

**Effort Report
Angelo State University
Office of Sponsored Projects**

Name: Doe, John
Department: Biology

CID: 12345678
Date: 06/01/09

Activity	Account Title	Account Number	Match (Y/N)	Beginning Period	Ending Period	Amount	Percent Effort
Teaching & Service	E&G - Instruction - Biology	0010-99999	N	01/01/09	01/31/09	\$ 3,000.00	50%
Research on the effects of xyz chemicals on lab rats	NIH Cancer Research (Grant)	2000-12345	N	01/01/09	01/31/09	\$ 1,500.00	25%
Research on student engagement in biology courses (match)	E&G - Instruction - Biology	0010-99999	Y	01/01/09	01/31/09	\$ 1,500.00	25%
TOTAL						\$ 6,000.00	100%

Total effort should always equal 100%, regardless of hours worked.

This amount should equal the faculty member's monthly salary.

I certify to the best of my knowledge that the salary and effort percent distribution for the projects shown above is reasonable in relation to the work performed.

Signature: _____

Date: _____

Dean's Signature: _____
[must have firsthand knowledge that the work was performed]

Date: _____