

Academic Deans' Council
September 24, 2009
Provost's Office
Minutes

Present: N. Allen, G. Blount, C. Gaulden, K. Lambert, J. Limbaugh, B. May,
L. Mayrand

Guest: S. Meyer

Guest

1. Topic: Departmental Scholarships – S. Meyer
Departmental Scholarships are just one source of financial aid. To maximize the use of financial dollars, the Office of Financial Aid will assist departments in identifying students that match the various department scholarship criteria. Software compatible with Banner will be in place FY 11. Additionally, all departments will use the common aid application for scholarships.
Responsible Party: N/A, Informational

Minutes

2. Topic: Minutes from last meeting.
Minutes were approved without changes
Responsible Party: Dr. N. Allen

Old Business

3. Topic: Programs of Distinction – J. Limbaugh
The Deans discussed ways to evaluate and assess the delivery of high quality programs and ensure that students advance successfully through the program. The council discussed student achievement and how to demonstrate that students within Programs of Distinction have successfully achieved the desired results of the program.

N. Allen and J. Limbaugh will craft a definition of Programs of Distinction that acknowledges the contributions of faculty in such programs. The follow is a draft statement: “faculty understand pedagogical concepts and are able to respond in a positive manner to learning needs.”

Responsible Party: N. Allen, and J. Limbaugh

4. Topic: Strategic Plan – J. Limbaugh
The Deans approved the Academic Master Plan with nominal revisions. The plan will be finalized in time to meet budget and TTU deadlines. J. Limbaugh will make the minor changes and forward the draft to the Strategic Planning Council.
Responsible Party: J. Limbaugh, N. Allen

5. Topic: Focused Ask List – J. Limbaugh
J. Limbaugh requested the Deans forward to N. Allen their top 5 priorities, along with an explanation. She will prepare a master list for the council's review at its next meeting.
Responsible Party: Deans, N. Allen

6. Topic: Advising Plans – J. Limbaugh
Each dean summarized his/her college advising plan, including the role of the academic advisor(s). The next step is posting, preferably simultaneously, the advisor job descriptions based on the model provided. The deans will prepare their descriptions and forward to J. Limbaugh within the next two weeks. Positions that are being converted will require a Personnel Action Form (PAF). J. Limbaugh will provide Deans with Institutional Enhancement Fee account numbers.

Round Table

Grady Price Blount

During his last visit to TTU and meeting with Dr. Lawrence Schovanec, Dean, College of Arts and Sciences, Grady learned of a draft revenue sharing plan by which colleges would get money back based on their performance.

Corbett Gauden

Two consultants from Ashland University in Cincinnati, Ohio, worked with the faculty of the college to develop a comprehensive assessment program.

Adjournment