

Academic Deans' Council
October 1, 2009
Provost's Office
Minutes

Present: N. Allen, G. Blount, K. Lambert, J. Limbaugh, B. May, L. Mayrand, J. Miazga

Minutes:

1. Topic: Minutes from last meeting.
Minutes were approved without changes.
Responsible Party: Dr. N. Allen

Old Business

2. Topic: Programs of Distinction – N. Allen
Council members recommended the addition of a reference to student achievement and relationship of the program to the mission be added to the document Programs of Distinction. The following statement - Faculty distinguish themselves through exemplary teaching, scholarly activity, creative endeavor, and leadership/service appropriate to the discipline - was also added. The membership recommended the addition of the following statement: Programs of distinction must submit a portfolio for review every five years for reaffirmation and to ensure continued accountability.
Responsible Party: N. Allen
3. Topic: Ask List – J. Limbaugh
J. Limbaugh requested that the deans submit a prioritized “ask” list for their individual colleges with accompanying explanatory narrative so that he can submit a composite list to Jason Penry.
Responsible Party: Deans, J. Limbaugh
4. Topic: Advising Center – Dr. Limbaugh
By October 8, deans should submit job descriptions for advising positions in the various colleges. Jesse Gomez will prepare a single announcement for the positions.
Responsible Party: Deans, J. Gomez
5. Topic: Tutoring Center – Nancy Allen
The tutoring center could be open before November 1 with Sarah Weertz serving as director. We will have a satellite center in Texan Hall and Centennial Village respectively. Tutoring days/times will be 7:00-10:00 p.m. Monday through Thursday and 4:30-10:00 p.m. Sunday afternoon. Initially, the center will employ 12 tutors and 2 GA's. The tutoring center will refer students to the writing center and math lab when appropriate.
Responsible Party: S. Weertz, N. Allen

6. Topic: Graduating Senior Final Exams – Nancy Allen
The membership approved a motion, effective December 2009, recommending that seniors take exams during the regular final exam schedule. Deadline for transfer work will be on agenda for next week.
Responsible Party: N. Allen

New Business

7. Topic: Persistence Study
Bill Davidson has designed a study being used by others that ASU might consider to identify factors affecting student persistence. J. Limbaugh will visit with B. Davidson about providing an overview to the deans.
Responsible Party: J. Limbaugh

Round Table

Brian May

- Brian is working with Preston Lewis on an advertising blitz for the Hill Country Initiative, including Boerne.

Leslie Mayrand

- Leslie apprised the group of the bureaucratic delays in receiving stimulus funds anticipated by the College of Nursing and Allied Health and how she is addressing the resulting problems. Additionally, she informed the membership about the availability of DE funds, including the possibility of fall 2009 funds, and procedure for identifying the appropriate account.

Grady Blount

- Grady pointed out the significant funding opportunities available to ASU based on HSI status.

John Miazga

- The college is progressing in collecting information for the SBEC on-campus visit.

Adjournment