

ANGELO STATE UNIVERSITY

NOTICE ABOUT EMPLOYEE INFORMATION STATUTES AND PRACTICES

The following notice is provided in accordance with Section 559.03(a) of the Texas Government Code:

1. With few exceptions, you are entitled on your request to be informed about the information Angelo State University collects about you;
2. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information; and,
3. Under Section 559.004 of the Texas Government Code, you are entitled to have Angelo State University correct information about you that is held by Angelo State University and that is incorrect.

The information that Angelo State University collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.

May-07