In the classroom:
1. Attend class EVERY day.
2. Come to class prepared.
3. Arrive on time and stay the entire class period.
4. Pay attention!!
5. Take good notes and don’t be afraid to ask questions.

Outside of the classroom:
1. Go back over your lecture notes. I would recommend recopying all of your notes and reworking all examples.
2. Work examples and You-Try-Its in the text.
3. Do the homework. (If you have trouble, go back to items 1&2.)
4. Don’t wait until the night before the assignment is due to start the homework. Leave yourself time to go in for help.
5. Ask questions. (Go to math lab or come to office hours.)
6. Review previous material. Constant review will make test preparation much easier.
7. Read ahead.

* 75% of collegiate learning will be done OUTSIDE of the classroom*

Test Preparation:
1. Start reviewing at least one week before the exam.
2. Pay attention to the teacher’s tips about the exam.
3. Review all homework, quizzes, class assignments, and reading.
4. Work chapter review, chapter tests, and review chapter summaries.
5. If your instructor or professor provides a review, make sure you have worked the review more than once and asked questions on anything you don’t understand.
6. To be successful on an exam, you must WORK problems, not just LOOK at them.
On Test Day:
1. Arrive to class early. Getting there late will decrease the amount of time you have and raise your anxiety level.
2. Bring all necessary materials (pencil, paper, etc.).
3. Don’t pull an all-nighter. Your concentration level during the exam will suffer without adequate sleep.
4. When you get the exam, do a quick survey of the entire exam so you will know how to budget your time.
5. Stay relaxed and positive. If you feel yourself starting to panic, take a few deep breaths and try to relax.
6. Do the easiest problems first. Don’t stay on a problem if you get stuck, just come back to it later.
7. Read each question and all instructions carefully. Ask the teacher for clarification if you don’t understand what they are asking for on a question.
8. Don’t worry if others finish before you; focus on your exam.
9. If you have time, look over the exam after you have finished. Make sure you have answered all questions. Only change an answer if you find an obvious mistake or realize you misread the question. Check for careless mistakes. Make sure your name is on the exam.

Math 130A – Bishop