

Academic Deans' Council
October 15, 2009
Provost's Office
Minutes

Present: N. Allen, K. Lambert, J. Limbaugh, B. May, L. Mayrand, J. Miazga

Minutes:

1. Topic: Minutes from last meeting.
Minutes were approved without changes.
Responsible Party: N. Allen

Old Business

2. Topic: Academic Programs (J. Limbaugh)
In keeping with overall strategic planning, council members reviewed requests for new programs from the following departments: Teacher Education, Kinesiology, Agriculture, and Nursing. All were recommended and will appear on the University Curriculum Committee agenda for Friday, October 16. To address curricular changes forwarded for the Honors Program, the council recommends that Dr. Eoff submit substantive curricular changes to all college curriculum committees; those considered nonsubstantive may be submitted directly to the council.
Responsible Party: N. Allen
3. Topic: Draft PAA Guidelines (Nancy Allen)
Council members reviewed the most recent draft of the PAA Guidelines to ascertain that Dr. Rallo's mandates were included and to offer the following recommendations:
 - revise the section on appointment of the University Review Committee to reflect changes in the number and composition of the membership; and
 - revise the current section on the Annual Professional Achievement Record section to convey more clearly the steps in the process.Once the University Review Committee is reconstituted and the draft of the Guidelines is revised, N. Allen will call a meeting of that committee to consider the draft.
Responsible Party: N. Allen
4. Topic: Orientation/FYE – N. Allen
Time constraints did not allow discussion of the topic, which will be included on the October 22 agenda.
Responsible Party: N. Allen
5. Topic: Core Curriculum Update (N. Allen)
The Council addressed again issues concerning approval of courses in the core curriculum. N. Allen will research the issue, locating whatever documentation exists from previous ADC minutes. The Core Curriculum Committee will be convened to discuss two important issues: 1) number of hours in the core and courses constituting

those hours and 2) assessment of the core to meet both Coordinating Board and SACS requirements.

Responsible Party: N. Allen

6. Academic Master Plan Revisions (J. Limbaugh)

J. Limbaugh and N. Allen will work on revising the document in light of the recommendations offered by various department heads during the October 8, 2009, meeting of the academic deans and department heads.

Responsible Party: J. Limbaugh and N. Allen

New Business

7. Topic: Academic Affairs Initiatives (J. Limbaugh)

Because of Academic Affairs' centrality to the University's ability to achieve its strategic goals, the president recognizes the role played by the chief academic officer in achieving broader institutional outcomes through realigning existing and new resources as appropriate.

Responsible Party: N/A; Informational

Round Table

Brian May

- Because the individual recommended for hire decided not to accept, Brian recommends withdrawing the part-time position in Fredericksburg, believing that the two positions filled in Boerne and Marble Falls respectively can address responsibilities in Fredericksburg.

Nancy Allen

- Nancy reminded the membership to submit names of college marshals and gonfaloniers
- Nancy requested a deans' retreat to revise the following OP's: Regulations for Performance Evaluation of Tenured Faculty (06.19) and Academic Workload Calculation (06.02). The retreat will be Friday, October 23, from 9:30 until 3:00 in Carr 290.

Adjournment