

Academic Deans' Council

March 15, 2010

Carr 290

Minutes

Present: N. Allen, G. Blount, C. Gaulden, K. Lambert, J. Limbaugh, B. May,
L. Mayrand, J. Miazga

Minutes:

1. Topic: Minutes from last meeting.
Minutes were approved without changes.
Responsible Party: N. Allen

Old Business

2. Topic: HB 2504 Compliance (Jim Limbaugh)
J. Limbaugh notified members that all faculty syllabi and vitae are due to Preston by May 1 in order that ASU meet compliance deadlines for HB 2504. Other information will follow after the break.
Responsible Party: N/A, Informational
3. Topic: Deans' Evaluations by Provost (Jim Limbaugh)
J. Limbaugh noted the April 1 is the deadline for staff evaluations. He will send information to the members about requirements and dates for their individual annual evaluations conducted by the Provost.
Responsible Party: N/A, Informational
4. Topic: Budget Deadline (Jim Limbaugh)
April 1 is the deadline for budget entries by departments. Additional information is forthcoming.
Responsible Party: N/A, Informational
5. Topic: HEAF (Nancy Allen)
Because the deadline has passed for submission of HEAF requests, N. Allen requested any outstanding orders be submitted as soon as possible so that balances may be calculated for redistribution.
Responsible Party: Identified Deans and Department Heads
6. Topic: Tenure and Promotion Policy Deadlines (Nancy Allen)
N. Allen shared the concern voiced at the last Faculty Senate meeting about the deadline for the respective college materials. After brief comments, the members unanimously supported the current deadline.
Responsible Party: N/A, Informational

7. Topic: Department Head Evaluations (Nancy Allen)

In response to a query at the last Faculty Senate meeting, the membership requested N.Allen to pursue implement the process to complete IDEA evaluations for department heads before the end of the semester.

Responsible Party: N/A, Informational

New Business

No items were presented.

Round Table

No Items

Adjournment