

Academic Deans' Council
December 3, 2009
Provost's Office
Minutes

Present: N. Allen, G. Blount, K. Lambert, J. Limbaugh, B. May,
L. Mayrand, J. Miazga

Minutes:

1. Topic: Minutes from last meeting.
Minutes were approved without changes.
Responsible Party: N. Allen

Old Business

2. Topic: Updates (Jim Limbaugh)
 - A deans' retreat will be held January 7-8 to revise selected OP's before their distribution for comment/approval.
Responsible Party: N. Allen
 - The new organizational chart is awaiting Dr. Rallo's signature. Some positions (i.e. associate deans) are dependent on growth.
Responsible Party: N/A, Informational

New Business

3. Topic: Vetting Process for Open Faculty Positions (Jim Limbaugh)
J. Limbaugh distributed a draft of criteria to consider in review of vacant faculty positions. Given recommendations by the members, J. Limbaugh will provide a revised draft for their review.
Responsible Party: J. Limbaugh
4. Topic: Space Utilization Committee Report (Jim Limbaugh)
J. Limbaugh distributed the memorandum from the Classroom Enhancement Ad Hoc Committee for improving classroom utilization. The members recommended confirmation of the two rooms identified in the Vincent Building to be sure the numbers are correct.
Responsible Party: J. Limbaugh
5. Academic Advising (Jim Limbaugh)
To address issues related to academic advising, including standard procedures across campus, the deans will hold a retreat toward the end of January.
Responsible Party: N. Allen

6. SOAR Draft Schedule (Nancy Allen)

N. Allen shared the draft schedule for SOAR 2010 with the members. Given their minor recommendations, she will revise the schedule before sharing the draft with relevant offices and groups on campus.

Responsible Party: N. Allen

Round Table

Corbett Gaulden

- The College of Business has received its reaffirmation from ACBSP.

Jim Limbaugh

- The internal auditors are currently reviewing the various college processes for graduation checkout. A likely outcome is that the process will be centralized.

Adjournment