

PSY 3309 – Industrial/Organizational Psychology - Spring, 2010

Course Syllabus

Mrs. Brittany Draper, Lecturer of Psychology

Office: Academic Building, Room 204H
Office hours: 8:00 a.m. - 11:00 a.m. Tuesday
9:00 a.m. – 11:00 a.m. Thursday
not on campus Monday, Wednesday or Friday
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Place: 213A; 11:00 a.m. - 12:15 p.m., Tuesday & Thursday

Please feel free to contact me by e-mail if you have any questions or concerns.

Course Description: This course involves the study of methods and principles of psychology applied to work situations. Representative topics include:

- ❖ Leadership
- ❖ Communication
- ❖ Job Satisfaction
- ❖ Productivity

Course Objectives: This course strives to introduce the student to psychological theory and research as it relates to psychology in today's workplace. I hope to better foster in you:

- ❖ Basic knowledge of I/O Psychology concepts and terms
- ❖ Improved Critical Thinking Skills
- ❖ Increased understanding of I/O practices and techniques
- ❖ How I/O psychology can be used in the business world to solve everyday problems

Course Assignments: Course assignments will be reviewed in class, and they can also be accessed online through **Blackboard** (<http://blackboard.angelo.edu>). To receive full credit, the homework assignments must be typed and should be turned in during the class time that it is due. **Late assignments will not be accepted.**

Class Attendance: You are expected to attend all lecture classes. You will lose points by being absent, as many assignments will be completed and/or turned in while in class and cannot be turned in at another time. **Absences from class will not be excused for any reason, but points lost by missing class can be made up by earning extra credit.**

Extra Credit Opportunities: You may earn extra credit points for a number of different activities. These include participating in additional research projects and writing short papers (2 – 3 pages each) related to specified topics discussed in the course. I will provide a list of these topics that will be posted on Blackboard. A maximum of 20 extra credit points (to be added to your raw point total) can be earned during the course of the semester. ***All extra credit assignments must be turned in no later than 05/07/10.***

Course Evaluation:

- 1) There will be four examinations, each worth 50 points (200 points total, 45% of total grade). The dates of the examinations, and the material covered by each examination, are listed on the Course Calendar. ***No more than one makeup examination will be allowed per student.*** Make-up exams will be taken at the time of the final exam. There is no make-up for the final exam.
- 2) Ten quizzes will be given in class, each worth 10 points (100 points total, 22% of total grade). They may be announced or unannounced. These quizzes will be given in class and cannot be made up. **It is your responsibility to read the assigned chapter before class.**
- 3) Twenty-four in-class activities will be completed over the course of the semester, each worth 2 points (48 points total, 11% of total grade). These activities must be completed in class and cannot be made up.
- 4) Five article summaries will be completed over the course of the semester, each worth 20 points (100 points total, 22% of total grade). **Each article summary must be typed, 12-point font, Times New Roman, no less than one page. No hand-written papers or late papers will be accepted!! I will provide some examples of journals where articles can be located. To complete these assignments, you must read the article, summarize it, and tell me how it relates to the topics covered in the course, and how it might impact your current job or your job/profession in the future. You must also turn in a copy of the article. The due dates for these are as follows: 1) 02/04/10; 2) 02/25/10; 3) 03/11/10; 4) 04/08/10; and 5) 05/06/10.**
- 5) As noted above, a maximum of **20 extra credit points** can be earned.

Final Grade	Point Percentage	Point Total
A	90-100%	404-448+
B	80-89%	359-403
C	70-79%	314-358
D	60-69%	269-313
F	Below 60%	Below 268

You can access your course grade at any time through Blackboard (<http://blackboard.angelo.edu>). Click on "Tools," then "My Grade." Calculate your current grade by dividing your total points earned to date by the total number of possible points.

Required text:

- 1) Psychology Applied to Work (9th Ed.)(Muchinsky, 2009).

The text for this course is available in the ASU Bookstore (located in the University Center and the one off-campus on Ave N).

Honor Code: Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding the Academic Honor Code, which is available on the web at <http://www.angelo.edu/forms/pdf/honorcode5.pdf>.

Disabilities: Persons with disabilities that warrant academic accommodations must contact the Student Life Office, Room 112 University Center (942-2193), in order to request such accommodations prior to their being implemented. You are encouraged to make this request early in the semester so that appropriate arrangements can be made.

Classroom Etiquette: Please be respectful of others in class. When in doubt, use the golden rule! Please BE ON TIME for class; inform me in advance if you know you will be late or have to leave class early. Please refrain from engaging in “private chats” with your neighbors in class, as this is likely to distract other students. **If you bring your cell phone to class, please TURN IT OFF OR SET IT TO VIBRATE to avoid disrupting the class.**

Please note: This syllabus is subject to change at the discretion of Mrs. Draper in the event of extenuating circumstances.