

Academic Deans' Council
November 12, 2009
Provost's Office
Minutes

Present: N. Allen, G. Blount, K. Lambert, J. Limbaugh, B. May,
L. Mayrand, J. Miazga

Guest:

1. Topic: Academic Affairs Budget (Sharon Meyer)
S. Meyer and the members discussed budget issues, including the need to spend fund balances because the institution did not generate funds to cover expenses. While the institution had an increased enrollment this fall, production of sch in both spring and summer will be important in determining the institution's ability to meet its budget and to determine if there is "additional" money because of increased enrollment. Increased enrollment is also crucial to increasing formula funding. Growth and increased tuition rates will help ASU, but money does not exist to fund projects at this time. The deans discussed the serious problem of perception that several projects have been funded but that important initiatives in Academic Affairs, including salary increases, have not been funded. S. Meyer pointed out that some projects were funded with money that could not be used in other areas, including salaries. All agreed that better communication about the budget is necessary.
Responsible Party: N/A, Informational

Minutes:

2. Topic: Minutes from last meeting.
Minutes were approved without changes.
Responsible Party: N. Allen

Old Business

3. Topic: Summer School Update (Jim Limbaugh)
J. Limbaugh is revising the summer school plan to address salary issues. The revised document should be ready early next week for initial review.
Responsible Party: N. Allen
4. Topic: PAA/CAA (Nancy Allen)
A moratorium on submission of PAA/CAA criteria exists until after the undergraduate colleges establish standards for tenure and promotion during the 2010 Spring semester, thereby facilitating the identification of exemplary PAA/CAA criteria. Departments will submit new criteria through a standard process for amendment/approval ultimately by the provost during the 2010 fall semester. Faculty will submit annual and/or cumulative PAA/CAA forms during the 2011 spring semester with awards effective October 1, 2011.
Responsible Party: N. Allen

5. Topic: Monitoring Report (Jim Limbaugh)

J. Limbaugh discussed the seriousness of departments recognizing the importance of and being committed to assessment. J. Limbaugh asked for the members' help in communicating to department heads the need to provide appropriate information in a timely fashion, especially given the report J. Limbaugh must provide to SACS in the spring.

Responsible Party: Deans

New Business

6. Topic: Faculty Grievance (Jim Limbaugh)

A faculty member in the College of Business has filed a grievance relating to OP 06.21. J. Limbaugh is discussing the matter with relevant parties.

Responsible Party: J. Limbaugh

7. Topic: Posthumous Degrees (Jim Limbaugh)

The members discussed a request for a posthumous degree. Because ASU has no policy for such an award, J. Limbaugh will research the issue. The members would also like some notification about the death of any current student. J. Limbaugh will work with N. Mears to address the members' request.

Responsible Party: J. Limbaugh

8. Faculty Office Hours Policy (Jim Limbaugh)

Toni Sauncy, President of the Faculty Senate, presented a motion from that group to amend OP 06.14 with the addition of a statement about office hours. Because that OP needs to be revised as well as OP 52.28, the Faculty Senate request will be considered in the spring while consolidating and revising both OP's.

Responsible Party: J. Limbaugh

Round Table

Grady Blount

- G. Blount thanked L. Mayrand for her collegiality in working with him on room utilization issues in the Vincent Building. J. Limbaugh provided a follow-up noting that the Meat Market will not be built on campus as previously proposed because the renovations proved too costly. The meat will be sold to Chartwell's.

Leslie Mayrand

- L. Mayrand raised an issue about teaching assignments for summer. The consensus of the members was that the issue of faculty assignments was a department-level decision

Adjournment