Course Syllabus

EDUCATION 6383
SCHOOL-COMMUNITY RELATIONSHIPS
SPRING 2010

Instructor: Dr. Brenda Mendiola
Adjunct Professor

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Professional Contact: It is requirement of ASU that all professional online correspondence is made through the Angelo State University email and blackboard systems. My personal email is provided for use only in cases where the ASU email system is not working. My cell phone number is also included in case you need to speak with me about the superintendent program, course assignments, or other professional issues. You may send a text message or leave a voice mail if you call and I do not answer. I monitor e-mails daily and check text messages and voice mail frequently. However, there may be times when it may take me a day or so to respond to you. There is no need to panic. I may be involved in meetings or traveling to locations where cell phone coverage is limited or Internet service is unreliable. Be patient. I promise to respond to you as quickly as possible.

Course Description: This course is an online course designed to cover the principles, philosophy, and techniques for improving the educational program through building good relationships. Special attention is given to the different roles people play and the superintendent’s experiences with School Board relations and community relations.

Course Competencies: Course competencies are posted as a separate document. Please review the competencies prior to completing your first assignment.

Textbook: The required textbook for the class is The School and Community Relations 9th edition by Bagin, Gallagher, and Moore. We will use Blackboard to communicate assignments and information and to facilitate group discussion. If you are not familiar with Blackboard, tutorials are available at blackboard@angelo.edu
Format for Submitting Assignments: APA guidelines should be followed for assignments. Please use Times New Roman or Arial #12 font and one-inch margins on all sides. If sources (other than the textbook) are utilized, they should be referenced following APA formatting. Assignments should be submitted through blackboard. Please use the following format for naming assignments:

Last name_first name_assignment name.doc, docx, or .rtfr

Please do not convert your assignment to pdf files. I will open your assignments, provide feedback, and send them back to you once they are graded.

Due Dates: Assignments will be due approximately each 10 days. You must contact me in advance if there is a reason you will be unable to meet a deadline. Otherwise, late work will not be accepted and a grade of zero will be assigned for work not submitted by the deadline. I realize technology sometimes fails, again, please contact me through email or by calling me (325) 226-4441 if you are unable to submit assignments due to technology failures.