and adequate funds).

The council will hold a retreat at 2:00 p.m. on Wednesday, September 23, 2009, to discuss faculty compensation, including the PAA/CAA.

Responsible Party: N. Allen, Deans

9. Topic: Hill Country – N. Allen

J. Limbaugh reviewed the list of approved programs.

Responsible Party: Deans

Round Table

Corbett Gaulden

- C. Gaulden announced he has an accreditation team visit October 11-14, 2009.

James Limbaugh

- J. Limbaugh answered questions about the budgets and HEAF funds, but stressed that the budget is not final and had problems as distributed.
- J. Limbaugh has received almost 475 comments on recruitment and retention.
- The report on dual credit is near completion.
- The Search for Enrollment Management is progressing well.
- Joe Munoz will meet with the Provost and the Chief Financial Officer about HSI. J. Munoz will also deliver an action plan to the Board of Regents in October.

Leslie Mayrand

- Implementation of the WED program is progressing well. The search for the Office Coordinator will commence shortly.
- The Department of Nursing has lost several students as a direct result of the delay in receiving textbooks. L. Mayrand and J. Limbaugh will meet with representatives from the bookstore and Greg Pecina to address the issue of timely purchase of texts for students..

Grady Price Blount

The Texas Association of Deans of Liberal and Fine Arts and Sciences will meet in San Angelo in February. The keynote speaker is Belle S. Wheelan, Ph.D., President of the Southern Association of Colleges and Schools.

John Miazga

- TEA will be visiting campus at the end of October. Dr. Miazga will be beginning the process of collecting and gathering the information he needs to have available.
- House Bill 2504 requires a public institution of higher education to establish uniform standards for publishing cost of attendance information, all syllabi, all course calendars, etc. This topic will be on the next agenda of the Deans Council.