

Academic Deans' Council
October 8, 2009
Provost's Office
Minutes

Present: N. Allen, G. Blount, K. Lambert, J. Limbaugh, B. May, L. Mayrand, J. Miazga

Guest: S. Tomlin

Guest

1. Topic: International Education Classes

To ensure appropriate academic oversight of international courses, the deans and Sharynn agreed to the following modifications:

- Replace the ISTD prefix with the standard course prefix;
- Include course equivalent(s), if applicable, in the program proposal; and
- Attach approved degree modification, if applicable, to the student application.

Because time constraints prevented discussion of other points, S. Tomlin will attend a future meeting.

Minutes:

1. Topic: Minutes from last meeting.

Minutes were approved without changes.

Responsible Party: Dr. N. Allen

Old Business

2. Topic: Deadline for Declaration of Major (Jim Limbaugh)

Council members recommended that effective the 2010-2011 academic year, students enrolled in USTD 1201 be encouraged to declare a major by the conclusion of the course, but that all entering freshmen be required to declare a major by the conclusion of the spring semester. Given the new advising initiatives within each college as well as the emphasis on retention, the required declaration of a major should be an additional benefit. N. Allen will include this recommendation in the upcoming FYE discussions.

Responsible Party: N. Allen

3. Topic: Core Requirements – J. Limbaugh

Council members discussed core requirements, specifically PA courses, computer literacy, and oral communication. N.Allen will call a meeting of the Core Curriculum Committee to address pressing issues, particularly the omission of COMM 2301 in some degree plans, even though the course is currently identified in ASU's core curriculum as a required class.

Responsible Party: N. Allen

4. Topic: Transfer Grades for Graduating Seniors – Dr. Limbaugh

Time constraints did not allow a thorough discussion or resolution. The membership will address the issue, most likely during a retreat to produce an operating policy.

Responsible Party: Deans, J. Limbaugh

New Business

5. Topic: Academic Honor Code (Nancy Allen)

In response to Nolen Mears' request that the membership consider revisions to the administration of the Honor Code given the new organizational structure, the group voted unanimously to bring the administration under Academic Affairs, including the Academic Integrity Committee. A draft of the Honor Code with appropriate revisions as well as a corresponding OP will be forwarded for review and approval by appropriate parties prior to implementation.

Responsible Party: J. Limbaugh

6. Topic: HEAF Requests (Nancy Allen)

\$225,000 is available to Academic and Student Affairs for 2009-2010 HEAF requests. The requests should be submitted to the vice provost by November 2.

Round Table

Grady Blount

- Grady noted a highly productive Alumni Advisory Council meeting.

John Miazga

- John referenced the formation of the Educator Program Advisory Council.

Adjournment