

## **Academic Deans' Council**

**November 5, 2009**

**Provost's Office**

### **Minutes**

**Present:** N. Allen, G. Blount, C. Gauldin, K. Lambert, J. Limbaugh, B. May,  
L. Mayrand, J. Miazga

### **Guest:**

1. Topic: CITR (John Wegner)  
John Wegner discussed the various CITR initiatives, including course capture technology workshops, faculty mentor program, and teaching/research workshops. John requested financial support from the deans for those faculty members participating in the mentoring program to have lunch. The expense will be paid from N. Allen's discretionary fund.  
Responsible Party: N/A, Informational

### **Minutes:**

2. Topic: Minutes from last meeting.  
Minutes were approved without changes.  
Responsible Party: N. Allen

### **Old Business**

3. Topic: OP Drafts Update (Nancy Allen)  
The Council reviewed the most recent draft of the revised Workload Compensation Calculation OP and made a minor revision. The document will be submitted for review to other relevant campus constituencies. A draft of the OP for Regulations for Performance Evaluation of Tenured Faculty is forthcoming.  
Responsible Party: N. Allen
4. Topic: PAA/CAA (Nancy Allen)  
After extended discussion, the Council unanimously recommended a moratorium on submission of PAA/CAA criteria until after the undergraduate colleges establish standards for tenure and promotion during the 2010 Spring semester. J. Limbaugh and N. Allen will meet with President Rallo to discuss the recommendation.  
Responsible Party: N. Allen and J. Limbaugh
5. Topic: Academic Master Plan/Strategic Plan Update (Jim Limbaugh)  
Jim plans to forward by Monday, November 9, the Strategic Plan, including the Academic Master Plan, to specific individuals for review before wider distribution on campus.  
Responsible Party: J. Limbaugh

### **New Business**

6. Topic: Recommendation for Professor Emeritus (Jim Limbaugh)  
In accordance with OP 02.03, the Council received and reviewed a recommendation for appointment to Distinguished Professor Emeritus for a retired member. After their review and discussion, the Council members voted not to endorse the recommendation.  
Responsible Party: J. Limbaugh
  
7. Topic: Guidelines for Reallocating Faculty Positions (Jim Limbaugh)  
In Dr. Rallo's directive of October 6, 2009, the president assigns vacant tenure-track faculty positions to the provost with the presumption that such positions will revert to the dean after he/she justifies the position based on strategic priorities of the college. The provost may identify a higher priority based on the University Strategic Plan and, as a result, reassign a position. To establish guidelines by which such reallocation may occur within and between colleges, J. Limbaugh recommended reviewing the upcoming program review document together with the criteria for Programs of Distinction to identify commonalities that would provide the foundation for the guidelines. The Council concurred.  
Responsible Party: J. Limbaugh
  
8. Evaluations for Deans and Department Heads (Jim Limbaugh)  
The President has given the provost a directive to design an annual review of the deans, although the review will be implemented under the new provost. J. Limbaugh will keep the Council informed. The membership unanimously recommended that the IDEA evaluation be used for department heads this year as it has been in the past.  
Responsible Party: J. Limbaugh

### **Round Table**

Grady Blount

- The Department of Mathematics, according to G. Blount, is considering a change to core requirements with a replacement of college algebra by contemporary mathematics. The Council members recommended referral of the matter to the mathematics representative on the University Core Curriculum Committee.

Leslie Mayrand

- Paperwork for advisor is stalled in HR as has been other paperwork impacting staff hires. L. Mayrand requested J. Limbaugh's assistance in expediting the process.
- L. Mayrand urged caution in advertising the Boerne site to avoid the use of "satellite campus," a designation that creates issues with the Coordinating Board and SACS.
- L. Mayrand with support from J. Miazga recommended that the individual hired in Boerne should come to campus at the earliest opportunity to familiarize herself with ASU programs.

- L. Mayrand queried the absence of an approval process from the online leave reporting process. J. Limbaugh will contact HR to discuss the process, particularly how to account for approval of sick leave and vacation.

John Miazga

- The National Council on Teacher Quality, a group with a political agenda, is publishing a report in all states about how teacher education programs don't meet the group's standards. J. Miazga will meet next Thursday with the other education deans in Texas to determine how to respond to this report.

**Adjournment**